

SUMMIT TOWNSHIP SUPERVISORS
Regular Business Meeting
Monday, June 4, 2018

Chairman Lee called the regular business meeting of the Board of Supervisors to order at 6:00 p.m. following salute to the flag. Supervisors Welka and Davis were present, as were Solicitor Christopher Sennett, Engineer Jonas, Zoning Administrator Miller, Secretary Yeast, and seven interested persons.	CALL TO ORDER
Motion by Welka, seconded by Davis, to approve the minutes of the (2) Public Hearings and the Regular Business Meeting on May 21, 2018 as presented and reviewed by the Board of Supervisors. Vote: 3/0	5/21/2018 MINUTES
There was no correspondence.	CORRESPONDENCE:
Motion by Davis, seconded by Welka, to approve the May 2018 expenses as presented and approved by the Board of Supervisors, excluding Invoice #10892 from Henry T. Welka & Assoc. Vote: 3/0	MAY 2018 EXPENSES
Motion by Davis seconded by Lee, to approve Invoice #10892 from Henry T. Welka & Assoc. for \$2,400. Supervisor Davis explained that this was a topographic survey of the Township maintenance yard. Vote: 2/0/1 Lee - Yes Davis - Yes Welka - Abstain, as Jim Welka is his brother.	
Motion by Welka, seconded by Davis, to close the portion of Chelsie Drive from Hamot Road to Oliver Road for a neighborhood block party on June 5, 2018. Vote: 3/0	PORTION OF CHELSIE DR. CLOSED 6/5/2018
Motion by Welka, seconded by Davis, to authorize advertisement for 2018 Seal Coat Project bid. Bids to be opened June 21, 2018 at 1 p.m. Vote: 3/0	2018 SEAL COAT AD AUTHORIZED
Motion by Davis, seconded by Welka, to adopt Resolution #2018-14 authorizing the Chairman to sign documentation for any Green Light-Go Agreements.	RES. 2018-14 AUTHORIZES CHAIRMAN TO SIGN GREEN LIGHT-GO DOCUMENTS
Jim Chojnacki, 9481 Old French Road, asked what Green Light-Go Agreements are. Supervisor Lee explained that Green Light-Go is a State sponsored program to fund traffic signal maintenance costs, i.e. bulbs, controller repairs. Solicitor Sennett further explained that Resolution #2018-14 allows the Chairman to sign any Green Light-Go documentation in perpetuity. Vote: 3/0	
Engineer Jonas reported that Citadel Development repaired a road cut on Cardinal Drive near Robin Drive back in 2015. A temporary concrete patch was replaced with asphalt. This section of Cardinal Drive will be milled and paved this year.	CITADEL ROAD OCCUPANCY BOND RELEASED
Motion by Welka, seconded by Davis, to release the Road Occupancy Bond for Cardinal Drive to Citadel Development in the amount of \$1,600. Vote: 3/0	

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Engineer Jonas explained Change Order #1 to install approximately 750 lineal feet of sidewalk along Dorn Road from Hamot to Martha Way, and up Martha Way to where the sidewalk ends fills in the gaps without sidewalk. We had a \$60,000 budget, the original bid came in at \$33,996 and adding the change order increases it by \$23,370 for a total of \$57,366.61 which is still under budget.

CHANGE ORDER #1
FOR PROJECT NO.
2018-01 ADA CURB
RAMPS

Jim Chojnacki, 9481 Old French Road, asked why the property owners or developer never installed the sidewalk. Engineer Jonas explained the Sidewalk Ordinance was adopted in 2013; and prior to that, sidewalks were addressed within the Subdivision Ordinance, and there was no real mechanism to force developers to install sidewalks. We cannot go back and require property owners to construct sidewalks.

Motion by Welka, seconded by Davis to approve Change Order #1 for Project No. 2018-01 ADA Curb Ramps in the amount of \$23,370.

Vote: 3/0

Motion by Welka, seconded by Davis to award 2018 Pipe Bid to Advanced Drainage Systems with Greene Distributors as the local Distributor using Erie Area Council of Governments (EACOG) Bid No. 2018-9.

