

SUMMIT TOWNSHIP SUPERVISORS

Regular Business Meeting

Monday, April 4, 2016

Chairwoman Agostine called the regular business meeting of the Board of Supervisors to order at 6:00 p.m. following salute to the flag. Supervisors Lee and Welka were present, as were, Solicitor Sennett, Engineer Jonas, Zoning Officer Miller, Secretary Yeast, and ten interested persons.

CALL TO ORDER

Motion by Lee, seconded by Welka, to approve the minutes of the Regular Business Meeting on March 21, 2016 as presented and reviewed by the Board of Supervisors.

3/21/2016 MINUTES

Vote: 3/0

There was no correspondence.

CORRESPONDENCE:

Motion by Welka, seconded by Lee, to approve the March 2016 Expenditures as presented and reviewed by the Board of Supervisors.

MARCH 2016
EXPENSES

Vote: 3/0

Supervisor Welka explained that he met with the Summit Township Recreation Board and discussed the Township Summer Rec Program. The fees for the seven week program are minimal and it is basically funded by the Township. In order to keep costs down, the field trips will be limited to (3), the weekly rate will be eliminated, and the Waldameer Outing eliminated. The Rec Board recommended freezing staff wages, but Welka thought this would have limited impact on the cost, so Rec. Program Staff will receive a 3% wage increase (same as Township staff). Welka added that liability and staffing issues are the concerns to be addressed. Welka listed the new fees as recommended by the Rec Board and further added that free lunches will also be provided this year through the Fort LeBoeuf School District.

SUMMER REC
PROGRAM

Motion by Welka, seconded by Lee, to make the above referenced changes to the Summit Township Summer Rec Program.

Vote: 3/0

Motion by Lee, seconded by Welka, to authorize advertisement to consider proposed Ordinance #2016-02 authorizing recover of costs for paid or volunteer emergency services in Summit Township.

ORD. #2016-02
RECOVERY OF
COSTS FOR
EMERGENCY
SERVICES

Solicitor Sennett explained that this proposed Ordinance will replace the existing Ordinance #2001-05. The change requested by Perry Hi-Way Hose Company (PHHC) is to amend the area described as within the "geographic" area of Summit Township, instead of limiting it to "streets or roadways".

Vote: 3/0

Motion by Lee, seconded by Welka, to approve the PHHC Memorandum of Understanding (MOU) regarding PHHC funding.

PHHC MOU

Solicitor Sennett explained that this Board has been in negotiation with PHHC for an extended time. This MOU recognizes PHHC as the designated responder, and per the Second Class Township Code, the Board has the authority to provide funding to ensure firefighting, rescue, emergency services. It also recognizes the difficulties in retaining volunteers. The increase in the Local Services Tax (LST) from \$10 to \$52 was enacted to support PHHC. The MOU would appropriate 95% of the increase of the LST to PHHC. In addition upon execution of the MOU, an amount of \$100,000 will be paid to PHHC. The MOU has provisions requiring PHHC to provide a list of documentation relating to PHHC financial condition, licenses and services to the Board of Supervisors. Supervisor Welka confirmed that the MOU addresses Act 37.

SUMMIT TOWNSHIP SUPERVISORS

Regular Business Meeting

Monday, April 4, 2016

Page 2 of 3

Supervisor Agostine added that PHHC will house a paramedic full time to relieve the burden on the few volunteers available. Solicitor Sennett explained that paid staff will be employees of PHHC.

Vote: 3/0

Zoning Administrator Miller reported that the Sheetz Stormwater System has been inspected by Engineer Jonas. There were (4) minor maintenance issues being the appearance of cattails in the rain garden, an end section needs replaced, catch basins and trench drains need periodically cleaned, and routine inspections need to be submitted. These are all maintenance issues and Engineer Jonas recommends release of the Stormwater Bond.

SHEETZ STMWTR.
BOND RELEASED

Motion by Welka, seconded by Lee, to release the Sheetz Stormwater Bond for 8180 Perry Highway in the amount of \$214,700.

