

SUMMIT TOWNSHIP SUPERVISORS
Regular Business Meeting
Monday, April 25, 2016

Chairperson Agostine called the regular business meeting of the Board of Supervisors to order at 6:00 p.m. following salute to the flag. Supervisors Lee and Welka were present, as were Solicitor Wachter, Zoning Officer Miller, Engineer Jonas, Secretary Yeast, and five interested persons.

CALL TO ORDER

Motion by Welka, seconded by Lee, to approve the minutes of the Regular Business Meeting on April 4, 2016, as presented and reviewed by the Board of Supervisors.
Vote: 3/0

4/4/2016 MINUTES

Secretary Yeast reported receipt of an e-mail from Rob Cierniakoski, the Fort LeBoeuf Boys Volleyball coach requesting the use of Picnicana on June 6, 2016 for the Boys Volleyball end of the season banquet.

CORRESPONDENCE

Motion by Lee, seconded by Welka to approve the Fort LeBoeuf Boys Volleyball use of Picnicana for no charge on June 6, 2016 for the end of season banquet.
Vote: 3/0

- Boys VB request to use Picnicana
- Life Skills Class request to use Picnicana
- Tractor Supply Demo Days
- PHFA notice of application

Secretary Yeast reported receipt of an e-mail from Jamie Hunter, the Fort LeBoeuf Middle School Life Skills Support Teacher requesting the use of Picnicana on Thursday, May 12, 2016 for a picnic.

Motion by Welka, seconded by Lee, to approve the Fort LeBoeuf Middle School Life Skills request to use Picnicana for no charge on May 12, 2016.
Vote: 3/0

Secretary Yeast reported receipt of a letter from Robert Dabolt, Store Manager of Tractor Supply requesting the Board close off the end of Downs Drive from the Tractor Supply first entrance to the end of road on April 30, 2016. This is for an annual one-day event called Demo Days.

Motion by Welka, seconded by Lee, to approve the request from Tractor Supply to close off the end of Downs Drive allowing Tractor Supply to utilize the cul-de-sac for Demo Days on Saturday, April 30, 2016.
Vote: 3/0

Chairperson Agostine reported receipt of a notice from the PA Housing Finance Agency (PHFA) of an application for funding for a proposed development for property on Johnson Road and Shady Avenue. While this Board has been apprised of a "concept" for this project, she has requested a copy of the plans sent to PHFA. There are environmental concerns in this area and a development may not be viable.

Motion by Lee, seconded by Welka, to direct Chairperson Agostine to respond to the PHFA request for comment expressing concern that this project may not be viable due to environmental and Summit Township regulations.
Vote: 3/0

Supervisor Agostine explained that the high dollar amount expensed in March reflects the purchase of \$1.5 million in CD investments, capital improvements budgeted allocation, and transfer of funds from a matured CD along with regular March operating expenses.

MARCH 2016 TREAS.
REPORT

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Motion by Lee, seconded by Welka, to approve the March 2016 Treasurer's Report as presented and reviewed by the Board of Supervisors. (\$2,396,019.56 expensed)

Vote: 3/0

Atty. Wachter explained that the proposed Ordinance #1016-02 replaces an existing ordinance that needed clarification regarding the physical boundaries of Summit Township and also replacement costs for services provided. The proposed Ordinance with its clarification also complies with the recent MOU signed with the Perry Hi-Way Hose Company.

ORD. #2016-02
ADOPTED

Motion by Welka, seconded by Lee, seconded by Lee, to adopt Ordinance #2016-02 authorizing the recovery of costs incurred by paid or volunteer emergency service organizations with the geographical boundaries of Summit Township.

Vote: 3/0

Motion by Welka, seconded by Lee, to approve expenses for attendance to the ECATO Yearbook/Scholarship Presentation Dinner on May 26, 2016. Supervisor Lee confirmed that he will attend.

Vote: 3/0

ECATO YEARBOOK/
SCHOLARSHIP
DINNER

Motion by Welka, seconded by Lee, to approve expenses for Mike Hanas to obtain an International Municipal Signal Association (IMSA) Traffic Signal Level I Technician Certification. Agostine explained PaDOT requires certification for technicians responsible to work on the traffic signals. Supervisor Lee added that the Township maintains traffic signals for 14 major intersections.

Vote: 3/0

IMSA TRAFFIC
SIGNAL
CERTIFICATION

Motion by Lee, seconded by Welka, to approve expenses for Zoning Administrator Nathan Miller to attend the PA GIS Conference May 15-18, 2016 at Penn State.

GIS CONFERENCE

Jim Chojnacki, 9481 Old French Road asked what GIS stands for. Agostine responded, Graphic Information System. Summit Township has the capability to map and determine locations electronically. This conference will provide Nate Miller with current advice and information to benefit our growing system. The Summit Township Sewer Authority has their entire system completely mapped.

