

SUMMIT TOWNSHIP SUPERVISORS
Regular Business Meeting
Monday, April 16, 2018

Chairman Lee called the regular business meeting of the Board of Supervisors to order at 4:30 p.m. following salute to the flag. Supervisors Welka and Davis were present, as were Solicitor Tim Sennett, Zoning Administrator Miller, Engineer Jonas, Recording Secretary Nesselhauf, and three interested people.

CALL TO ORDER

Motion by Davis, seconded by Welka, to approve the minutes of the Public Hearings and Regular Business Meeting on April 2, 2018, as presented and reviewed by the Board of Supervisors.

4/2/18 MINUTES

Vote: 3/0

Recording Secretary Nesselhauf reported receipt of a letter from County Executive Kathy Dahlkemper asking each community to consider nominating an individual to be part of a new subcommittee addressing the future of emergency services in Erie County.

CORRESPONDENCE:

- ERIE COUNTY
EMERGENCY
SERVICES
SUBCOMMITTEE

Motion by Lee, seconded by Welka to appoint Supervisor Tony Davis to be part of the Erie County Emergency Services Subcommittee.

Vote: 3/0

Recording Secretary Nesselhauf reported receipt of a request by the North East School District 3rd grade teachers to use Picnicana Park on May 18th from 11:30am-2:00pm for a field trip for approximately 130 students.

- NORTH EAST
3rd GRADE FIELD
TRIP

Motion by Welka, seconded by Davis to allow the North East School District 3rd grade teachers to use Picnicana Park on May 18th from 11:30am-2:00pm for a field trip.

Vote: 3/0

Motion by Welka, seconded by Davis, to approve the March 2018 Treasurer's Report as presented and reviewed by the Board of Supervisors. (\$285,703.30 expended).

MAR. 2018 TREAS.
REPORT

Vote: 3/0

Motion by Welka, seconded by Davis, to adopt Ordinance #2018-02 creating a one-way Stop at the T-intersection of Cherry St. Ext. and Johnson Road.

ORD. #2018-02
ONE-WAY STOP
SIGN

Kevin Ingraham, 8905 Honeysuckle Drive, opposes the removal of the stop sign on Cherry St. Ext. at this intersection citing safety concerns. Mr. Ingraham mentioned the intersection at Old French Road and Robison Road as a comparison. He stated there have been several accidents there over the years. He said the decision was ultimately the Supervisors and if anything were to happen then they would be the ones to have to live with it.

Jim Chojnacki, 9481 Old French Road, asked Engineer Jonas how tough it would be to put the stop sign back. Engineer Jonas stated the same process that was completed to remove the stop sign would have to be done to put it back.

Vote: 3/0

Motion by Welka, seconded by Davis to adopt Resolution #2018-11 to join the Stark County School's Council of Government (COG).

RES. #2018-11
STARK COUNTY
SCHOOLS' COG

Tom Greene, 8553 Dundee Road, asked what the COG was. Supervisor Lee responded that it is a government council entity similar to CoStars. Attorney Sennett added that the Pennsylvania Public Procurement Code allows municipalities and school districts to enter into cooperative agreements with other local procurement units. These cooperative agreements allow municipalities and school districts to save money by purchasing products or services

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through the COG without having to go out to bid as long as we become a member of that COG.

Vote: 3/0

Motion by Welka, seconded by Davis, to authorize advertisement for bids for 2018 ADA curb ramp project. Bids to be due on May 18, 2018, with a possible award during the Regular Business Meeting on May 21, 2018. Engineer Jonas reported that the curb ramps proposed are located within the Valley View Subdivision.

Vote: 3/0

2018 ADA CURB
RAMP PROJECT
AD AUTHORIZED

Motion by Welka, seconded by Davis to hire Joe Malinowski as seasonal labor with the road crew.

Vote: 3/0

JOE MALINOWSKI
HIRED AS
SEASONAL LABOR

Amended Motion by Welka, seconded by Davis to hire Joe Malinowski as seasonal labor with the road crew at a rate of \$13 per hour.

Vote: 2/1

Lee – Nay

Welka – Aye

Davis – Aye

Motion by Davis, seconded by Welka to appoint Pat McGuire as the Summer Recreation Program Director and to approve a 3% pay increase for her and any other returning Rec Program staff.

