

SUMMIT TOWNSHIP SUPERVISORS

Regular Business Meeting

Monday, April 6, 2015

Chairwoman Agostine called the regular business meeting of the Board of Supervisors to order at 6:00 p.m. following salute to the flag. Supervisors Church and Lee were present, as were, Solicitor Sennett, Engineer Jonas, Zoning Officer Miller, Secretary Yeast, and nine interested persons.

CALL TO ORDER

Motion by Church, seconded by Lee, to approve the minutes of the Regular Business Meeting on March 16, 2015 as presented and reviewed by the Board of Supervisors.

3/16/2015 MINUTES

Vote: 3/0

There was no correspondence.

CORRESPONDENCE:

Motion by Church, seconded by Lee, to approve the March 2015 Expenditures as presented and reviewed by the Board of Supervisors.

MARCH 2015
EXPENSES

Vote: 3/0

Solicitor Sennett explained that, because it has been determined that Time Warner is in default of the Franchise Agreement by not providing service to a one mile stretch of Route 97, a public hearing is required. Time Warner needs to be given fifteen days notice. Solicitor Sennett added that Atty. Bauer is available both May 4, and May 18 at 6:00 p.m.

TIME WARNER
PUBLIC HEARING
MAY 4, 2015

Motion by Church, seconded by Lee, to authorize advertisement of a public hearing regarding the Time Warner Franchise Agreement on May 4, 2015 immediately preceding the Regular Business Meeting.

Vote: 3/0

Engineer Jonas presented draft Resolution #2015-11, explaining that the following roadways have been built to Township specifications and are ready for formal acceptance:

RES. 2015-11
VARIOUS
ROADWAYS
ACCEPTED

- **Frank Avenue** from Perry Highway to Glenmar
- **Sunset Trail** from Laurie Drive to the temporary turn-a-round
- **Sienna Trail** from Sunset Trail to Dorn Road
- **Dorn Road** from Sunset Trail to Sienna Trail
- **Marlee Way** from Hamot Road to temporary turnaround
- **Footmill Road** from Langdon Road to cul-de-sac

Motion by Church, seconded by Lee, to adopt Resolution #2015-11 formally accepting the above listed roadways as Township Roads.

Vote: 3/0

Engineer Jonas presented draft Resolution #2015-12, explaining that, when Walmart was constructed, Mandy Lane and Commons Drive had been realigned affecting both location on the official map and mileage.

RES. 2015-12
MANDY &
COMMONS DRIVE

Motion by Lee, seconded by Church, to adopt Resolution #2015-12 correcting the location and the mileage due to realignment.

Vote: 3/0

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Motion by Church, seconded by Lee, to retain the following personnel for seasonal employment:
Catherine Caulfield - \$12.50 per hour - Parks and Grounds Maintenance
Pat McGuire - \$6,136 Salary as Rec Program Director - Supervisor Church noted that the Rec. Program has been extended from six to seven weeks, and this raise reflects that addition.
Al Kerr - \$27.50 per trip to open and close the parks

SEASONAL
EMPLOYEE WAGES
FOR 2015

Jim Chojnacki, 9481 Old French Road, asked if the Board is still hiring college students whose schedules can conflict with actual maintenance of the park. Agostine responded that the next motion will hire a young man who is available immediately, not a college student.

Vote: 3/0

Motion by Church, seconded by Agostine to retain Mitchell Wolf at a rate of \$12 per hour and a start date of April 27, 2015.

MITCHELL WOLF

Vote: 2/0/1

Agostine - Yes

Church - Yes

Lee - Abstain as Mitchell is his nephew.

Motion by Lee, seconded by Agostine to increase Kathy Earley pay rate as Recording Secretary for the Rec Board from \$85 per meeting to \$100 per meeting.

KATHY EARLEY

Agostine further stated that, once Kathy Earley is no longer available, this position should be filled with an in-house staff member.

Vote: 2/0/1

Agostine - Yes

Lee - Yes

Church - Abstain, as Kathy Earley is his sister.