Vote: 3/0

Motion by Lee, seconded by Welka, to sell the 1998 Bucket Truck (\$7,500), and the 1995 Sweeper (\$5,000) to Greene Township.

Vote: 3/0

BUCKET TRUCK &
SWEEPER SOLD TO
GREENE TWP.

Motion by Lee, seconded by Welka, to purchase a 2016 Aerial Truck for \$118,200 through Co-Stars Contract #025-091, and to further purchase a 2016 3/4 Ton Chevrolet K2500 Truck from Hallman Chevrolet through Co-Stars Contract #25-109 for \$26,156.

Vote: 3/0

AERIAL TRUCK
AND 3/4 TON TRUCK
PURCHASED THRU
CO-STARS

Motion by Welka, seconded by Lee, to purchase (2) Gangways for the Picnicana Trails for \$9,400.

GANGWAYS FOR
PICNICANA TRAIL

Jim Chojnacki, 9481 Old French Road, asked if the price includes installation. Supervisor Welka responded, no, Township employees will install this equipment.

Vote: 3/0

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Motion by Lee, seconded by Welka, to award Russell Standard the contract for the following 2016 bituminous materials through the Erie Area Council of Governments (EACOG):

CRS-2 Oil - \$1.281 per gallon

9.5 mm Hot Mix - \$52.97/ton

19 mm Hot Mix - \$49.95/ton

25 mm Hot Mix - \$48.51/ton

Cold Patch - \$74.00/ton

Vote: 3/0

2016 BITUMINOUS
MAT'L BID

Motion by Lee, seconded by Welka, to award Seneca Mineral Company the 2016 bid for Salt Brine in the amount of \$1.13 per gallon, also through the EACOG.

Vote: 3/0

SALT BRINE

Motion by Lee, seconded by Welka, to purchase #57 stone for 2016 from Troyer's for \$10.80 per ton and Bank Gravel from James Glover for \$5.50 per yard.

Vote: 3/0

#57 STONE AND
BANK GRAVEL

Engineer Jonas reported that due to increased complaints of large truck traffic within the Glenmar Gardens neighborhood, he has drafted a "No Trucks" Ordinance for Board consideration. The streets in this development are narrow and cannot accommodate two-way truck/bus traffic. The intersections are too small to allow for turning maneuvers of larger vehicles, and the buildings do not meet proper setbacks. In order to limit specific vehicles, the proposed ordinance prohibits trucks with more than (2) axles. The Ordinance also addresses the proper signage required for enforcement.

PROPOSED "NO
TRUCKS"
ORDINANCE AD
AUTHORIZED

Motion by Lee, seconded by Welka, to authorize advertisement for adoption of the above referenced proposed Ordinance. Lee amended his motion with Welka as second to advertise consideration for the May 16th Regular Business Meeting.

Vote: 3/0

Zoning Administrator Miller reported that New Motors Subaru has requested a Conditional Occupancy (C.O.) Permit. New Motors Alternate Greenspace Plan required removal of a large section of concrete, and the planting of over 90 trees. Due to the time of year, the landscaping is not yet complete. Labor and Industry (L&I) has issued a Certificate of Occupancy and a Greenspace Bond has been received in the amount of \$18,370.

NEW MOTOR
SUBARU C.O.

Motion by Welka, seconded by Lee, to approve the New Motors Subaru Conditional Occupancy.

Vote: 3/0

Solicitor Wachter had nothing to report.

SOLICITOR:

Engineer Jonas reported that he has reviewed the Memorandum of Understanding (MOU) between Summit Township and the Erie County Conservation District (ECCD). Currently MOU the ECCD received copies of E & S plans only when a NPDES permit is required. The MOU states that plans requiring post construction stormwater approval, should be reviewed by ECCD. Our Subdivision and Land Development Ordinance (SALDO) and Stormwater Ordinance need minor revisions to address the requirements in the MOU. The Board directed Engineer Jonas to draft the revisions for Board review.

ENGINEER:
• ECCD MOU

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Supervisor Agostine reported that she got a note from the Senior Center requesting to place a box in the lobby of the Municipal Building for donations to their annual Rummage Sale. Discussion ensued. Agostine explained that staff will regularly drop off any collections to the Senior Center to as to not clutter the lobby area.

SUPERVISORS:

- Senior Center Rummage Sale

There was no public input.

PUBLIC INPUT

With no further business to come before the Board, motion by Welka, seconded by Lee, to adjourn the meeting at 6:25 p.m.

ADJOURNMENT

Vote: 3/0

Respectfully submitted,

Christene S. Yeast
Recording Secretary
04/27/2016