

SUMMIT TOWNSHIP WATER AUTHORITY
Reorganization Meeting
Wednesday, January 3, 2018

Chairman Kupetz called the Reorganization Meeting of the Summit Township Water Authority for 2018 at 6:00 p.m., followed by a salute to the flag. Authority members Kurtz and Haaf were present, as were Solicitor Blakely, Engineer Maas, Manager Troutman and Recording Secretary Taylor. Absent were Lacey and Bickel and there was no one in the audience.

CALL TO ORDER

Motion by Haaf, seconded by Kurtz, that James Kupetz be appointed Chairman of the Authority Board for 2018.

VOTE: 3/0

Motion by Kurtz, seconded by Haaf, that Jack Lacey be appointed Vice Chairman of the Authority Board for 2018.

VOTE: 3/0

Motion by Haaf, seconded by Kurtz, that Arthur Kurtz be appointed Secretary of the Authority Board for 2018.

VOTE: 3/0

Motion by Kurtz, seconded by Haaf, that Timothy Haaf be appointed Assistant Secretary of the Authority Board for 2018.

VOTE: 3/0

Motion by Kurtz, seconded by Haaf, that Timothy Haaf be appointed Treasurer of the Authority Board for 2018.

VOTE: 3/0

Motion by Haaf, seconded by Kurtz, that Arthur Kurtz be appointed Assistant Treasurer of the Authority Board for 2018.

VOTE: 3/0

Motion by Kurtz, seconded by Haaf, that Richard Blakely of Blakely & Blakely, LLC be appointed Solicitor for the Authority for 2018 at the rate of \$140/hr.

VOTE: 3/0

Motion by Haaf, seconded by Kurtz, that August Maas of Greenman-Pedersen, Inc. be appointed Engineer for the Authority for 2018 at the rate of \$140/hour.

VOTE: 3/0

APPOINTMENTS:

- **CHAIRMAN**

- **VICE CHAIRMAN**

- **SECRETARY**

- **ASST SECRETARY**

- **TREASURER**

- **ASST TREASURER**

- **SOLICITOR**

- **ENGINEER**

Motion by Haaf, seconded by Kurtz, designating all lending institutions with an office in Erie County as potential depositories for Water Authority funds in 2018.

**DEPOSITORIES
NAMED**

VOTE: 3/0

Motion by Kurtz, seconded by Haaf, establishing office hours for 2018 as 8:00 a.m. – 4:30 p.m., Monday through Friday, closed for lunch between 12:00 and 12:30 p.m.

OFFICE HOURS

VOTE: 3/0

Motion by Kurtz, seconded by Haaf, that regular business meetings for 2018 be held on the first Tuesday of each month at 6:00 p.m., except when Monday is a holiday, in which case the meeting will be held the following Wednesday at 6:00 p.m.

MEETING DATES

VOTE: 3/0

Motion by Kurtz, seconded by Haaf, to increase employee wages by 3% effective January 1, 2018.

EMPLOYEE WAGES

VOTE: 3/0

Motion by Kurtz, seconded by Haaf, to approve the same benefits as adopted by the Summit Township Supervisors for 2018, with the exception of pension which will be equal to 6% of the employee's gross wages.

EMPLOYEE BENEFITS

VOTE: 3/0

With no further business to be conducted, motion by Kurtz, seconded by Haaf, to adjourn the 2018 Reorganization at 6:08 p.m.

ADJOURNMENT

VOTE: 3/0

Respectfully submitted,

Laura Taylor
Recording Secretary
1/26/18

SUMMIT TOWNSHIP WATER AUTHORITY
Regular Business Meeting
Wednesday, January 3, 2018

The Regular Business Meeting of the Summit Township Water Authority was called to order at 6:08 p.m., immediately following the 2018 Reorganization Meeting.

CALL TO ORDER

Motion by Kurtz, seconded by Haaf, approving the minutes of the December 5, 2017 Regular Business Meeting, having been reviewed by all Board members.

**APPROVAL OF
MINUTES**

VOTE: 3/0

Motion by Haaf, seconded by Kurtz, approving the December Treasurer's Report as submitted.

**APPROVAL OF
TREASURER'S REPORT**

VOTE: 3/0

Motion by Haaf, seconded by Kurtz, approving the December expenses as reviewed.

**APPROVAL OF
EXPENSES**

VOTE: 3/0

Engineer Maas reported that he is still working on the design for the proposed Dorn Road Project and should be ready to advertise for bids either in February or March.

**DORN ROAD PROJECT
UPDATE**

Regarding Moore Road Well #3, everything is in the ground for the piping portion of the project. A completion Certificate was sent to DEP however, final DEP approval cannot be granted until the electrical wiring portion is installed and tested. In the meantime, Russ Illig is to build the control panel. Completion and startup is anticipated for February.

**MOORE ROAD WELL #3
PROJECT UPDATE**

Maas is also waiting on a cost estimate for an additional arsenic filter for Moore Road.

Due to inclement weather, the Backwash Water Recycle System Project probably will not start for several months with completion slated for summer.

**BACKWASH RECYCLE
PROJECT DELAYED**

Manager Troutman reminded the Board that in April 2017, the Authority raised the water rate from \$6.50 to \$7.20 per 1,000 gallons and also discussed the option of increasing that rate when Erie raises their rate. Starting in January 2018, Erie will impose a 2.1% rate increase which would raise Summit's rate by \$0.15. Furthermore, the bulk water rate would increase as well. Discussion followed.

WATER RATE INCREASE

Motion by Kurtz, seconded by Haaf, to increase the current water rate to \$7.35/1,000 gallons and to also increase the bulk water rate to \$8.35/1,000.

VOTE: 3/0

December 2019 ends the current long term service agreement between Summit and Erie Water Authorities. Troutman asked when would be a good time to start negotiations since it could possibly be another lengthy process. Solicitor Blakely recommended a year in advance.

**SUMMIT/ERIE SERVICE
AGREEMENT TO BE
RENEGOTIATED END
OF DECEMBER 2019**

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Lastly, Manager Troutman updated the Board about scheduling a meeting with Lord Corporation, negotiations with the Supervisors for the Dorn Road Project and painting of the South Tower.

MANAGER UPDATES

Motion by Haaf, seconded by Kurtz, authorizing Engineer Maas to put together bid documents and solicit bids in April for the painting of the South Tower.

**APPROVAL TO PAINT
SOUTH TOWER**

VOTE: 3/0

With no further business to come before the Authority, motion by Kurtz, seconded by Haaf, to adjourn the meeting at 6:27 p.m.

ADJOURNMENT

VOTE: 3/0

Respectfully submitted,

Laura Taylor
Recording Secretary
1/26/18