

**SUMMIT TOWNSHIP BOARD OF AUDITORS
ANNUAL BUSINESS MEETING
JANUARY 4, 2017**

Chairman Joe Kuzma called the Annual Business Meeting of the Summit Township Board of Auditors to order at 10:00 a.m. in a Township Meeting room, at 1230 Townhall Road W., with the Pledge of Allegiance.

CALL TO ORDER

Present were Auditors Joe Kuzma, Paul Kuzma, Joe Podolsky, Recording Secretary Christene Yeast, Solicitor Kuhn, and Supervisors Agostine, Lee, and Welka. Also in attendance were Township Solicitors Tim and Christopher Sennett, Township employees, Michelle Nesselhauf and Gary Haupt, and Township Resident Jim Chojnacki.

ATTENDANCE

Motion by Paul Kuzma, seconded by Joe Podolsky, to approve the January 4, 2017 Agenda.
Vote: 3/0

**AGENDA
APPROVED**

Motion by Paul Kuzma, seconded by Joe Podolsky, to appoint Joe Kuzma as Chairman for 2017.
Vote: 3/0

**J.KUZMA
CHAIRMAN**

Motion by Paul Kuzma, seconded by Joe Podolsky, to appoint Joe Podolsky as Vice-Chairman for 2017.
Vote: 3/0

**J. PODOLSKY
VICE-CHAIR**

Motion by Paul Kuzma, seconded by Joe Podolsky, to appoint Paul Kuzma as Secretary for 2017.
Vote: 3/0

**P. KUZMA
SECRETARY**

Motion by Paul Kuzma, seconded by Joe Podolsky, to appoint Solicitor Thomas Kuhn of the Quinn Law Firm, to represent the Summit Township Board of Auditors for 2017.
Vote: 3/0

ATTY. KUHN

Supervisor Agostine provided information to the Board relative to the cost of employee Pension Plan, and in response to comments during last night's Business Meeting. The Board of Supervisors has since 2005 increased the Pension contribution by 5%. Pennsylvania reimburses municipal pension costs between 70% - 90%, which uses a conservative 70% reimbursement, nets a Township cost of \$1,740. Social Security is not guaranteed, and this may be Township employees only source of income in retirement.

PUBLIC INPUT

Auditor Podolsky expressed concern that the Summit Township benefit package, specifically the pension is too generous, citing the "Rule of 72".

Supervisor Agostine also presented a list of neighboring municipalities, with the wages their elected Supervisors receive as employees. Summit Township is well below comparable municipalities. Agostine expressed concern that personal experiences of the Board of Auditors is driving their decision making. Discussion ensued as to how Summit Township Supervisors as employees perform many job duties, (while neighboring municipalities have more staff) making it hard to categorize and compare using the PSATS Wage Survey. Agostine further added that last year the Board of Auditors expressed concern that the LST was increased to support emergency personnel. In light of the recent discontinuance of Gaming Funds and subsequent jeopardy, increasing the LST was prudent and responsible.

Motion by Paul Kuzma, seconded by Joe Podolsky, to acknowledge that (2) Work Sessions were held, one on December 28, 2016 and January 4, 2017.
Vote: 3/0

WORK SESSIONS

Chairman Joe Kuzma recognized receipt of a copy of the Oath of Publication for this January 4, 2017 meeting published on December 27, 2016. and notice of Supervisor appointments as employees. Nancy Agostine, Treasurer and Director of Land Development, Jack Lee, Jr., Roadmaster, and Mark Welka, Director of Parks and Recreation and Assistant Roadmaster.

OATH OF PUBLICATION

Motion by Paul Kuzma, seconded by Joe Podolsky, to approve Supervisor Compensation (Agenda Items A-K) per the Summit Township Personnel Code. referenced above.

EMPLOYEE BENEFITS

Motion by Paul Kuzma, seconded by Joe Kuzma, to raise Supervisor/Employee wages by 3% based on a 40 hour work week. If less than 40 hours per week is worked than wages will be pro-rated based on number of hours worked.

WAGES

Auditor Podolsky requested the Board send out a separate notice to residents listing employee wages.

Vote: 2/1

J. Kuzma - Yes
P. Kuzma - Yes
J. Podolsky - No

There was no old business.

OLD BUSINESS

Atty. Sennett confirmed that the Auditors had approved the 5% Pension increase the Board of Supervisors awarded to employees at the January 3, 2017 Regular Business Meeting.

Discussion ensued regarding the Township employee benefit package, and pros and cons for employee longevity.

Motion by Joe Podolsky, seconded by Paul Kuzma, to authorize advertisement for a special meeting of the Board of Auditors to approve the Minutes of today's meeting for January 9, 2017 at 8:30 am.

Vote: 3/0

NEW BUSINESS

- **Special Mtg.**

Discussion ensued regarding Auditor suggestions to cap vacation time for new employees, and establishing a fixed retirement age.

With no further business to come before the Board of Auditors, motion was made by Paul Kuzma, seconded by Joe Podolsky, to adjourn the meeting at 10:30 a.m.
Vote: 3/0

ADJOURNMENT

Respectfully submitted,

Paul Kuzma
Secretary
01/04/2017
csy