

**SUMMIT TOWNSHIP SUPERVISORS**  
**Regular Business Meeting**  
**Monday, December 3, 2018**

Chairman Lee called the regular business meeting of the Board of Supervisors to order at 6:00 p.m. following salute to the flag. Supervisors Welka and Davis were present, as were Solicitor Wachter, Zoning Administrator Miller, Engineer Jonas, Recording Secretary Yeast, and two interested persons.

CALL TO ORDER

Motion by Welka, seconded by Davis, to approve the minutes of the Regular Business Meeting on November 19, 2018, as presented and reviewed by the Board of Supervisors.  
Vote: 3/0

11/19/2018  
MINUTES

Secretary Yeast reported receipt of a notice from the PA Liquor Control Board (LCB) regarding a new application for R & D 6 LLC at 7520 Peach Street, Suite 101. Zoning Officer Miller confirmed that a different liquor license is required for brewing beer, which is a part of the new development for R & D 6, LLC. Solicitor Wachter explained that the Board is not in a position to approve or disapprove this application at this time. It would require advertised notice to the public prior to decision. The PA LCB is simply informing the Board of the application for a new license.

CORRESPONDENCE  
· Liquor License App  
· Notice of  
Assessment Appeal

Secretary Yeast reported receipt of (2) Notices for Assessment Appeal, one for Residence Inn and, one for the Courtyard by Marriott on Peach Street.

Motion by Davis, seconded by Welka, to approve the November 2018 expenses as presented and approved by the Board of Supervisors.  
Vote: 3/0

NOVEMBER 2018  
EXPENSES

Chairman Lee explained that the Summit Township portion of the late fee requested to be waived is minimal, the balance would need approval by Erie County. Lee further expressed his prior opinion that the responsibility for payment of all bills lies with the individual, and he would not want this Board to open "Pandora's Box", by waiving this late fee. Motion by Welka to approve the waiver of late fees for Eleanor Shepard. Motion died for lack of second. Motion by Davis, seconded by Welka, to deny the request to waive the late fee.

SHEPARD  
REQUEST TO  
WAIVE LATE FEE

Jim Chojnacki, 9481 Old French Road, asked why this property owner is requesting relief from the late fee. Secretary Yeast explained that while the property owner was residing in Florida, the Post Office had sent back the original tax bill to Debi Cameron as undeliverable. So Mrs. Shepard never received notice of the taxes due until the late charge applied. Supervisor Davis further responded that this request seems valid, but the Board cannot be responsible to address every incidence where a home owner objects to the late fee.  
Vote: 3/0

Motion by Davis, seconded by Welka, to approve expenses for attendance to the Erie County Association of Municipal Administrators (ECAMA) quarterly dinner meeting. Supervisor Welka asked how many will be attending, Secretary Yeast responded, four.  
Vote: 3/0

ECAMA DINNER  
MEETING

Zoning Administrator Miller had nothing to report.

LAND DEV.

Solicitor Wachter had nothing to report.

SOLICITOR

Engineer Jonas reported that Guzik Concrete has signed the Agreement extending the warranty by one year for the concrete slab of the salt building, and payment was issued.

ENGINEER  
· Guzik Concrete

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Motion by Welka second by Davis to begin the process of providing some tax relief for volunteers of the Perry Hi-Way Hose Company. Supervisor Lee added that this potential ordinance requires advertisement also. Millcreek Township is finalizing their Ordinance hopefully by the end of 2018. Solicitor Wachter explained that a discussion with the Fire Department to determine qualifications for eligibility is required. Secretary Yeast confirmed the tax relief is for the 1% local Earned Income Tax. Supervisor Lee added that while it is not a large dollar amount it demonstrates Board support for our volunteers.

ACT 172 TAX  
RELIEF FOR  
VOLUNTEERS

Jim Chojnacki, 9481 Old French Road, asked if this could apply to the LST Tax also. Solicitor Wachter responded, no.

Vote: 3/0

Supervisor Davis reported that he has been changing the lighting fixtures in the Municipal Building to LED. He has ordered enough to change out many of the office lights and the lobby lighting. The costs have come down enough to warrant this change which will result in a substantial savings in the electricity cost.

SUPERVISORS

Jim Chojnacki, 9481 Old French Road asked why the Trails at Five Points have a portion of Sunset Trail and Dorn Road unfinished and the Township is plowing. Supervisor Welka explained that the construction was started too late in the fall, was substandard, and would not pass inspection. The Engineer and Roadmaster halted further construction. The Township has agreed to plow the section for buses, garbage, and emergency and construction vehicles. Mr. Chojnacki asked what consequences the developer would incur. Supervisor Welka responded that the Township will not take over this section of roadway until it is approved according to Township specifications. Engineer Jonas added that the developer will have to tear out what has already been built. The Township could cash the bond provided and pave it ourselves, but it is not practical to do before the spring of next year. Jonas confirmed that no more development can occur without the roadway. Solicitor Wachter further explained that there is no ability for the Township to impose a fine per the Second Class Township Code.

PUBLIC INPUT

With no further business to come before the Board, motion by Davis, seconded by Welka, to adjourn the meeting at 6:20 p.m.

ADJOURNMENT

Vote: 3/0

Respectfully submitted,

Christene Yeast  
Secretary  
12/05/2018