Vote: 3/0

2018 PIPE BID

Motion by Welka, seconded by Davis to award the 2018 Catch Basins, Risers, Grates, and Frames for Stormwater installation to Waterford Precast using the EACOG Bid No. 2018-8.

Vote: 3/0

2018 CB, RISERS,
GRATES, AND
FRAMES BID

Motion by Welka, seconded by Davis, to approve expenses for attendance to the Erie County Association of Municipal Administrators (ECAMA) Dinner Meeting on June 14, 2018.

Supervisor Welka confirmed that all (4) office staff will attend.

Vote: 3/0

ECAMA DINNER
MEETING

Zoning Administrator Miller reported that the sidewalk at 2803 Dorn Road, Parcel No. 40-019-082.0-034.00 was inspected by Engineer Jonas on May 31, 2018 and no deficiencies were found. Miller recommends release of the sidewalk bond in full.

2803 DORN ROAD
SIDEWALK BOND

Motion by Davis, seconded by Welka, to release the Sidewalk Bond for 2803 Dorn Road to Port Harbor Company in the amount of \$1,200

Vote: 3/0

Solicitor Sennett reported that the Wegman's Tax Settlement Agreement is still in negotiation.

SOLICITOR

Solicitor Sennett reported that he will clarify the provisions of the Sunshine Act in response to concerns about Summit Township's practices in regard to recording the minutes of meetings. Section 706 of the Sunshine Act says that the minutes shall include the date, time and place of the meeting, the names of officials in attendance, substance of official action taken, a roll call of votes, the names of all citizens who appeared and the subject of their discussion. In Solicitor Sennett's opinion Summit Township goes above and beyond the Sunshine Act requirements and will continue to do so.

- Wegman's Assessment appeal
- Sunshine Act

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Engineer Jonas reported that after inspection of Dorn Road, he has determined specific areas which will require full-depth repair. Secretary Yeast has mailed a questionnaire to the residents of Frank Avenue for input on options to reduce speeding. He has applied for a Highway Occupancy Permit (HOP) to PaDOT for an emergency bore under Peach Street for traffic signal repair. Jonas confirmed that PaDOT is aware of the urgency.

ENGINEER:

- Dorn Rd. Paving Project
- Frank Ave.
- Peach St HOP

Supervisor Welka reported that PaDOT is preparing to mill and pave Route 97, south of Marsh Road. They will be replacing cross pipes, and cleaning tail ditches which should alleviate some flooding in this area.

SUPERVISORS:

- Rt. 97 Paving
- Agenda
- UCC Waiver

Ken Mattern, 129 Frank Avenue, asked if the Board could contact PaDOT regarding the condition of Route 97 directly in front of the Shell Station. Welka responded that PaDOT is aware of that area, adding that the Board is also attempting to convince PaDOT to install a turning lane onto I-90 East.

Supervisor Lee reported that the office staff has added the meeting agenda to the website.

Zoning Administrator Miller reported that Labor and Industry (L&I) has provided verbal approval for the granting of a waiver of the 180-day waiting period to opt in to the Uniform Construction Code. We should be receiving written notice shortly.

Ken Mattern, 129 Frank Avenue, questioned why the advertisement in the Times News for amendments to the Zoning Ordinance had no description of the changes. Zoning Administrator Miller responded that the proposed changes are too lengthy to list in the ad. The proposed changes are listed on the front page of the Township website (summittownship.com) and are available in the office for public review. Solicitor Sennett added that the Township is required to include the general subject of the ordinance in the advertisement. Typically, if the subject has a simple title, i.e. stop sign, speed limit, etc. it can be more descriptive.

PUBLIC INPUT

With no further business to come before the Board, motion by Welka, seconded by Davis, to adjourn 6:20 p.m.

Vote: 3/0

ADJOURNMENT

Respectfully submitted,

Christene S. Yeast
Municipal Secretary
06/07/2018