

**SUMMIT TOWNSHIP SEWER AUTHORITY  
MONTHLY BUSINESS MEETING  
SEPTEMBER 24, 2015**

The regular monthly business meeting of the Summit Township Sewer Authority was called to order with the Pledge of Allegiance at 8:55 a.m. by Chairman Chris Fette at the Sewer Authority Building, 8890 Old French Road, Erie, Pennsylvania.	CALL TO ORDER
Present: Chris Fette, Chairman; Michael Rose, Vice Chairman; Laban Marsh, Secretary; Cloyd J. Rose, Ass't Secretary; Mark Welka, Treasurer; William C. Steff, P.E., Manager; Clayton J. Fails, P.E., Hill Engineering; George Joseph, The Quinn Law Firm; Caitlyn Haener, Administrative Supervisor. Visitors: Leon & Elda Wasielewski, Bill Fennel.	ROLL CALL
Motion by Mr. Marsh, seconded by Mr. C. Rose to approve the minutes of the August 27, 2015 Regular Business Meeting. Vote 5/0	8/27/15 MINUTES
Motion by Mr. Welka, seconded by Mr. Marsh to approve the Treasurer's Report as submitted to and reviewed by all Board members. Vote 5/0	TREASURER'S REPORT
Motion by Mr. Marsh, seconded by Mr. C. Rose to approve the Expenditure Report as submitted to and reviewed by all Board members. Vote 5/0	EXPENDITURES
<b>SOLICITOR'S REPORT</b> Solicitor Joseph reports that he filed a proof of claim on behalf of the STSA for the Smith bankruptcy.	BANKRUPTCY CLAIM
Solicitor Joseph reports that the Estates at Five Points Easement and Dedication with Bill of Sale attached has been signed. Solicitor Joseph recommends that the Board accept the agreement and deferred to the Managers report for any further discussion.	ESTATES AT FIVE POINTS
<b>ENGINEER'S REPORT</b> Engineer Fails reports that Route 97 Lift Station Project Contract 1 (General Construction of the Pump Station) began clearing the work site. Engineer Fails and Manager Steff are reaching out to the adjacent property owners to negotiate more area for the contractors to work in during construction. Engineer Fails and Manager Steff are working to propose a temporary easement agreement to Taco Bell.	ROUTE 97 LIFT STATION PROJECT STATUS REPORT
<b>MANAGER'S REPORT</b> Manager Steff reports that Mr. Wasielewski has requested that the STSA share in the permitting costs associated with the Eldaberry Woods subdivision project. Manager Steff deferred to Mr. Wasielewski to make his request to the Board.	ELDABERRY WOODS PROJECT: COST SHARING REQUEST
Mr. Wasielewski explained that his contractor was mobilized and working at the Eldaberry Woods Project site when Gene Clemente of Erie County Soil Conservation	

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ELDABERRY  
WOODS PROJECT:  
COST SHARING  
REQUEST (Cont.)

told the contractor stop and told Wasielewski he needed another permit. Mr. Wasielewski stated that the Township Supervisors and the STSA misled him by telling him that he had all of the appropriate permits to begin construction. Further, Mr. Wasielewski stated that the STSA should have included his project in the permitting for the New Road Lift Station; the manhole on his property proves the STSA knew he was going to extend the sewer beyond the lift station.

Manager Steff responded that Mr. Wasielewski's project submittals satisfied the preliminary planning requirements of the STSA but his project ended up under a microscope later because a third party filed a complaint with the regulatory agencies citing issues beyond the purview of the STSA. Manager Steff cited the Developer Agreement which states that the Developer, not the STSA, is responsible for all permits. Manager Steff explained that the STSA plans for the future with every project but the Eldaberry Woods Project is not in the Master Plan, nor was any planning submitted for the project prior to the completion of the 2010 Sewer Extension Project. Manager Steff recommends that the Board deny Mr. Wasielewski's request.

Chairman Fette responded that the cost of development should be borne by the developer; when the STSA does a project, sometimes the regulatory bodies get involved and it costs more than expected – the same risk applies to private projects.

