

SUMMIT TOWNSHIP SUPERVISORS
Regular Business Meeting
Tuesday, February 20, 2018

Chairman Lee called the regular business meeting of the Board of Supervisors to order at 4:30 p.m. following salute to the flag. Supervisors Welka and Davis were present, as were Solicitor Sennett, Zoning Administrator Miller, Engineer Jonas, Secretary Yeast, and five interested persons.

CALL TO ORDER

Motion by Welka, seconded by Davis, to approve the minutes of the Special Meeting on January 26, 2018, the Regular Business Meeting on February 5, 2018, and the Capital Improvements Work Session on February 13, 2018, as presented and reviewed by the Board of Supervisors.
Vote: 3/0

1/26, 2/5, 2/13
MINUTES

Secretary Yeast reported receipt of the invitation for the Erie County Association of Municipal Administrators (ECAMA) Dinner Meeting on March 8, 2018.

CORRESPONDENCE

- ECAMA
Dinner Mtg.

Motion by Welka, seconded by Davis, to approve expenses for attendance to the ECAMA Dinner Meeting for (4) administrative staff.
Vote: 3/0

Motion by Davis, seconded by Welka, to approve the January 2018 Treasurer's Report as presented and reviewed by the Board of Supervisors. (\$751,860.80 expensed) Welka confirmed the January 2018 Treasurer's Report includes \$500,000 allocated to STIEDA.
Vote: 3/0

JAN. 2018 TREAS.
REPORT

Motion by Welka, seconded by Davis to adopt Resolution #2018-09 approving the Erie County 2018 Hazard Mitigation Plan as the official Hazard Mitigation Plan of Summit Township.
Vote: 3/0

RES. 2018-09
HAZARD
MITIGATION PLAN

Motion by Welka, seconded by Davis, to appoint Michelle Nesselhauf as Recycling Coordinator.
Vote: 3/0

NESSELHAUF
RECYCLE COORD.

Zoning Administrator Miller explained that the R & S Clark Family Partnership Amended Land Development Plan (LDP) was submitted due to the property owners' decision to reduce the size of the proposed project as previously approved. The reduced size of the commercial space, and the reduction of the overall impervious area, now only requires (6) on-site parking spaces. Miller further pointed out the gravel sub-base areas on the east and north sides of the property will be constructed to provide sufficient emergency vehicle access to at least 50% of the perimeter of the building. This Amended LDP has been reviewed and recommended for approval by both Erie County Planning and the Summit Township Planning Commission.

R & S CLARK
AMENDED LDP

Motion by Welka, seconded by Davis, to approve the R & S Clark Family Partnership Amended LDP for 9740 Peach Street, Parcel ID No. 40-026-103.0-031.01
Vote: 3/0

Zoning Administrator Miller reported that the Eldaberry Woods Phase 3 Subdivision Plan creates one (1) parcel which will be a "flag" lot. Miller noted the increased set-back in order to avoid an access easement to an existing wetland mitigation area on an abutting property. The Eldaberry Woods Phase 3 Subdivision Plan has been reviewed and recommended for approval by both Erie County Planning and the Summit Township Planning Commission.

ELDABERRY
WOODS PHASE 3
SUBDIV. PLAN

Motion by Welka, seconded by Davis, to approve the Eldaberry Woods Phase 3 Subdivision Plan for Parcel ID No. 40-019-083.0-036.04 in part.
Vote: 3/0

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Zoning Administrator Miller reported that the Revocable Trust of William Sennett re-plot shows 0.562 acres of Parcel 007.00 being conveyed and incorporated into Parcel 005.00. The proposed plan also shows 0.117 acres of Parcel 007.00 being conveyed and incorporated in Parcel 007.01. The residual parcel will be reduced in size to 10.322 acres of vacant land. This plan has been reviewed and recommended for approval by both Erie County Planning and the Summit Township Planning Commission.

REVOCABLE
TRUST OF
WILLIAM SENNETT
SUBDIVISION
PLAN

Motion by Welka, seconded by Davis, to approve the Revocable Trust of William Sennett Subdivision Plan, Parcel ID Nos. 40-001-001.0-005.00, 007.00, and 007.01.

Vote: 3/0

Solicitor Sennett thanked the Board on behalf of the Revocable Trust of William Sennett.

SOLICITOR:
• UCC ORD.

Solicitor Sennett reported that the Uniform Construction Code (UCC) draft ordinance has been reviewed with a few minor revisions for the Board of Supervisors to consider. Zoning Administrator Miller is still waiting to hear from Labor and Industry (L&I) in regard to waiving the waiting period.

Engineer Jonas reported that after research and review of options for the intersection of Johnson Road and Cherry Street, he is looking into the elimination of the stop sign on the northbound side of Cherry Street. He has reviewed the site distances according to PA Code, and suggested implementing several temporary traffic controls alerting the public to the change in traffic pattern. Supervisor Welka noted that this is due to numerous complaints over the years, and added that inadequate site distance has been resolved with the removal of branches and brush.

ENGINEER:
• Johnson and
Cherry St.
• MS-4 General
Permit

Engineer Jonas reported that the Department of Environmental Protection (DEP) has granted Summit Township a General Permit for MS-4 expiring in 2023. The Permit will renew every year with the progress reports due annually in September with a \$500 fee. Summit now has (5) years to implement load reduction plans, i.e. rain garden, and utilizing existing commercial ponds in cooperation with property owners. Supervisor Welka asked if DDRC has been notified. Jonas responded that DDRC is open to the idea, with specific negotiations pending. Supervisor Lee asked what period the progress reports include. Jonas responded from July 1 through June 30th of each year.

There was no public input.

PUBLIC INPUT

With no further business to come before the Board, motion by Davis, seconded by Welka, to adjourn the meeting at 4:47 p.m.

ADJOURNMENT

Vote: 3/0

Respectfully submitted,

Christene S. Yeast
Recording Secretary
02/26/2018