Motion by Lee, seconded by Church, to reappoint Christene Yeast as Privacy Officer and Security Officer, and to provide Ms. Yeast with the authority to carry out the activities necessary to comply with the Health Insurance Portability and Accountability Act of 1996 (HIPAA), as amended by the Health Information Technology for Economic and clinical Health (HITECH) Act of 2009, and all implementing regulations thereto, as is required by law.

CHRISTENE YEAST
PRIVACY OFFICER
AND SECURITY
OFFICER

Vote: 3/0

Chairwoman Agostine reported that Bill First (EMC) and his fellow Emergency Management volunteers have provided the Board with a list of communication equipment needs. The list totals \$2,741.37. Agostine added that Supervisor Church had concerns that this purchase may conflict with Erie County efforts to purchase a County-wide radio system. Bill First has assured the Board that the list of equipment requested is strictly for Summit Township in the event standard communication goes down.

EOC
COMMUNICATION
EQUIPMENT

Motion by Agostine, seconded by Lee, to approve the purchase of EOC communication equipment needs supplied by Bill First, not to exceed \$3,000.

Vote: 3/0

Zoning Officer Miller had nothing to report at this time.

LAND
DEVELOPMENT

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Solicitor Sennett reported that he has reviewed the Special Permit for Over Weight Vehicles, eliminated some redundant language, and forwarded it to Engineer Jonas.

Solicitor Sennett reported that he requests the Board review the proposed Facility Use Policy, Agreement, Contract, and Fee Schedule, admitting that it is a lot of information.

Solicitor Sennett reported that a draft amendment to the Township Supplemental Plan has been e-mailed this afternoon to Secretary Yeast. The changes will keep the Township in compliance with the Affordable Care Act.

Engineer Jonas reported that the Presque Isle Downs, Inc. (PIDI) Conservation Easement is up for inspection soon. Urban Engineers environmental scientist would like to perform the inspection in early spring.

Engineer Jonas reported that the Old French Road Culvert will be surveyed, weather permitting.

Engineer Jonas reported that, now that he has been provided with the dimensions for the proposed Sand/Salt Storage Building, the Township will need to determine possible locations, so he can proceed with a survey.

Supervisor Church reported that he had provided Engineer Jonas with sizes and capacity information for a new salt storage building, and anticipates an estimated cost of \$300,000 - \$350,000. Church requested Board input on the feasibility of a project of this size. Agostine responded that Engineer Jonas can continue to determine a location for this size of a facility, and the Board will review it along with budget numbers prior to proceeding further.

Downia Glass, 9242 Old French Road, asked if anything can be done to reduce accidents at the corner of Old French Road and Robison Road. Supervisor Church responded that, due to the accident history, it was determined that a utility pole was restricting site distance and it has since been moved. Church added that he had thought accidents at this intersection had reduced. Agostine agreed with Church, adding that we can get an updated accident report from the State Police for comparison.

Jim Chojnacki, 9481 Old French Road, questioned the "Condensed Statement of Revenues and Expenditures" for 2014 recently published in the newspaper. He verified that the net loss of Revenues over Expenditures was due to funds allotted to pay off the building loan. He further asked if \$300,000 - \$350,000 for a salt building are budgeted for 2015, and asked if the revenue generated from PIDI is the same from year to year. Supervisor Church responded that the revenue generated from the State of PA from PIDI is pretty consistent at this time but fluctuates with the cost of living rate. The revenue generated from the Landfill is based on tonnage, and has been reduced substantially due to recycling efforts.

Jeff Tenney, 10250 Tiger Lily Lane, submitted information to the Board regarding his experience with trying to obtain internet service.

SOLICITOR:

- Over Weight Vehicles Permit
- Facility Use Policy
- Supplemental Policy

ENGINEER:

- PIDI Cons. Easement
- Old French Rd. Culvert
- Salt Storage

SUPERVISORS

- Salt Storage

PUBLIC INPUT

- Old French Rd. Accidents
- Condensed Statement
- Time Warner Hearing

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With no further business to come before the Board, motion by Church, seconded by Lee, to
adjourn to at 6:30 p.m.
Vote: 3/0

ADJOURNMENT

Respectfully submitted,

Christene S. Yeast
Recording Secretary
04/08/2015