

Summit Township Recreation Board  
Regular Business Meeting  
Wednesday, August 19, 2015

The Regular Business Meeting of the Summit Township Recreation Board was held on Wednesday, August 19, 2015 at the Summit Township Offices 1230 Townhall Road West, Suite 100 Erie, PA 16509.

MEMBERS PRESENT: Sean Earley, Chairman  
Jeff Jones, Vice Chairman  
Steve Skelly, Board Member  
Kelly Ford, Board Member  
Mike Pace, Board Member

OTHERS PRESENT: Jack Lee, Supervisor  
Pat McGuire, Rec Program Director

CALL TO ORDER:

The Meeting was called to order by Chairman Sean Earley at 5:01PM with a quorum established.

ACCEPT MINUTES:

A Motion was made by S. Skelly to approve the meeting minutes of July 15, 2015 as presented, seconded by M. Pace; and carried unanimous by a Vote of 5-0.

Vote 5/0

OLD BUSINESS:

- **2015 Pass the Pancake 5K Run** – Race Director Jeff Jones discussed concern over questions he received from the Township office about the \$1,000.00 commitment the Rec Board provides the Volleyball boosters for their partnership with the race. The Volleyball Boosters represent a partner who labors to provide the necessary breakfast portion of the event and noted they are not a profiting bystander. Per Supervisor Lee, further discussion will occur to clarify this and he will inquire about the necessary accounting paperwork required to support this expense.

- **2015 Residents Weekend** – The event was very well attended and was to most successful to date. Many positive reports were received with no negative reports received by the Board members.
- **2015 Picnicana Summer Program** – P. McGuire reported the Chinese Auction was a great success with over \$1,400.00 in profits. She noted the final figures for the Summer Program finances have not been received yet.
- **Community Park Ball Field Request** – The security deposit received from the wrestling club, Erie War Hawks, for use of softball fields at Community Park will be fully refunded as there was no damage to the fields or restroom facilities.

NEW BUSINESS:

- **2016 Resident's Weekend Date** – The Board discussed the dates for 2016 and would like to reserve Picnicana on Friday, July 22<sup>nd</sup> thru Sunday July 24<sup>th</sup> for the event next year.
- **Reverse Raffle Donation Request** - The Board received a request from Perry Hi-Way Hose Company for a donation for the reverse raffle fundraiser they will be holding on September 12<sup>th</sup>. After a lengthy discussion, the Board voted to provide \$200.00 in gift cards in thanks for the support and appearance during the Residents Weekend events. A suggestion to support a local business in the township was made and a decision to purchase the gift cards from Erie Sports Store was voted on. The denominations of the gift certificates will be determined at the time of purchase.

Vote 5/0

- **2016 Picnicana Rates** - After a review of area rates at local picnic shelters, a motion was made by M. Pace to retain the same rates from 2015 for the 2016 season. S. Earley seconded the motion.

Vote 5/0

- **Project Updates** – Supervisor Lee provided several updates on various ongoing projects that would be of interest to the Rec Board. No further action by the Board was required at this time.

ADJOURNMENT:

With no further business to discuss, a motion was made by K. Ford, seconded by M. Pace to adjourn the meeting at 5:47 P.M.

Respectfully Submitted,

Kathy Earley  
Secretary