

SUMMIT TOWNSHIP SUPERVISORS
Regular Business Meeting
Monday, February 6, 2017

Chairperson Agostine called the regular business meeting of the Board of Supervisors to order at 6:00 p.m. following salute to the flag. Supervisors Lee and Welka were present, as were, Solicitor Sennett, Zoning Administrator Miller, Engineer Jonas, Secretary Yeast, and six interested persons.	CALL TO ORDER
Motion by Lee, seconded by Welka, to approve the minutes of the Regular Business Meeting on January 17, 2017, as presented and reviewed by the Board of Supervisors. Vote: 3/0	1/17/2017 MINUTES
Secretary Yeast read a letter received today from Sean Earley respectfully declining the Board appointment to the Summit Township Recreation Board.	CORRESPONDENCE
Motion by Welka, seconded by Lee, to accept Sean Earley's resignation from the Summit Township Recreation Board. Vote: 3/0	<ul style="list-style-type: none">• Sean Earley• John Schack
Secretary Yeast read an e-mail received today from John Schack respectfully declining the Board appointment to the Vacancy Board.	
Motion by Lee, seconded by Welka, to accept John Schack's resignation from the Summit Township Vacancy Board. Vote: 3/0	
Motion by Lee, seconded by Welka, to approve the January 2017 expenditures as presented and reviewed by the Board of Supervisors. Vote: 3/0	JAN. 2017 EXPENSES
Engineer Jonas explained that the Community Park Fence Project bids were opened on January 30, 2017, as advertised. Five bids were received, and the apparent low bidder is New York State Fence. Option (1) for 11-gauge \$60,710 and Option (2) for 9-gauge \$63,950. Engineer Jonas further recommended using the heavier (9) gauge bid option.	COMMUNITY PARK FENCE PROJECT BID ACCEPTED
Motion by Welka, seconded by Lee, to accept the New York State Fence bid in the amount of \$63,950. Vote: 3/0	
Motion by Lee, seconded by Welka, to award a one percent per year rate increase for the Real Estate Tax Collector Commission 2018-2021 term.	REAL ESTATE TAX COLLECTOR COMMISSION 2018- 2021
Larry Jones, 2540 Laurie Drive, requested the Board reconsider any increase to the Tax Collector Commission. Mr. Jones expressed his opinion that the Tax Collector should be located in the Township Municipal Building. He added that the Tax Collector has (3) months off, and he would be willing to obtain a petition to deny an increase in commission.	
Supervisor Agostine explained that Board is directed by the Second Class Township Code to determine the Tax Collector Commission by February 15 of the election year for next term of the Tax Collector. Agostine added that the Board cannot force the Tax Collector to locate her office in the Municipal Building. Solicitor Sennett further explained that the Second Class Township code requires the Board of Supervisors to authorize the pay rate for the Tax Collector Compensation. The Tax Collector is governed by the Tax Collector Law, and the Board of Supervisors has no power to dictate how or where the taxes are collected. Agostine acknowledged that it is a part-time job.	

SUMMIT TOWNSHIP SUPERVISORS

Regular Business Meeting

Monday, February 6, 2017

Page 2 of 4

Jim Chojnacki, 9481 Old French Road, asked how the Tax Collector is compensated. Agostine responded that the rate is per parcel for the real estate tax commission and 2.5% of total collected for street light assessment. Agostine noted that in 2016, the tax collector received \$17,612.08 from Erie County, \$9,745 from the Fort LeBoeuf School District, and \$16,377.63 from Summit Township.

Mr. Jones again expressed his disagreement to an increase.

Vote: 3/0

Motion by Welka, seconded by Lee, to adopt Resolution #2017-09 for the destruction of 2007 and 2008 records. Solicitor Sennett added that any destruction of Township records is per guidelines set per the Retention and Disposition Schedule for Records of Municipal Governments.

Vote: 3/0

RES. 2017-09 2007 &
2008 RECORDS

Motion by Agostine, seconded by Lee, to adopt Resolution #2017-10 approving the Erie Area Council of Governments (EACOG) By-Laws. Agostine explained that the EACOG had made a few minor revisions to their by-laws, and each member municipality must approve the amended by-laws by resolution.

Vote: 3/0

RES. 2017-10 EACOG
BY-LAWS

Motion by Lee, seconded by Welka, to authorize advertisement for a Board of Supervisors Work Session on February 21, 2017 at 9am, to allocate 2017 Capital Improvement funds.

