

**SUMMIT TOWNSHIP BOARD OF AUDITORS  
ANNUAL BUSINESS MEETING  
JANUARY 5, 2016**

Chairman Joe Kuzma called the Annual Business Meeting of the Summit Township Board of Auditors to order at 10:00 a.m. in the Township meeting room, at 1230 Townhall Road W., with the Pledge of Allegiance.

**CALL TO ORDER**

Present were Auditors Joe Kuzma, Paul Kuzma, Joe Podolsky, Recording Secretary Christene Yeast, Solicitor Kuhn, and Supervisors Agostine, and Lee. There were three interested persons.

**ATTENDANCE**

Motion by Paul Kuzma, seconded by Joe Podolsky, to approve the January 5, 2016 Agenda.  
Vote: 3/0

**AGENDA  
APPROVED**

Motion by Paul Kuzma, seconded by Joe Podolsky, to appoint Joe Kuzma as Chairman for 2016.  
Vote: 3/0

**J.KUZMA  
CHAIRMAN**

Motion by Joe Podolsky, seconded by Paul Kuzma, to appoint Paul Kuzma as Vice-Chairman for 2016.  
Vote: 3/0

**P. KUZMA  
VICE-CHAIR**

Motion by Paul Kuzma, seconded by Joe Kuzma, to appoint Joe Podolsky as Secretary for 2016.  
Vote: 3/0

**JOE PODOLSKY  
SECRETARY**

Motion by Paul Kuzma, seconded by Joe Podolsky, to appoint Solicitor Thomas Kuhn of the Quinn Law Firm, to represent the Summit Township Board of Auditors for 2016.  
Vote: 3/0

**ATTY. KUHN**

Supervisor Agostine requested that her public comment in regard to Supervisor/Employee Wages be reserved for when the motion is made.

**PUBLIC INPUT**

Motion by Paul Kuzma, seconded by Joe Podolsky, to acknowledge that (2) Work Sessions were held, on December 21, 2015 and January 5, 2016.  
Vote: 3/0

**WORK SESSIONS**

Chairman Joe Kuzma recognized a copy of the Oath of Publication for this January 5, 2016 meeting published on December 29, 2015, as presented.

**OATH OF  
PUBLICATION**

Chairman Kuzma acknowledged that at the Regular Business Meeting of the Board of Supervisors last night (1-4-2016), the Township Personnel code was amended allowing the option for employees with five or more years of service to deposit up to (2) weeks of vacation time into their Pension account.

**EMPLOYEE  
BENEFITS**

Motion by Paul Kuzma, seconded by Joe Kuzma, to approve Supervisor Compensation (Agenda Items A-K) including the recently approved change to the Personnel Code referenced above.

Auditor Paul Kuzma expressed his personal dislike of the change to the Personnel Code. Auditor Joe Kuzma added that it essentially increases the salary in exchange for earned vacation time for those that choose this option, but there are eligibility requirements, i.e. (5+) years of employment.

Jim Chojnacki, 9481 Old French Road, asked if the Supervisors are hourly or salary.

Chairman Kuzma explained.

Auditor Podolsky expressed his concern that the Township is too generous with employee benefits, citing his work experience with General Electric.

Vote: 2/1

J. Kuzma - Yes

P. Kuzma - Yes

J. Podolsky - No

Motion by Joe Podolsky that Supervisor salaries as employees be increased by 0% and be based on a 40 hour work week. If less than 40 hours per week is worked, salaries will be pro-rated based on number of hours worked. Motion died for lack of second.

## **WAGES**

Motion by Paul Kuzma, seconded by Joe Podolsky to increase the Supervisor salaries as employees by \$1,000 per year, and be based on a 40 hour work week. If less than 40 hours per week is worked, salaries will be pro-rated based on number of hours worked.

Vote: 1/2

J. Kuzma - No

P. Kuzma - Yes

J. Podolsky - No

Supervisor Agostine asked what percentage increase \$1,000 calculates at. Discussion ensued.

Motion by Paul Kuzma, seconded by Joe Kuzma to amend the above motion, and increase the Supervisor salaries as employees by \$1,200. This calculates to a little over a 2% increase.

Vote: 2/1

J. Kuzma - Yes

P. Kuzma - Yes

J. Podolsky - No

There was no old business.

## **OLD BUSINESS**

Motion by Paul Kuzma, seconded by Joe Podolsky, to authorize advertisement for a special meeting of the Board of Auditors to approve the Minutes of today's meeting. Date and time to be determined once the Board of Auditors checks their schedule and notify Recording Secretary Yeast allowing for 24 hour notice.

Vote: 3/0

## **NEW BUSINESS**

- **Special Mtg.**

With no further business to come before the Board of Auditors, motion was made by Paul Kuzma, seconded by Joe Podolsky, to adjourn the meeting at 10:33 a.m.

Vote: 3/0

## **ADJOURNMENT**

Respectfully submitted,

Joe Podolsky  
Secretary  
01/05/2016  
csy