

**SUMMIT TOWNSHIP SEWER AUTHORITY
RE-ORGANIZATIONAL MEETING
JANUARY 29, 2015**

The re-organizational meeting of the Summit Township Sewer Authority was called to order with the Pledge of Allegiance at 9:05 A.M. by Chairman Chris Fette at the Sewer Authority Building, 8890 Old French Road, Erie, Pennsylvania. CALL TO ORDER

Present: Chris Fette, Chairman; Cloyd J. Rose, Secretary; Mark Welka, Treasurer; Laban Marsh, Assistant Secretary; William C. Steff, P.E., Manager; Clayton J. Fails, P.E., Hill Engineering; George Joseph, The Quinn Law Firm; and Caitlyn Haener, Administrative Supervisors. Visitors: None. Absent: Michael Rose, Vice Chairman ROLL CALL

Chairman Fette opened the floor for nominations to the positions of; Chairman, Vice Chairman, Secretary, Assistant Secretary, and Treasurer for the 2015 calendar year.

Motion by Mr. C. Rose, seconded by Mr. Marsh to appoint Mr. Chris Fette as Chairman. Vote 4/0. CHAIRMAN

Motion by Mr. C. Rose, seconded by Mr. Welka to appoint Mr. Michael Rose as Vice Chairman. Vote 4/0. VICE CHAIRMAN

Motion by Mr. C. Rose, seconded by Mr. Welka to appoint Mr. Laban Marsh as Secretary. Vote 4/0. SECRETARY

Motion by Mr. Welka, seconded by Mr. Marsh to appoint Mr. Cloyd Rose as Assistant Secretary. Vote 4/0. ASS'T
SECRETARY

Motion by Mr. C. Rose, seconded by Mr. Marsh to appoint Mr. Mark Welka as Treasurer. Vote 4/0. TREASURER

Chairman Fette opened the floor for nominations of two board members to the personnel committee for calendar year 2015.

Motion by Mr. Welka, seconded by Mr. C. Rose to appoint Mr. Marsh to the personnel committee. Vote 4/0. PERSONNEL
COMMITTEE

Motion by Mr. Welka, seconded by Mr. C. Rose to appoint Mr. M. Rose to the personnel committee. Vote 4/0.

Chairman Fette opened the floor for nominations of two board members to the Route 97 Lift Station financing committee for calendar year 2015.

Motion by Mr. Marsh, seconded by Mr. Welka to appoint Mr. C. Rose to the Route 97 Lift Station financing committee. Vote 4/0. ROUTE 97 LS
FINANCING
COMMITTEE

Motion by Mr. Marsh, seconded by Mr. Welka to appoint Mr. Fette to the Route 97 Lift Station financing committee. Vote 4/0.

**Summit Township Sewer Authority
Re-Organizational Meeting
January 29, 2015**

Chairman Fette stated that appointments for solicitor, engineer and accountant needed to be made for the 2015 calendar year.

Motion by Mr. C. Rose, seconded by Mr. Marsh to appoint George Joseph, of the office of Quinn, Buseck, Leemhuis, Toohey & Kroto Inc., as the Solicitor for 2015 in accordance with the rate schedule to be filed at the Authority offices. Vote 4/0. SOLICITOR

Motion by Mr. Welka, seconded by Mr. C. Rose to appoint Clayton J. Fails, P.E., Hill Engineering, Inc., as the Authority Engineer for 2015 in accordance with the rate schedule to be filed at the Authority offices. Vote 4/0. ENGINEER

Motion by Mr. Welka, seconded by Mr. Marsh to appoint Joseph E. Sadler, CPA as the Authority Auditor for 2015 at a fee to be determined at the time of the engagement. Vote 4/0. AUDITOR

Chairman Fette stated that the Authority's depositories needed to be named and the recommendation is to name all banks in the Erie area, but not limited to the Erie area, as depositories in 2015.

Motion by Mr. Welka, seconded by Mr. Marsh to name all banks in the Erie area, but not limited to the Erie area, as depositories in 2015. Vote 4/0. DEPOSITORIES

Chairman Fette informed the Board that the Authority's office hours and meeting dates for 2015 needed to be established.

Motion by Mr. C. Rose, seconded by Mr. Welka to set the office hours for 2015 at 8:00 a.m. to 4:30 p.m. Monday through Friday. Vote 4/0. OFFICE HOURS

Motion by Mr. Welka, seconded by Mr. Marsh to set the meeting date and time as the last Thursday of each month at 9:00 a.m. except for March 19th, November 19th and December 17th. Vote 4/0. MEETING TIMES

With no further business to come before the board Motion by Mr. Marsh, seconded by Mr. Welka to adjourn. Vote 4/0. ADJOURNMENT

Chairman Fette adjourned the meeting at 9:12 a.m.

Respectfully submitted,

Caitlyn Haener
Administrative Secretary