Mr. Welka responded that Mr. Wasielewski is already saving money on his project by working with the STSA's engineer, Hill Engineering; the 2010 Sewer Extension Project was a clean-up project and the clean-up on New Road stopped at the New Road Lift Station.

Bill Fennel, an interested party in the Eldaberry Woods project, declined to comment.

Leon Wasielewski, Elda Wasielewski and Bill Fennel left the meeting at 9:15 a.m.

No motion was put forth to accept Mr. Wasielewski's request; the Board directed Manager Steff to write a letter to Mr. Wasielewski denying his request for cost-sharing.

Manager Steff reports that he obtained a price quote from Dave Hallman Fleet Services for each vehicle through the PA COSTARS program. Manager Steff polled the Board on September 9, 2015 and the members voted unanimously to replace the existing service body and plow trucks. The STSA intends to sell the current vehicles shortly after the replacement vehicles arrive. Manager Steff read the price quotes and resale estimates aloud as follows:

PURCHASE NEW  
VEHICLES / SELL  
OLD VEHICLES

Purchase new Plow Truck (COSTARS)	\$ 34,850
Purchase new Service Body Truck (COSTARS)	\$ 37,265
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Total Price of New Vehicles	\$ 72,115
Estimated Sale of 2002 Plow Truck	( 9,500)
Estimated Sale of 2006 Service Body Truck	( 14,000)
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Estimated Net Cost of Replacing Both Trucks	\$48,615
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Manager Steff requested that the Board ratify the September 9, 2015 poll authorizing the replacement of the vehicles.

PURCHASE NEW  
VEHICLES / SELL  
OLD VEHICLES  
(Cont.)

Motion by Mr. M. Rose, seconded by Mr. Marsh, to ratify the September 9, 2015 poll authorizing the purchase of two new trucks through PA COSTARS, a Plow Truck costing \$34,850 and a Service Body Truck costing \$37,265 AND authorizing the advertisement of the old trucks for sale. Vote 5/0.

Manager Steff reports that he has received a signed Agreement for Dedication and Acceptance of Sewer Line and Deed of Dedication/Bill of Sale from Marlin Coon, Developer of the Estates at Five Points. Manager Steff reports that the Authority has received as-builts and recommends the Board enter into the agreement for maintenance purposes.

ESTATES AT FIVE  
POINTS  
DEDICATION OF  
SEWER

Motion by Mr. M. Rose, seconded by Mr. Welka, to enter into the Agreement for Dedication and Acceptance of Sewer Line and Deed of Dedication/Bill of Sale with Marlin Coon regarding the Estates at Five Points. Vote 5/0.

Manager Steff Reports that he has received a signed, standard Sanitary Sewer Right of Way Agreement from Leon, Elda and Lee Wasielewski for the Eldaberry Woods Subdivision Project. Manager Steff explained that the agreement is a bit ahead of the project but if the project doesn't go through for any reason, the Authority can go back and vacate the easement agreement. Manager Steff recommends the Board enter into the agreement with the Wasielewskis.

ELDABERRY  
WOODS EASEMENT  
AGREEMENT

Motion by Mr. Marsh, seconded by Mr. C. Rose, to enter into a Sanitary Sewer Right of Way Agreement with Leon, Elda and Lee Wasielewski regarding the Eldaberry Woods Project. Vote 5/0.

Manager Steff reports that he has received a signed Developer Agreement from the Tresler-Rae-Dahlkemper Partnership regarding Phase 6 of the Trails at Five Points. Manager Steff recommends the Board enter into the standard Developer Agreement with Tresler-Rae-Dahlkemper Partnership.

TRAILS AT FIVE  
POINTS – PHASE 6

Motion by Mr. Welka, seconded by Mr. Marsh, to enter into the Developer Agreement with Tresler-Rae-Dahlkemper Partnership regarding Phase 6 of the Trails at Five Points. Vote 5/0.

**NEW BUSINESS**

None.

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With no further business to come before the Board, Mr. M. Rose motioned to adjourn, seconded by Mr. C. Rose. Vote 5/0.

ADJOURNMENT

Chairman Fette adjourned the meeting at 9:40 a.m.

Respectfully submitted by,

Caitlyn Haener  
Administrative Supervisor