

**SUMMIT TOWNSHIP SEWER AUTHORITY  
MONTHLY BUSINESS MEETING  
JULY 28, 2016**

The regular monthly business meeting of the Summit Township Sewer Authority was called to order with the Pledge of Allegiance at 9:00 a.m. by Vice Chairman M. Rose at the Sewer Authority Building, 8890 Old French Road, Erie, Pennsylvania. CALL TO ORDER

Present: Michael Rose, Vice Chairman; Cloyd J. Rose, Ass't Secretary; Mark Welka, Treasurer; William C. Steff, P.E., Manager; George Joseph, The Quinn Law Firm; Caitlyn Haener, Administrative Supervisor. Absent: Laban Marsh, Secretary; Chris Fette, Chairman; Clayton J. Fails, P.E., Greenman-Pedersen (formerly Hill Engineering). Visitors: None. ROLL CALL

Motion by Mr. C. Rose, seconded by Mr. Welka, to approve the minutes of the June 30, 2016 Regular Business Meeting. Vote 3/0 6/30/16 MINUTES

Motion by Mr. Welka, seconded by Mr. C. Rose, to approve the Treasurer's Report as submitted to and reviewed by all Board members. Vote 3/0 TREASURER'S REPORT

Motion by Mr. Welka, seconded by Mr. C. Rose, to approve the Expenditure Report as submitted to and reviewed by all Board members. Vote 3/0 EXPENDITURES

**SOLICITOR'S REPORT**

Solicitor Joseph reports that the delinquent customer water shut-off agreement between the Summit Township Water Authority and the Summit Township Sewer Authority has been ratified by both agencies. STWA  
SHUT-OFF  
AGREEMENT

Solicitor Joseph reports that he's been working on the frontage discrepancy in the Lasher Developer Agreement (2833 Flower Road). Solicitor Joseph's office reviewed the deeds and compared them to the assessment maps. Solicitor Joseph will draft an amendment to the Developer Agreement to reflect Mr. Lasher's increased cost sharing due to the additional frontage that was not shown on the assessment map from which the original agreement was drafted. Manager Steff added that he sent a red-lined plan to Greenman-Pedersen based on a meeting with Mr. Lasher; the change to Lasher's cost sharing may impact his interest in completing the project. LASHER  
2833 FLOWER RD

Solicitor Joseph reports that he continues to work on keeping the Sheriff's office updated regarding Sherriff's sales on properties to which the Authority has liens in place: 8335 Perry Highway (Glass) for ~\$2,300 and 1606 Robison Road West (Bartosek) for ~\$3,500. Once the properties are sold, Solicitor Joseph expects that the liens will be paid in full. LIENS

Solicitor Joseph reports that the Smith Bankruptcy filing (8535 Oliver Road) has been dismissed. SMITH  
8535 OLIVER RD  
BANKRUPTCY

**ENGINEER’S REPORT**

Engineer Fails was not able to attend the meeting. Prior to the meeting, Engineer Fails transmitted Route 97 Lift Station Project payment applications that he has reviewed and recommends payment. Manager Steff presented the copies of the payment applications for Board approval, pending the receipt of the original AIA Application and Certification for Payment Documents for each contract signed by the contractor and Engineer Fails.

RT 97 LIFT  
STATION PROJECT  
PAYMENT  
APPLICATIONS

Motion by Mr. Welka, seconded by Mr. C. Rose, to authorize Payment 10 on Contract 1 to G.M. McCrossin in the amount of \$365,904.78, pending receipt of the signed, original AIA Application and Certification for Payment Document. Vote 3/0.

AUTHORIZE  
PAYMENT 10,  
CONTRACT 1

Motion by Mr. Welka, seconded by Mr. C. Rose, to authorize Payment 4 on Contract 2 to Cox & Kanyuck Electric in the amount of \$151,238.63, pending receipt of the signed, original AIA Application and Certification for Payment Document. Vote 3/0.

AUTHORIZE  
PAYMENT 4,  
CONTRACT 2

Motion by Mr. Welka, seconded by Mr. C. Rose, to authorize Payment 3 on Contract 3 to Chivers Construction in the amount of \$109,183.70, pending receipt of the signed, original AIA Application and Certification for Payment Document. Vote 3/0.

AUTHORIZE  
PAYMENT 3,  
CONTRACT 3

**MANAGER’S REPORT**

Manager Steff reports that Mayer Brothers has completed the new asphalt at the Authority office building; the lines have been painted. Operations Foreman McAtee is currently getting quotes for a 2 coat tar seal.

AUTHORITY  
BUILDING  
PARKING LOT

Manager Steff reports that the City of Erie Wasterwater Treatment Plant will be required by the PA DEP to meet new lower mercury limits. The City of Erie has appealed to the PA DEP to change the timetable for the new limits and defer the lower mercury requirements until technology is available to reliably, effectively and economically meet the new requirements. As a satellite sewer authority, Summit would also be impacted by the new limits. Manager Steff wrote a letter to support the City of Erie appeal to the PA DEP during the public comment period. The City of Erie is hosting a meeting in August to discuss related improvement projects at the waste water treatment plant; the satellite communities will be required to share in the cost. Manager Steff will attend the meeting.

NEW MERCURY  
LIMITS  
APPEALLED

**RESIDENTS TO BE HEARD**

None.

**NEW BUSINESS**

Mr. Welka asked about the progress of extending sewer to Hamot Road. Manager Steff replied that more time is needed to assess the financing. In light of potential upcoming improvement costs at the Erie Waste Water Treatment Plant, the Authority may want to

HAMOT ROAD  
EXTENSION

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defer making a decision on the Hamot Road Extension until there is more clarity on the Authority's share of the financial obligation for the City of Erie project.

HAMOT ROAD  
EXTENSION  
(Cont.)

Manager Steff added that limited flow sampling at the Meadows Lift Station yielded unexpected results; testing indicates that the flow through the lift station requires triple the pumping capacity than originally planned as a part of the upgrade project. Engineer Fails and Manager Steff will investigate further and change the course of the planning, if needed.

MEADOWS LIFT  
STATION PROJECT

With no further business to come before the Board, Mr. Welka motioned to adjourn, seconded by Mr. C. Rose. Vote 3/0.

ADJOURNMENT

Vice Chairman M. Rose adjourned the meeting at 9:18 a.m.

Respectfully submitted by,

Caitlyn Haener  
Administrative Supervisor