

**SUMMIT TOWNSHIP SUPERVISORS**  
**Regular Business Meeting**  
**Monday, June 1, 2015**

Chairperson Agostine called the regular business meeting of the Board of Supervisors to order at 6:00 p.m. following salute to the flag. Supervisors Church and Lee were present, as were, Solicitor Sennett, Engineer Jonas, Zoning Administrator Miller, Secretary Yeast, and seven interested persons.	CALL TO ORDER
Motion by Lee, seconded by Church, to approve the minutes of the Regular Business Meeting on May 18, 2015 as presented and reviewed by the Board of Supervisors. Vote: 3/0	5/18/15 MINUTES
There was no correspondence.	CORRESPONDENCE:
Motion by Church, seconded by Lee, to approve the May 2015 Expenditures as presented and reviewed by the Board of Supervisors. Vote: 3/0	MAY 2015 EXPENSES
Solicitor Sennett explained that Time Warner has not responded to our inquiry regarding the franchise agreement, so the Board should proceed to schedule a public hearing.	TIME WARNER HEARING
Motion by Agostine, seconded by Lee to authorize advertisement for a public hearing to discuss the current Time Warner Franchise Agreement on June 15, 2015 immediately preceding the Regular Business Meeting, but following the public re-zoning hearing.	
Supervisor Church asked if the initial (6) week time limit given to Time Warner to respond has expired. Solicitor Sennett responded; no, and if they happen to respond favorably by June 15, 2015, the hearing can be cancelled. Supervisor Agostine added that we also recently received notice that Time Warner has agreed to be bought by another cable company. Vote: 3/0	
Motion by Lee, seconded by Church to approve expenses for attendance to the Erie County Association of Municipal Administrators (ECAMA) quarterly dinner meeting on June 11, 2015. Vote: 3/0	ECAMA DINNER MEETING
Motion by Church, seconded by Lee, to retain the following Recreation Program Staff and approve a 3% wage increase from last year: Kristen Melnick, Christine Hoh, Katelyn Almazon, Susan Mackowski, Maggie Stebeck, Bradley Pier, Logan Ford, Emily Almazon, and Justin Mackowski. To further hire the following (3) staff members at minimum wage, and any additional staff deemed needed: Joshua Paluh, Taylor Amon, and Theresa Caulfield. Vote: 3/0	2015 REC. PROGRAM STAFF WAGES
Motion by Church, seconded by Lee, to authorize advertisement of a Special Meeting of the Board of Supervisors with officers of the Perry Hi-Way Hose Company (PHHC). Meeting will be on Friday, June 5, 2015 at 1:00 p.m. at the Municipal Building. Vote: 3/0	SPECIAL MEETING WITH PHHC
Motion by Agostine, seconded by Lee, to hire Tamara Cass as the Zoning Office Administration Assistant at a rate of \$15 per hour, with benefits per the Summit Township Personnel Code.	TAMARA CASS HIRED AS ZONING OFFICE ADMINISTRATOR
Jim Chojnacki, 9481 Old French Road, asked what wage Nate Miller was hired at. Agostine responded that he was hired to be trained as the Zoning Administrator with additional duties including GIS and Website administration. His original pay rate was \$3-\$4 higher to accommodate the additional responsibility. Vote: 3/0	

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Chairperson Agostine requested Board consideration to change the date for first Regular Business Meeting in July as the Solicitor's office has a conflict.

MEETING CHANGE  
FROM 7/6/2015 TO  
7/7/2015 AT 5:00 PM

Motion by Church, seconded by Lee, to move the July 6, 2015 Regular Business Meeting to Tuesday, July 7, 2015 at 5:00 p.m.

Vote: 3/0

MINOR SUBDIV.  
FEES WAIVED FOR  
WASTE MGMT.

Zoning Administrator Miller requested Board directive regarding fees incurred by Waste Management for Rights of Dedication to accommodate the Zwilling Road realignment. This property is being conveyed to the Township at no cost.

Motion by Church, seconded by Lee, to waive the (2) \$50 Minor Subdivision fees for the property conveyed to Summit Township by Waste Management for the Zwilling Road realignment.

Vote: 3/0

Solicitor Sennett reported that he is awaiting Board directive in regard to the proposed Facility Use Policy and the Pet Policy. Agostine added that the Facility Use Policy was drafted in response to a request to utilize the Municipal Building as a community food bank. The Board agreed to review and respond at the next business meeting.

SOLICITOR:

- Facility Use Policy
- Pet Policy

Engineer Jonas reported that the bid package, with specifications for the ADA curb ramp projects, will be ready for the next Regular Business Meeting.

ENGINEER:

- ADA Ramps
- New Road
- Speed Limits

Engineer Jonas reported that they are completing an additional survey of the crest alignment for the New Road/Peach Street drainage project. This plan will then accommodate future piping requirements on New Road.

Engineer Jonas reported that traffic counters are being placed in various locations; he anticipates speed limit recommendations will be ready mid July.

Supervisor Church requested the Solicitor and Engineer research the Township responsibility to maintain and install stop bars at intersections. Solicitor Sennett responded that traffic control is an exception to immunity for municipalities. Discussion ensued as to the purpose and location of stop bars. Engineer Jonas added that stop bars are required when a cross walk is located within an intersection; they are generally not required on rural roads. Supervisor Church expressed visibility concerns at the intersection of Johnson and Frank Avenue.

SUPERVISORS

- Stop Bars
- Ditch at New Rd.

Supervisor Church reported that, resident; Marvin Little has expressed concern that the ditch on New Road is excessively deep. Supervisor Church added that, after viewing the area, he would disagree with Mr. Little, expressing concern that this particular ditch becomes a "standard" for pipe installation. Engineer Jonas explained that the high berm makes the ditch look deeper, and that this portion of New Road is part of the stormwater pipe project design. This particular project addresses the shallow catch basin on Peach Street and the pipe located under the driveway. Discussion ensued regarding coordination with PaDOT.

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Sandy Zawistoski, 8214 Willow Glen Road, expressed concern that vehicle operators are confused with the red turn arrow on the traffic signals at the intersections of Peach Street and Keystone and Peach Street and Rotunda. She had witnessed multiple vehicles running the red light. Discussion ensued.

With no further business to come before the Board, motion by Lee, seconded by Church, to adjourn 6:25 p.m.  
Vote: 3/0

Respectfully submitted,

Christene S. Yeast  
Municipal Secretary  
06/02/2015

PUBLIC INPUT

- Red turn arrow at intersections

ADJOURNMENT