

SUMMIT TOWNSHIP SUPERVISORS
Regular Business Meeting
Monday, December 18, 2017

Chairperson Agostine called the regular business meeting of the Board of Supervisors to order at 4:30 p.m. following salute to the flag. Supervisors Lee and Welka were present, as were Solicitor Sennett, Zoning Administrator Miller, Secretary Yeast and sixteen interested persons. Engineer Jonas was absent.	CALL TO ORDER
Motion by Lee, seconded by Welka, to approve the minutes of the Regular Business Meeting, on December 4, 2017, as presented and reviewed by the Board of Supervisors. Vote: 3/0	12/4/2017 MINUTES
Secretary Yeast read an e-mail from residents Phil and Kathe Laughery thanking the Board, specifically Chairperson Agostine for their efforts in creating a paid paramedic and EMT staff at Perry Hi-Way Hose Company.	CORRESPONDENCE • Laughery e-mail • PHHC MOA
Secretary Yeast reported receipt of a letter from Jonathan Spaulding, President of Perry Hi-Way Hose Company (PHHC). As required, PHHC has provided written notice of intent to renew the Memorandum of Understanding for provision of Emergency Services within Summit Township. PHHC would further like to meet with the Board of Supervisors to discuss some changes. Supervisor Agostine expressed how proud she is of the success of this MOA to provide the emergency services to the residents of Summit Township. Supervisor Welka added that he will contact PHHC to set up an advertised meeting to discuss the renewal of this MOA.	
Motion by Lee, seconded by Welka, to approve the November 2017 Treasurer's Report as presented and reviewed by the Board of Supervisors. (\$271,743.73 expensed) Vote: 3/0	NOV. 2017 TREAS. REPORT
Motion by Welka, seconded by Lee, to continue the resident Real Estate Tax Relief for 2018 Homestead applicants. Vote: 3/0	R.E. TAX RELIEF
Motion by Lee, seconded by Welka, to approve the December 2017 expenses after Board review. Vote: 3/0	DEC. 2017 EXPENSES
Motion by Welka, seconded by Lee, to adopt Resolution #2017-19 setting the 2018 Real Property Tax at .59 mills. Supervisor Agostine confirmed that it has not changed. Vote: 3/0	RES. 2017-19 TAX MILLS .59 FOR 2018
Motion by Lee, seconded by Welka, to adopt Resolution #2017-20 approving the 2018 Budget as presented and advertised. Vote: 3/0	RES. 2017-20 2018 BUDGET
Motion by Welka, seconded by Lee, to sign the amended Lease Agreement with Erie County for the District Magistrate Office Complex. Supervisor Agostine confirmed that the term of this lease is for six years. Vote: 3/0	ERIE CO D.J. LEASE APPROVED
Motion by Welka, seconded by Lee, to award the Picnicana Storage Building bid to Town and Country Builders in the amount of \$60,900. Vote: 3/0	PICNICANA STORAGE BLDG.

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Zoning Administrator Miller reported that Building Systems, Inc. has requested Conditional Occupancy for the (2) Storage Buildings recently completed, at 7335 Old Perry Highway. Labor and Industry has approved construction and the fire inspection has been completed. After inspecting the site, Miller noted that the only deficiency is that nineteen of the required parking spaces shown on the BSI Amended Land Development Plan have not been striped. He noted that although the use has been in existence for a long time, these spaces have never been striped. Due to the redevelopment BSI needs to comply with this requirement. Due to weather conditions, Miller recommends approving occupancy conditioned upon striping the parking lot in the spring of 2018.

BSI CONDITIONAL
OCCUPANCY

Motion by Lee, seconded by Welka, to approve Conditional Occupancy for Building Systems, Inc. based on completion of parking lot striping in Spring of 2018.

Vote: 3/0

Zoning Administrator Miller reported that Engineer Jonas performed a site inspection of the Trails at Five Points Stormwater Management facility on December 8, 2017. Per Engineer Jonas, due to ongoing construction activities, the outlet structure, while complete has not been converted to its final stormwater management function. It is currently acting as an erosion and sediment control. Based upon this information, Miller recommends reducing the bond to \$2,500. Miller also added that he has received a check in the amount of \$2,500 to be used to replace the existing paper bond.

TRAILS AT 5-PTS
STM.WTR. BOND
REDUCED

Motion by Welka, seconded by Lee, to reduce the Trails at Five Points Stormwater Management Bond by \$51,328.50

Vote: 3/0

Solicitor Sennett reported that he had forwarded to the Board a letter from Atty. George Joseph concerning the Summit Township Sewer Authority Articles of Incorporation. The fifty year term of existence for the Authority will expire during calendar year 2018. A draft resolution extending the life of the Authority for an additional fifty years was also provided.

SOLICITOR:
• STSA Amendment
to Articles of Inc.

Motion by Welka, seconded by Lee, to adopt Resolution #2017-21 approving the amendment to the Articles of Incorporation for the Summit Township Sewer Authority which extends the life of the Authority another fifty years.

Vote: 3/0

Engineer Jonas was absent.

ENGINEER:

Supervisor Welka announced that while he has only had the pleasure of working with Supervisor Agostine for two (2) years, he was honored to present an award to her for her over 22 years of service to Summit Township, both as an employee and elected Supervisor. The many employees present in the audience applauded.

AWARD TO
SUPERVISOR
AGOSTINE

Supervisor Agostine responded that it has been her privilege to work with this group of individuals that they have become like family and she is excited about what the future holds.

Supervisor Lee wished everyone present happy holidays and safe travels.

Atty. Sennett expressed his appreciation to Supervisor Agostine for the working relationship he has had with her throughout these 22 years. Adding that she has been a pleasure to work with, has always been professional, and has always completed her own research in order to ask informed questions.

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There was no public input.

PUBLIC INPUT

With no further business to come before the Board, motion by Lee, seconded by Welka, to adjourn the meeting at 4:45 p.m.
Vote: 3/0

ADJOURNMENT

Respectfully submitted

Christene Yeast
Secretary
12/19/2017