

**SUMMIT TOWNSHIP SEWER AUTHORITY  
MONTHLY BUSINESS MEETING  
AUGUST 27, 2015**

<p>The regular monthly business meeting of the Summit Township Sewer Authority was called to order with the Pledge of Allegiance at 9:00 a.m. by Vice Chairman Michael Rose at the Sewer Authority Building, 8890 Old French Road, Erie, Pennsylvania.</p>	<p>CALL TO ORDER</p>
<p>Present: Michael Rose, Vice Chairman; Laban Marsh, Secretary; Cloyd J. Rose, Ass't Secretary; Mark Welka, Treasurer; William C. Steff, P.E., Manager; Clayton J. Fails, P.E., Hill Engineering; George Joseph, The Quinn Law Firm; Caitlyn Haener, Administrative Supervisor. Absent: Chris Fette, Chairman. Visitors: Bill Fennel</p>	<p>ROLL CALL</p>
<p style="padding-left: 40px;">Motion by Mr. C. Rose, seconded by Mr. Marsh to approve the minutes of the July 30, 2015 Regular Business Meeting. Vote 4/0</p>	<p>7/30/15 MINUTES</p>
<p style="padding-left: 40px;">Motion by Mr. Welka, seconded by Mr. C. Rose to approve the Treasurer's Report as submitted to and reviewed by all Board members. Vote 4/0</p>	<p>TREASURER'S REPORT</p>
<p style="padding-left: 40px;">Motion by Mr. Welka, seconded by Mr. Marsh to approve the Expenditure Report as submitted to and reviewed by all Board members. Vote 4/0</p>	<p>EXPENDITURES</p>
<b>SOLICITOR'S REPORT</b>	
<p>Solicitor Joseph reports that the \$1,200,000 loan from PNC Bank, regarding the Route 97 Lift Station Project, closed last week.</p>	<p>PNC LOAN CLOSING \$1.2M</p>
<p>Solicitor Joseph reports that he responded to a letter received from Attorney Kevin J. McKeon, representing Chivers Construction, regarding Route 97 Lift Station Project Contract 1. Contract 1 has since been awarded to G. M. McCrossin. Attorney McKeon did not respond to Solicitor Joseph's letter. Solicitor Joseph believes the matter is resolved.</p>	<p>ROUTE 97 L.S. PROJECT CONTRACT 1</p>
<p>Solicitor Joseph reports that he has reviewed and recommended revisions to the Payment Services Network agreement.</p>	<p>PSN AGREEMENT</p>
<p>Solicitor Joseph reports that the Estates at Five Points developer, Marlin K. Coon, is trying to sell another lot. Coon's easement agreement with Leon Wasielewski does not include the Authority. Solicitor Joseph prepared an assignment of the easement agreement and a public dedication of the easement to the STSA. Attorney Devine, representing Mr. Coon, has reported to Solicitor Joseph that Mr. Coon has signed both and the Easement Agreement is in the process of being recorded. The Public Dedication requires Board approval. Solicitor Joseph recommends that the Board approve agreement for the Dedication of Public Sewer contingent upon receipt of the signed agreement on the terms prepared by the solicitor.</p>	<p>ESTATES AT FIVE POINTS</p>

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Motion by Mr. Welka, seconded by Mr. Marsh, to approve agreement for the Dedication of Public Sewer contingent upon receipt of the signed agreement on the terms prepared by the solicitor. Vote 4/0.

DEDICATION WITH  
CONTINGENCIES

**ENGINEER'S REPORT**

Engineer Fails reports that all three contractors attended the Route 97 Lift Station Project preconstruction meeting. Notices to proceed have been issued; establishing 365 days to substantial completion. Engineer Fails expects that Contract 1 will mobilize in 2-3 weeks. Contract 2 is on standby and Contract 3 has not committed to a start date yet. The contractors will submit schedules to Engineer Fails; Chivers is not yet sure if subdirectional drilling will take place this year or next. It's a tight site; a Hill Engineering survey crew will flag out the perimeter so there's no confusion. Manager Steff added that he will keep local businesses and property owners informed of the schedule.

ROUTE 97 LIFT  
STATION PROJECT  
STATUS UPDATE

**MANAGER'S REPORT**

Manager Steff reports that Jason Carniewski has signed an Indemnification Agreement for Highway Occupancy Permit regarding a new residential sewer connection at 2859 Flower Road. Mr. Carniewski has contracted Marvin Little of Jim Brozell Construction to install a lateral under Flower Road.

CARNIEWSKI  
2859 FLOWER RD

Motion by Mr. Welka, seconded by Mr. C. Rose, to enter into the Indemnification Agreement for Highway Occupancy Permit regarding 2859 Flower Road. Vote 4/0.

INDEMNIFICATION  
FOR HOP

Manager Steff reminded the Board that the new sewer rates, approved at the June 25, 2015 Regular Business Meeting, will be in effect for the September 2015 billing.

RATE INCREASE

Manager Steff reports that Don Czerwinski (2820 Haibach Drive) has been in contact with the Authority again regarding his groundwater problems. Mr. Czerwinski says he has new evidence; Manager Steff agreed to meet when Mr. Czerwinski's work schedule permits.

CZERWINSKI  
2820 HAIBACH DR

Manager Steff reports that Lord Corp. requested to pay the amount due for previously unbilled usage over two billing periods. The total amount due for the billing correction is \$22,296.25. Manager Steff agreed to waive penalty and interest for the previously unbilled usage for the duration of the two period payment agreement. Lord Corp. has made the first half payment and is billed quarterly.

LORD CORP  
BILLING  
CORRECTION

Manager Steff reports that he has been in contact with Bill Syrek of Presque Isle Downs and Casino regarding the payment of \$34,704.00 due from PID for the 4 unpermitted stables, as discussed in the June 25, 2015 Regular Business meeting. Mr. Syrek indicated that he was working with upper management at PID and Eldorado and hopes to make payment soon.

PRESQUE ISLE  
DOWNS STABLES  
ISSUE

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**RESIDENT TO BE HEARD**

Bill Fennel reports that he is trying to buy a lot on New Road from Leon Wasielewski. Mr. Fennel requested clarification from the Authority regarding permitting problems that have delayed his lot purchase. Manager Steff explained that the controlling agencies, the Soil Conservation District and the DEP, disagree about what the Authority must do. Discussion ensued.

FENNEL  
NEW ROAD LOT

With no further business to come before the Board, Mr. C. Rose motioned to adjourn, seconded by Mr. Welka. Vote 4/0.

ADJOURNMENT

Michael Rose adjourned the meeting at 9:34 a.m.

Respectfully submitted by,

Caitlyn Haener  
Administrative Supervisor