

SUMMIT TOWNSHIP WATER AUTHORITY
Reorganization Meeting
Tuesday, January 8, 2019

Board Member Haaf called the Reorganization Meeting of the Summit Township Water Authority for 2019 at 6:00 p.m., followed by a salute to the flag. Authority members Kurtz, Lacey and Mitchell were present, as were Solicitor Blakely, Engineer Maas, Manager Troutman and Recording Secretary Taylor. Absent was Board Member Bickel and there were eleven people in the audience.

CALL TO ORDER

Motion by Kurtz, seconded by Lacey, that Tim Haaf be appointed Chairman of the Authority Board for 2019.

VOTE: 4/0

APPOINTMENTS:

- **CHAIRMAN**

Motion by Kurtz, seconded by Mitchell, that Jack Lacey be appointed Vice Chairman of the Authority Board for 2019.

VOTE: 4/0

- **VICE CHAIRMAN**

Motion by Lacey, seconded by Mitchell, that Art Kurtz be appointed Secretary of the Authority Board for 2019.

VOTE: 4/0

- **SECRETARY**

Motion by Kurtz, seconded by Lacey, that Bob Mitchell be appointed Assistant Secretary of the Authority Board for 2019.

VOTE: 4/0

- **ASST SECRETARY**

Motion by Kurtz, seconded by Lacey, that Bob Mitchell be appointed Treasurer of the Authority Board for 2019.

VOTE: 4/0

- **TREASURER**

Motion by Lacey, seconded by Haaf, that Art Kurtz be appointed Assistant Treasurer of the Authority Board for 2019.

VOTE: 4/0

- **ASST TREASURER**

Motion by Kurtz, seconded by Lacey, that Richard Blakely of Blakely & Blakely, LLC be appointed Solicitor for the Authority for 2019 at the rate of \$140/hr.

VOTE: 4/0

- **SOLICITOR**

Motion by Lacey, seconded by Haaf, that August Maas of Greenman-Pedersen, Inc. be appointed Engineer for the Authority for 2019 at the rate of \$140/hour.

VOTE: 4/0

- **ENGINEER**

Motion by Kurtz, seconded by Lacey, designating all lending institutions with an office in Erie County as potential depositories for Water Authority funds in 2019.

**DEPOSITORIES
NAMED**

VOTE: 4/0

Motion by Mitchell, seconded by Kurtz, establishing office hours for 2019 as 8:00 a.m. – 4:30 p.m., Monday through Friday, closed for lunch between 12:00 and 12:30 p.m.

OFFICE HOURS

VOTE: 4/0

Motion by Kurtz, seconded by Lacey, that regular business meetings for 2019 be held on the first Tuesday of each month at 6:00 p.m., except when Monday is a holiday, in which case the meeting will be held the following Wednesday at 6:00 p.m.

MEETING DATES

VOTE: 4/0

Motion by Kurtz, seconded by Lacey, to award a 3% wage increase for Authority employees.

EMPLOYEE WAGES

VOTE: 4/0

Motion by Kurtz, seconded by Lacey, to approve the same benefits as adopted by the Summit Township Supervisors for 2019, with the exception of pension which will be equal to 6% of the employee's gross wages.

EMPLOYEE BENEFITS

VOTE: 4/0

With no further business to be conducted, motion by Kurtz, seconded by Lacey, to adjourn the 2019 Reorganization at 6:08 p.m.

ADJOURNMENT

VOTE: 4/0

Respectfully submitted,

Laura Taylor
Recording Secretary
1/10/19

SUMMIT TOWNSHIP WATER AUTHORITY
Regular Business Meeting
Tuesday, January 8, 2019

The Regular Business Meeting of the Summit Township Water Authority was called to order at 6:08 p.m., immediately following the 2019 Reorganization Meeting.

CALL TO ORDER

Motion by Kurtz, seconded by Lacey, approving the minutes of the December 4, 2018 Regular Business Meeting, having been reviewed by all Board members.

