

**SUMMIT TOWNSHIP SUPERVISORS**  
**Regular Business Meeting**  
**Monday, July 17, 2017**

Chairperson Agostine called the regular business meeting of the Board of Supervisors to order at 4:30 p.m. following salute to the flag. Supervisors Lee and Welka were present, as were Solicitor Sennett, Zoning Administrator Miller, Engineer Jonas, Recording Secretary Nesselhauf, and three interested persons.

CALL TO ORDER

Motion by Lee, seconded by Welka, to approve the minutes of the Regular Business Meeting, on July 3, 2017, as presented and reviewed by the Board of Supervisors.

7/3/2017 MINUTES

Vote: 3/0

Chairperson Agostine reported receipt of a letter from Charles Knight informing the Board of his need to resign his appointment to the Summit Township Planning Commission effective immediately.

CORRESPONDENCE

- Charles Knight  
Resignation from  
STPC

Motion by Agostine, seconded by Lee to accept Mr. Knight's resignation effective immediately with regret.

Vote: 3/0

Motion by Lee, seconded by Welka, to approve the June 2017 Treasurer's Report as presented and reviewed by the Board of Supervisors. (\$778,669.28 expensed)

JUNE TREAS.  
REPORT

Vote: 3/0

The Board was presented a list of resident pipe charges for approval. The charges are for when a resident requests the Township Road Crew to install driveway pipe and/or private stormsewer pipe. Supervisor Welka listed the different pipe costs for driveways and private stormsewer projects.

CHARGES FOR  
DRIVEWAY PIPE &  
PRIVATE  
STORMSEWER PIPE

Jim Chojnacki, 9481 Old French Road, asked why the Township would do a private stormsewer project. Supervisor Welka explained that due to a resident wanting a stormsewer done at their residence sooner than when the Township would have done it then they could pay to have it done. This would be considered a private stormsewer project. Attorney Sennett asked if the cost included labor and to also clarify that the pipe was not being used in the backyard or anywhere else on the property. Supervisor Welka explained that the cost did include labor and that it was only for the installation of driveway pipe and stormsewer pipe at the front of the residence's property within the Township right-of-way.

Motion by Welka, seconded by Lee, to approve the charges to install driveway pipe and private stormsewer pipe.

Vote: 3/0

Zoning Administrator Miller reported that after performing an on-site inspection on July 12, 2017 of the Lamar facility, the site is now 100% vegetated and the greenspace requirements have been completed. At this time Miller recommends release of the Greenspace Bond in full.

LAMAR  
GREENSPACE  
BOND RELEASED

Motion by Lee, seconded by Welka, to release the Greenspace Bond for the Lamar facility in the amount of \$3,960.

Vote: 3/0

Zoning Administrator Miller reported that after performing an on-site inspection on July 12, 2017 of the ALDI'S facility, the previously missing trees have been planted and the greenspace requirements have been completed. At this time Miller recommends release of the Greenspace Bond in full.

ALDI GREENSPACE  
BOND RELEASED

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Motion by Lee, seconded by Welka, to release the Greenspace Bond to ALDI'S in the amount of \$11,478.50.

Vote: 3/0

Zoning Administrator Miller reported that Engineer Jonas has completed a final inspection of the Best Western Stormwater System. Engineer Jonas reported several deficiencies were found after his initial inspection on June 1, 2017. On June 3rd the Board authorized a reduction of the Stormwater Bond retaining 10% until all deficiencies were completed. After his final inspection on July 14, 2017 Engineer Jonas reported that all requirements are complete. At this time Miller recommends release of the remainder of the Stormwater Bond.

BEST WESTERN  
STORMWATER  
BOND RELEASED

Motion by Welka, seconded by Lee, to release the remaining Stormwater Bond for the Best Western to Dorsett Hospitality, LLC in the amount of \$23,600.

Vote: 3/0

Zoning Administrator Miller reported that the J & E Interstate Amended Land Development Plan (LDP) is a proposal to construct a 8,747 sq. ft. commercial service building addition and to also blacktop a large portion of the property for additional display parking. There is currently a legal non-conforming building which contains two residential apartments that is located in the area of proposed parking expansion, but the building is noted on the LDP to be demolished. The LDP has been reviewed and recommended for approval by both the Summit Township Planning Commission and the Erie County Department of Planning.

J&E INTERSTATE  
AMD LDP

Chairperson Agostine questioned the residential buildings still on the property and the timeline in which they will be removed. Agostine thinks they should be removed prior to the start of the expansion. Miller stated that they are a legal non-conforming use therefore he believes there is nothing the Township can do to require them to remove them at any particular time. He reported that prior Land Development Plans which have those same buildings should have been approved for this site in the past. Attorney Sennett informed the Board that legally they cannot make them remove the buildings prior to the expansion.

Motion by Welka, seconded by Lee, to approve the J & E Interstate Amended LDP for 6969 Edinboro Road, Parcel ID No. 40-1-9-2.01.

Vote: 3/0

Zoning Administrator Miller reported that the sidewalk at 2810 Dorn Road was inspected on July 14, 2017 by Engineer Jonas who found no deficiencies, and at this time Miller recommends release of the Sidewalk Bond in full.

2810 DORN RD.  
SIDEWALK

Motion by Welka, seconded by Lee, to release the Sidewalk Bond for 2810 Dorn Road to Port Harbor Company in the amount of \$1,200.

Vote: 3/0

Zoning Administrator Miller reported that the sidewalk at 2222 Downs Drive was originally inspected on March 28, 2017 by Engineer Jonas who found multiple deficiencies. It was re-inspected on July 12, 2017 and one remaining deficiency was still present. After a final inspection performed by Engineer Jonas earlier today no deficiencies were present. At this time Miller recommends release of the Sidewalk Bond in full.

2222 DOWNS DR.  
SIDEWALK BOND  
RELEASED

Motion by Welka, seconded by Lee, to release the Sidewalk Bond for 2222 Downs Drive to ALDI'S in the amount of \$9,960.

Vote: 3/0

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Attorney Sennett discussed the “Quit Claim Deed Request” received for property located on the corner of Johnson Road and Glenmar Drive which the Board was informed about at the July 3, 2017 Board meeting. He stated that the attorney handling the “Quit Claim Deed Request” is seeking from the Board of Supervisors a Quit Claim Deed stating the Township has no interest in this property.

SOLICITOR:

- Quit Claim Deed Request

Motion by Agostine, seconded by Welka, authorizing the Supervisors to sign and deliver the “Quit Claim Deed”.

Vote: 3/0

Engineer Jonas reported that he is currently working on a Pollution Reduction Plan (PRP) for the Township. He stated that part of the process includes “Public Participation”. This requires the Township to advertise a public notice containing a statement describing the plan and accept written public comments for 30 days. It also requires the Township to advertise a scheduled hearing to receive public comments. Engineer Jonas requested approval to advertise for public comment and for the public hearing notice.

ENGINEER:

- Pollution Reduction Plan

Motion by Welka, seconded by Lee, to authorize advertising for public comment from 8/2/17-9/1/17 and public hearing scheduled for 9/5/17.

Vote: 3/0

There was no public input.

PUBLIC INPUT

With no further business to come before the Board, motion by Lee, seconded by Welka, to adjourn the meeting at 4:55 pm.

Vote: 3/0

ADJOURNMENT

Respectfully submitted

Michelle Nesselhauf

Recording Secretary

07/20/2017