Vote: 3/0

Engineer Jonas has inspected the Baymont Inn & Suites Stormwater Facility, noting the following deficiencies: The baffle plate needs to be installed in the outlet structure, rip rap aprons need to be installed, only 120 plantings out of 207 have been installed, some pipes entering into the catch basins need to be properly grouted, the silt sack at Perry Highway and Jefferson Avenue needs to be removed, catch basins and trench drains need to be periodically cleaned, and routine inspections need to be submitted. Engineer Jonas recommends retaining \$50,000 from the Stormwater Bond to ensure punch list is completed.

BAYMONT INN &
SUITES

Motion by Lee, seconded by Welka, to release \$291,000 of the Baymont Inn & Suites Stormwater Bond for 8170 Perry Highway, retaining \$50,000 until all deficiencies are corrected.

Vote: 3/0

Zoning Administrator Miller reported that the Dollar General Land Development Plan (LDP) is for a 9100 square foot building at 8214 Perry Highway. It has been reviewed and recommended for approval by both Erie County Planning and the Summit Township Planning Commission. E & S approval has been received, the HOP received, and the Stormwater Plan, Agreement, and Bonding received. Supervisor Welka noted that the marginal access is along the rear of the property.

DOLLAR GENERAL
LDP APPROVED

Motion by Welka, seconded by Lee, to approve the Dollar General LDP at 8214 Perry Highway.

Vote: 3/0

Zoning Administrator Miller reported that Hertel & Brown has requested Conditional Occupancy at 8270 Peach Street. This is the end and largest unit in the building. Hertel & Brown have an agreement in place to move in on April 18, 2016, it is scheduled for inspection by the Department of Labor and Industry for April 15, 2016. Bonding has been received in the amount of \$3,674 to cover the costs of greenspace requirements that have not yet been installed on the site due to the winter weather.

HERTEL & BROWN
C.O. APPROVAL
WITH CONDITION

Motion by Lee, seconded by Welka, to approve the Conditional Occupancy for 8270 Peach Street, Suite 400 conditioned upon receipt of L&I approval.

Vote: 3/0

SUMMIT TOWNSHIP SUPERVISORS

Regular Business Meeting

Monday, April 4, 2016

Page 3 of 3

Zoning Administrator Miller reported that a request by Phillips, Sekanick Architects, Inc. was received to request relief from Sidewalk requirements for the Panera Bread proposed amended land development plan. Engineer Jonas reviewed the request and inspected the site. There are utility poles along Keystone Drive, but the sidewalk should be able to be constructed around the utility poles. Along Commons Drive, the challenge to construct a sidewalk along the guiderail can be addressed by requesting a modification to use a 4 foot wide sidewalk in lieu of 5 foot in this area. Engineer Jonas recommends denying this wholesale sidewalk ordinance waiver request. Supervisor Welka confirmed that there is a sidewalk constructed on the opposite side of Commons Drive.

PANERA BREAD
REQUEST TO WAIVE
SIDEWALK REQ.

Motion by Welka, seconded by Lee, to deny the request to waive sidewalk requirements for Panera Bread.

Vote: 3/0

Solicitor Sennett had nothing to report.

SOLICITOR:

Engineer Jonas reported that due to issues in Glenmar Gardens with tractor trailers and tour buses traveling through the residential streets, he has drafted a proposed "No Trucks or Buses" Ordinance. The Board directed Atty. Sennett to review.

ENGINEER:

- No Trucks or Buses
- PaDOT e-permitting

Engineer Jonas reported that in order to access the e-permitting section of PA Business Partner, he has to be added as a user. He has drafted a letter in accordance with the instructions to continue this process.

Motion by Agostine, seconded by Lee, to authorize Engineer Jonas to proceed with registering with the PA Business Partner e-permitting website.

Vote: 3/0

The Board of Supervisors had nothing to report.

SUPERVISORS

Cloyd Rose, 804 Weber Lane, expressed concern that Waste Management is over-charging customers who are on the "per bag" pick-up program. He has received notice of past due invoices, that he disputes, and now his trash is not being picked up. Supervisor Agostine responded that she will contact Waste Management and find out what happened.

PUBLIC INPUT

- Waste Mgmt. complaint

With no further business to come before the Board, motion by Lee, seconded by Welka, to adjourn to at 6:30 p.m.

Vote: 3/0

ADJOURNMENT

Respectfully submitted,

Christene S. Yeast
Recording Secretary
04/07/2016