Vote: 3/0

PAT MCGUIRE -
SUMMER REC
PROGRAM
DIRECTOR & STAFF
RATE INCREASE 3%

Motion by Welka, seconded by Davis to hire Samuel Bayuzick as GIS/MS4 summer intern for the zoning office at a rate of \$12 per hour.

SAMUEL BAYUZICK
HIRED AS SUMMER
INTERN

Jim Chojnacki, 9481 Old French Road, said he knew MS4 was for storm sewers but didn't know what GIS stood for. Zoning Administrator Miller stated that GIS stood for Geographic Information System which is a computer mapping system. Supervisor Welka added that the township uses GPS to locate catch basins and storm sewers throughout the township and that information is then put into the GIS to be utilized by Township personnel.

Vote: 3/0

Zoning Administrator Miller reported that Engineer Jonas conducted a stormwater inspection at the Copperleaf Development last week. After his onsite review, Engineer Jonas reported that a lot of stormwater infrastructure has been installed but most of it is not functional as the site is not completed to finished grade and the infrastructure is not currently functioning. Engineer Jonas recommended a reduction in the bond by \$13,520.50 which would reduce the bond amount from \$332,697.00 to \$319,086.50.

COPPERLEAF
PHASE 1
STORMWATER
BOND REDUCTION

Motion by Welka, seconded by Davis to reduce the Copperleaf Phase 1 Stormwater Bond by \$13,520.50 for Parcel ID No. 40-001-007.0-001.05.

Vote: 3/0

Zoning Administrator Miller reported receipt of the Copperleaf Phase 1 Amended Land Development Plan (LDP) on December 27, 2017. The LDP has been reviewed and recommended for approval by both the Summit Township Planning Commission and the Erie County Department of Planning. The plan is for the addition of a third commercial building that will be 4,168 sq. ft. of commercial floor space with 6 residential loft apartments above it.

COPPERLEAF
PHASE 1 AMENDED
LDP

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Additional parking to accommodate the addition is also included on the plan.

Motion by Welka, seconded by Davis to approve the Copperleaf Phase 1 Amended Land Development Plan for Parcel ID No. 40-001-007.0-001.05.

Vote: 3/0

Zoning Administrator Miller also reported that he has not heard anything from Labor and Industry regarding the Opt-In status and that all documents were sent to them on the day after the 2nd meeting in March.

Attorney Sennett reported that he sent Christene Yeast a draft of a potential resolution concerning a loan to the Summit Township Water Authority. He also amended a potential Promissory Note by specifying the projects included, for which the funding is requested.

SOLICITOR:

- STWA potential amended resolution

Attorney Sennett reported a letter was sent to the Supervisors dated April 10, 2018 regarding the Treasurer's Bond and what the appropriate amount of the bond should be. He reported that the statute indicates the bond amount should be based on the amount of cash that is present and ready for immediate use and accessible to the Treasurer. With all of the restrictions that the township has in place in regards to accessing money, not every dollar in every fund is accessible to the Treasurer. In the past it has been set at two million dollars so the Supervisors will need to evaluate the cost of the bond, the access of money and what they think is practical to determine the bond amount for this year.

- Treasurer's Bond

Engineer Jonas updated the Board with regards to Glenmar Gardens Subdivision and the speeding issues in that area. One proposal to resolve the issue is to make some of the streets one-way streets which would eliminate the cut through traffic. Another is to install a neighborhood traffic circle in the middle of some intersections which would force motorists to slow down because they would have to go around the obstruction.

ENGINEER:

Kevin Ingraham, 8905 Honeysuckle reported his findings with a problem of ice forming on the south side of a home on Honeysuckle Drive. He said he believes the problem stems from a camper that was parked on the side of the driveway in the grass which created ruts. Water would flow through those ruts and settle at the end of the driveway where it meets the sidewalk which would then freeze. He feels the problem will correct itself because the homeowner is selling so the camper will no longer be parked there.

PUBLIC INPUT

With no further business to come before the Board, motion by Welka, seconded by Davis, to adjourn the meeting at 5:32 p.m.

ADJOURNMENT

Vote: 3/0

Respectfully submitted,

Michelle Nesselhauf

Recording Secretary

04/24/2018