

**SUMMIT TOWNSHIP SUPERVISORS**  
**Regular Business Meeting**  
**Monday, November 16, 2015**

Chairperson Agostine called the regular business meeting of the Board of Supervisors to order at 6:00 p.m. following salute to the flag. Supervisors Church and Lee were present, as were Solicitor Sennett, Zoning Administrator Miller, Engineer Jonas, Secretary Yeast, and twelve interested persons.

CALL TO ORDER

Agostine opened the Public Hearing regarding adoption of proposed Ordinance #2015-05 increasing the Local Services Tax (LST) from \$10 to \$52 per year beginning with 2016.

PUBLIC HEARING  
RE: LST INCREASE

Solicitor Sennett explained that the current LST is \$10 per year and proceeds are shared equally with the Fort LeBoeuf School District (\$5 each). The proposed Ordinance increases the tax to \$52 with the additional \$42 designated solely for "emergency services, which shall include emergency medical services, police services and/or fire services". Solicitor Sennett further explained various details of the Ordinance, identified exemptions, duties of employers and tax collectors, and penalties for non-payment.

John Stull, 1689 Old State Road, Waterford, PA, expressed his objection to the increase, that it increases the tax burden on low income employees. Supervisor Agostine responded that anyone earning less than \$12,000 per year is exempt. Supervisor Church suggested that, to avoid multiple future amendments, the proposed Ordinance should include a statement changing the \$12,000 exemption amount if the Local Tax Enabling Act amends the exemption. Discussion ensued regarding the tax collection process performed by Berkheimer.

With no further public input, Chairperson Agostine closed the Public Hearing.

Motion by Lee, seconded by Church, to approve the minutes of the Regular Business Meeting on November 2, 2015, as presented and reviewed by the Board of Supervisors.  
Vote: 3/0

11/2/2015 MINUTES

There was no correspondence.

CORRESPONDENCE

Motion by Lee, seconded by Church, to approve the October 2015 Treasurer's Report as presented and reviewed by the Board of Supervisors. (\$390,363.93 expensed)  
Vote: 3/0

OCT. 2015 TREAS.  
REPORT

Supervisor Agostine reported that she had a conversation with the Erie County Assessment Office regarding the value of the excess right-of-way property on Hessinger Drive proposed to be sold to Bruce Hoffman. The assessed value for this amount of property would only be \$200-\$300. Supervisor Lee suggested an appraisal may be necessary. Agostine added that Mr. Hoffman had verbally agreed to pay for an appraisal, and she will obtain written verification of this prior to obtaining an appraisal.

OLD BUSINESS

- Bruce Hoffman  
R-O-W  
Purchase
- Next  
Generation  
Radio System
- Picnicana  
Summer Lunch  
Program

Solicitor Sennett described the Agreement between Erie County and Summit Township to purchase a "Next Generation Radio System". Perry Hi-Way Hose Company (PHHC) is also named as a participant to receive equipment. Solicitor Sennett added that all inter-agency agreements require approval by ordinance and time constraints to sign the agreement will require the Board to ratify the Agreement at a later date.

Motion by Lee, seconded by Church, to execute the Next Generation Public Safety Radio system Inter-Agency Agreement and proceed with the process to adopt an ordinance to ratify same.

Vote: 3/0

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Supervisor Agostine reported that she has still not talked with Pat McGuire about the Rec. Program Summer Lunch, but would support the program on a trial basis.

Motion by Agostine, seconded by Lee, to approve the Summer Lunch Program during the Picnicana Rec. Program for 2016.

Vote: 3/0

Motion by Church, seconded by Lee, to adopt Ordinance #2015-05 increasing the LST from \$10 to \$52 effective January 1, 2016.

ORD. 2015-05 LST  
INCREASE

John Stull, 1689 Old State Road, again expressed his opposition to the increase, adding that the \$12,000 exemption should be higher. Supervisor Church responded that the funds generated by this increase will be used solely to provide 24/7 emergency services to Summit Township, including employees who work but do not live in Summit Township. Discussion ensued regarding funding for PHHC.