Vote: 3/0

CAPITAL IMP.
WORK SESSION

Motion by Lee, seconded by Welka, to release the Over-weight Permit Bond for Footmill Road to Ervin J. Miller in the amount of \$2,500. Engineer Jonas explained that he has inspected the area and there has been no change in the road condition. The bonding was obtained to accommodate a logging operation.

Vote: 3/0

OVER-WEIGHT
PERMIT BOND
RELEASED

Zoning Administrator Miller reported that the Family First Sports Park Subdivision separates the 42.75 acre parcel into (3) separate parcels. Parcel "D" is proposed to be 15.88 acres and will contain all the existing facilities. Parcel "E" is proposed to consist of the vacant fields along Robison Road and be 8.43 acres. Parcel "F" is proposed to consist of the soccer fields along Oliver Road and be 18.44 acres. Miller added that this Subdivision has been reviewed and recommended for approval by both the Summit Township Planning Commission and Erie County Planning.

FAMILY FIRST
SUBDIVISION

Motion by Welka, seconded by Lee, to approve the Family First Sports Park Subdivision Plan as presented.

Vote: 3/0

Zoning Administrator Miller reported that LAMAR has requested Conditional Occupancy for their facility in order to open without having a fully completed greenspace. Miller added that he performed the greenspace inspection, and while LAMAR has added 19 plantings to the original requirements, approximately 1/4 of the site did not have grass properly established. A cost estimate for re-seeding the site and a bond in the amount of \$3,960 has been received. Miller also noted that Labor and Industry (L&I) still needs to perform a final site inspection, and he will not issue the conditional occupancy until the final inspection sign-off has been received.

LAMAR C.O.
APPROVED

SUMMIT TOWNSHIP SUPERVISORS

Regular Business Meeting

Monday, February 6, 2017

Page 3 of 4

Motion by Welka, seconded by Lee, to approve the issuance of a Conditional Occupancy for LAMAR contingent upon finalizing L&I approval and reequiring completion of landscaping when weather permits.

Vote: 3/0

Zoning Administrator Miller reported that he and Engineer Jonas are working on a proposed agreement to address instances where a Small Flow Treatment Facility cannot be directly discharged to a stream, and connecting to the Summit Township Storm Sewer System is required. This agreement will protect the Township's interest in regard to our MS4 Program.

SFSF AGREEMENT

Solicitor Sennett reported that he is still negotiating the Cable Franchise Agreement, noting that Supervisor Welka has some input to provide.

SOLICITOR:

- Cable Franchise

Engineer Jonas reported that he would like to schedule the annual Storm Sewer Public input Session for March 6, 2017 during the Regular Business Meeting. Agostine confirmed that notice will be included in the Newsletter and on the Website.

ENGINEER:

- MS-4 Public Input
- Old French Road Bridge
- Footmill Rd.
- Rt. 99 Corridor Study

Motion by Agostine, seconded by Lee, to approve the March 6, 2017 date for public input regarding stormsewer issues, and to further advertise a notice in the Township Newsletter and on the Township Website.

Vote: 3/0

Engineer Jonas reported that he submitted the General Permit application two weeks ago to the DEP for the Old French Road Bridge Project.

Engineer Jonas reported that he has submitted application to the PUC for the Footmill Road railroad crossing closing, and a site view has been tentatively scheduled for March 1, 2017.

Engineer Jonas reported that PaDOT is conducting an informational meeting regarding the Route 99 corridor study on February 7, 2017 at 6:00 at the Perry Hi-Way Hose Company on Oliver Road. The public is encouraged to attend.

Larry Jones, and Thomas Greene, both noted typos on the agenda. Chairperson Agostine responded that Secretary Yeast will correct them.

Gary Wycech, 2430 Glory Drive, expressed concern that an excessive amount of snow melting product is spread onto Glory Drive, creating piles of dirty product. Supervisor Lee confirmed that Glory Drive was broom swept a few weeks ago, adding that it is a mix of salt and anti-skid. Supervisor Welka further commented that, in order to keep ice from building up, especially at the intersections, it is an effective practice. The Board agreed to talk with the Road Foreman, and the Snow Plow Driver to determine if there is any solution.

PUBLIC INPUT

- Agenda typos
- Glory Drive Anti-skid build-up

SUMMIT TOWNSHIP SUPERVISORS

Regular Business Meeting

Monday, February 6, 2017

Page 4 of 4

With no further public input, motion was made by Lee, and seconded by Welka, to adjourn the meeting at 6:30 p.m. ADJOURNMENT

Vote: 3/0

Respectfully submitted,

Christene S. Yeast
Recording Secretary
02/07/2017