APPROVAL OF MINUTES

VOTE: 4/0

Motion by Lacey, seconded by Kurtz, approving the December Treasurer's Report as submitted.

APPROVAL OF TREASURER'S REPORT

VOTE: 4/0

Motion by Haaf, seconded by Kurtz, approving the December expenses as reviewed.

APPROVAL OF EXPENSES

VOTE: 4/0

Engineer Maas reported that he met with Manager Troutman and system operators on December 12, 2018 to discuss recommendations to reduce dirty water complaints and Lord Corporation's diesel and electrical pump testing. Applied recommendations seem to be working as the number of complaints has diminished significantly.

ENGINEER'S REPORT

John Hanke, 2636 Saddlewood Drive, acknowledged that the water has cleared up and asked what was done to make this happen. Manager Troutman explained that the Authority is still using the additive (Smart Phos) as recommended and is continuously flushing the hydrants. Lastly, the water has been re-routed to improve flow conditions.

**JOHN HANKE
2636 SDAALEWOOD DR**

Carol Eller, 2696 Saddlewood Drive, informed the Board that she called in four times in December with dirty water complaints. Manager Troutman explained that the last registered complaints were between December 17th and 19th, all prior to changes being made.

**CAROL ELLER
2696 SADDLEWOOD DR**

Doug Lunger, 2660 Laurie Drive, asked if the current flow direction would remain the same. Troutman assured that it would not be changed since the water is clear now.

**DOUG LUNGER
2660 LAURIE DR**

Robert Spaulding, 2644 Saddlewood Drive, stated that although the water is clear now, he still has no confidence and therefore will continue buying bottled water. Spaulding also said he would prefer to receive water from the Erie supply if it was a possibility.

**ROBERT SPAULDING
2644 SADDLEWOOD DR**

Vice Chairman Lacey commented that the Authority was been working diligently to solve this problem once and for all so that customer confidence can be restored.

Eric McGuire, 2490 Dorn Road, suggested setting up a Facebook account to inform residents of impending water issues and real-time updates. He also asked about keeping the water flowing continuously to avoid further dirty water in the future. Manager Troutman explained that continuous flow is too costly but the Authority will keep up with manual flushes. Troutman also said he would look into setting up a Facebook page.

**ERIC MCGUIRE
2490 DORN RD**

John Eller, 2696 Saddlewood Drive, asked if the Pennbriar contamination problem has been resolved. Troutman explained that it was resolved immediately and did not affect his area.

JOHN ELLER
2696 SADDLEWOOD DR

Sid Schaefer, 9441 Old French Road, inquired about the procedure for connection the public water system. Manager Troutman explained that he would need to obtain an easement from Jim Chojnacki in order to run the water main across his property. Furthermore, he would have to pay the upfront charges associated with the Lee Road Project however, should the Authority ever extend the main along Old French, Mr. Schaefer would have to pay the difference in rates if there are any.

SID SCHAEFER
9441 OLD FRENCH RD

In other business, Manager Troutman said that he intends to notify customers when the Lord Corporation plans on performing their next pump test just in case water gets stirred up although he doubts this will happen.

**CUSTOMERS TO BE
NOTIFIED WHEN LORD
CORP TESTS FIRE LINE**

In order to keep up with Erie Water Works annual rate increases, Troutman proposed a matching rate increase of our own equal to 2.4%.

**ERIE INCREASES
SUMMIT'S WATER RATE**

Motion by Kurtz, seconded by Mitchell, to increase the water rate from \$7.35 to \$7.53 for every 1,000 gallons. The bulk rate will increase to \$8.53.

**RATE INCREASE
APPROVED**

VOTE: 4/0

With no further business to come before the Board, motion by Kurtz, seconded by Mitchell, to adjourn the meeting at 6:43 p.m.

ADJOURNMENT

VOTE: 4/0

Respectfully submitted,

Laura Taylor
Recording Secretary
1/10/19