Vote: 3/0

Motion by Lee, seconded by Church, to authorize advertisement for bids to furnish residential recycling services. Bids to be submitted by 2:00 p.m. on December 7, 2016 with a possible award at the Regular Business meeting at 6:00 p.m.

2016 RECYCLING  
BIDS

Larry Jones, 2540 Laurie Drive, expressed concern that recyclables are being disposed of with the regular trash. The Board responded that this is unlikely.

Vote: 3/0

Motion by Lee, seconded by Church, to set the 2016 Minimum Municipal Obligation (MMO) for employee pension at a 1% increase over 2015.

2016 MMO

Vote: 3/0

Motion by Lee, seconded by Church, to award full-time Township employees a \$300 Christmas Bonus.

EMPLOYEE  
BONUSES

Jim Chojnacki, 9481 Old French Rd., asked Solicitor Sennett if this is legal. Solicitor Sennett responded that he would assume this bonus is based on work performance throughout the year, and, yes, the Board does have the authority to approve work bonuses. Chairperson Agostine confirmed Solicitor Sennett's assumption, adding that it is called a Christmas Bonus due to time of year.

Vote: 3/0

Motion by Church, seconded by Lee, to advertise a Budget Work Session for Wednesday, November 25, 2016 at 10:00 a.m.

2016 BUDGET WORK  
SESSION

Vote: 3/0

Motion by Lee, seconded by Agostine, to advertise Board intent to hire a CPA to audit the 2015 Township accounts in lieu of elected auditors.

CPA TO AUDIT 2015  
ACCOUNTS

Vote: 3/0

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Motion by Church, seconded by Agostine, to authorize advertisement of the availability of the 2016 Proposed Budget on November 30, 2015, at the Township Municipal Building during regular working hours and the Township website (summittownship.com).

Vote: 3/0

2016 PROPOSED BUDGET

Zoning Administrator Miller reported that the sidewalk at 8630 Oliver Road was inspected by Engineer Jonas on October 26, 2015 who discovered a missing section. The deficiency was addressed, the sidewalk re-inspected on November 12, 2015, and Engineer Jonas recommends release.

SIDEWALK BOND FOR 8630 OLIVER ROAD

Motion by Lee, seconded by Church, to release the sidewalk Bond for 8630 Oliver Road to Port Harbor Homes in the amount of \$1,960.

Vote: 3/0

SOLICITOR:

Solicitor Sennett had nothing to report.

ENGINEER:

Engineer Jonas provided for Board review, (3) options for the parking expansion at Picnicana Park. #1 is the original design; #2 is 1-1/2 rows of parking, leaving the garage intact; #3 is for two full rows of parking requiring demolition of the garage. Stormwater retention would need to increase with option #2 & #3. All options are under the threshold for environmental permits, so compliance with Chapter 102 and E & S are the only considerations. Cost estimates are also provided for each option.

- Picnicana Parking Lot

Supervisor Lee reported that the Township has been fortunate as far as the weather is concerned, while asking for patience when road conditions worsen. He further wished a Happy Thanksgiving to everyone.

SUPERVISORS:

- Thanksgiving wishes

Bob Greene, 2743 Hershey, reported PaDOT presence at Route 99 and Hershey Road. Supervisor Agostine reported that PaDOT is performing field work for the improvements in that area.

PUBLIC INPUT

Paul Bardwell, 2839 Hershey Road, asked if the Board is also considering a 1/2 mil increase in the Real Estate Tax to fund the Fire Department, further expressing his support. Supervisor Agostine responded that the Board is initially willing to institute the LST increase; and, until it is determined exactly what services will be provided, an increase to Real Estate Tax may not be necessary. Supervisor Church added that there were some unintended consequences with the increase to the Real Estate Tax, i.e. fund drives. Discussion ensued as to when the emergency services will take effect (close to the beginning of 2016).

- PHHC Funding

With no further business to come before the Board, motion by Lee, seconded by Church, to adjourn the meeting at 6:40 p.m.

ADJOURNMENT

Vote: 3/0

Respectfully submitted,

Christene S. Yeast  
Recording Secretary  
11/23/2015