

**SUMMIT TOWNSHIP
INDUSTRIAL & ECONOMIC DEVELOPMENT AUTHORITY
Regular Business Meeting
Monday, August 27, 2018**

<p>The Summit Township Industrial & Economic Development Authority (STIEDA) regular business meeting was called to order by Chairman Krasinski at 7:00 p.m., followed by salute to the flag. Present were Authority members Lee, McGowan, and Sangl, Attorney Shimek, and Recording Secretary Yeast. Authority member Welka joined the meeting at 7:25 p.m. Members McAtee and Troutman were absent.</p>	CALL TO ORDER
<p>There was no public input.</p>	PUBLIC INPUT
<p>Motion by Lee, seconded by Sangl, to approve the May 29, 2018 regular business meeting minutes, as presented. Vote: 4/0</p>	APPROVAL OF MINUTES
<p>Motion by McGowan, seconded by Lee, to approve the May, June, and July 2018 expenditures, as submitted. Vote: 4/0</p>	EXPENDITURES
<p>Motion by Lee, seconded by McGowan, to approve the May, June, and July 2018 Treasurer's Report, as submitted. Vote: 4/0</p>	APPROVAL OF TREASURER'S REPORT
<p>Chairman Krasinski reported receipt of a letter dated August 1, 2018 from Perry Hi-Way Hose Company (PHHC) requesting funds to offset the costs of purchasing (2) ambulances. Discussion ensued regarding the presence of a PHHC representative to answer Board questions. Authority Member Lee explained that the Township currently funds PHHC staffing costs with the Local Services Tax. He further expressed frustration that the mutual aid agreements may be abusing the PHHC staff due to their availability of the 24/7. Lee added that the excessive distances in response (i.e. Corry, Northeast) may be causing undue wear and tear on the ambulances.</p>	CORRESPONDENCE
<p>Motion by McGowan, seconded by Lee, to table the request by PHHC until they can be present to answer questions. Chairman Krasinski confirmed he will draft a response to PHHC that they will be required to make a presentation including financial statements and be prepared to answer questions. Vote: 4/0</p>	
<p>Authority Member Welka arrived at 7:25 p.m.</p>	
<p>Atty. Shimek reported that the GREAT loan is scheduled for closing this week. He will contact Recording Secretary Nesselhauf to direct her where to forward the \$500,000.</p>	GREAT loan update
<p>Chairman Krasinski reported that he had attended the tour of the Erie Bank Sports Park and was very impressed with the facility. It is proving to be first-class, and is on track to begin operations soon. The Feasibility Study is suggesting that better marketing of GREAT may be warranted.</p>	Erie Bank Sports Park update
<p>Chairman Krasinski reported that he has e-mailed Amy Murdock requesting some kind of recognition of STIEDA from GREAT along with the other contributors. Ms. Murdock confirmed she will take this matter to their Board.</p>	STIEDA recognition

Chairman Krasinski requested Board input in regard to handling grant requests. Discussion ensued regarding the possibility that ECRDA would administer grant requests along with loan requests. While the possibility exists that ECRDA would administer grants, the Board discussed that it may be more appropriate for STIEDA to create a simple grant request form or establish a policy for what is anticipated to be minimal requests. Atty. Shimek explained that a grant process is more complicated when providing funds to entities other than the Water and Sewer Authorities and PHHC. Atty. Shimek agreed that establishing a consistent policy is needed in order to handle future requests. Grant requests should be presented in writing with a project narrative, budget numbers, and submitted 20 days prior to a STIEDA meeting. Discussion continued with the Board agreeing that all grants and loans must contribute to economic development. Chairman Krasinski noted that he may have draft applications available for Board review.

Handling request from
STSA, STWA &
PHHC

Chairman Krasinski encouraged Board members to provide timely responses to STIEDA requests and e-mails. Atty. Shimek added that when he provides documentation to the Board it is with the expectation of a response of some kind. While not wanting to place an additional burden onto the Board, some issues are time-sensitive and would warrant even a response of no interest.

BOARD
COMMUNICATION

With no further business to come before the Board, motion was made by Welka, seconded by Lee, to adjourn the meeting at 8:10 pm.

ADJOURNMENT

Respectfully submitted,

Christene Yeast

Christene Yeast
Recording Secretary
8/28/2018