

**SUMMIT TOWNSHIP SUPERVISORS**  
**Regular Business Meeting**  
**Monday, May 6, 2019**

Chairman Welka called the regular business meeting of the Board of Supervisors to order at 6:00 p.m. following salute to the flag. Supervisors Lee and Davis were present, as were, Solicitor McClure, Zoning Administrator Miller, Engineer Jonas, Secretary Yeast, and five interested persons.	CALL TO ORDER
Motion by Lee, seconded by Davis, to approve the minutes of the Regular Business Meeting on April 22, 2019, as presented and reviewed by the Board of Supervisors. Vote: 3/0	4/22/19 MINUTES
Secretary Yeast reported receipt of the Summit Township Planning Commission Annual Written Report for 2018 in accordance with the requirements of the PA Municipalities Planning Code.	CORRESPONDENCE:
Secretary Yeast read correspondence from James T. Welka, on behalf of Laban Marsh requesting to be placed on tonight's agenda.	<ul style="list-style-type: none"><li>• Planning Commission Annual Report 2018</li><li>• L. Marsh request to be on agenda</li><li>• Tall Ships Erie</li></ul>
Secretary Yeast read an e-mail received from Hope Collins, Tall Ships Erie 2019 Administrator requesting Board consideration to meet with Tall Ships Erie Director of Development to learn more about supporting Tall Ships Erie. The Board directed Secretary Yeast to schedule a meeting with Ms. Collins.	
Motion by Davis, seconded by Lee, to approve the April 2019 Expenditures as presented and reviewed by the Board of Supervisors. Vote: 3/0	APRIL 2019 EXPENSES
Motion by Lee, seconded by Davis, to approve expenses for attendance to the Erie County Association of Township Officials (ECATO) Annual Yearbook/Scholarship Presentation Dinner. Vote: 3/0	ECATO YEARBOOK DINNER
Motion by Davis, seconded by Lee, to approve expenses for attendance to a MS4 Workshop at the TREC Center on May 20, 2019. It was noted that this is a free workshop, expenses are wages only. Vote: 3/0	MS-4 WORKSHOP
Motion by Lee, seconded by Davis to approve the Summit Township Recreation Board's recommendation to keep the 2019 Volleyball fees at \$90 per team. Vote: 3/0	VOLLEYBALL FEES \$90 FOR 2019
Motion by Davis, seconded by Lee, to award the bid for 2RC Gravel to ACA Sand and Gravel at \$6.25 per ton as negotiated by the Erie Area Council of Governments (EACOG). Vote: 3/0	2RC GRAVEL
Motion by Lee, seconded by Davis, to award the bid for CRS-2 Oil (delivered) to Russell Standard in the amount of \$2.45 per gallon as negotiated by the EACOG. Vote: 3/0	CRS-2 OIL (DELIVERED)
Engineer Jonas reported that (6) bids were received for the Hamot Road Sidewalk Project, Phase I, with the apparent low responsible bidder being Amendola Construction (bid tabulation attached).	HAMOT ROAD SIDEWALK PROJECT PHASE I

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Motion by Davis, seconded by Lee, to award the Hamot Road Sidewalk Project Bid to Amendola Construction in the amount of \$85,862.50.

Vote: 3/0

Engineer Jonas reported that we received (4) bids for the Old French Road Bridge Project with Showman Excavating the apparent low responsible bidder. (bid tabulation attached)

OLD FRENCH ROAD  
BRIDGE PROJECT

Motion by Lee, seconded by Davis, to award the Old French Road Bridge Project installation to Showman Excavating in the amount of \$147,004.02.

Supervisor Welka added that the bridge and foundation will be purchased from Contech Bridge in the amount of \$91,800.

Vote: 3/0

Motion by Davis, seconded by Lee, to approve the Agreement with the Fort LeBoeuf School District to allow their Cross Country teams to utilize the trails at Picnicana Park. To further send the Cross Country Boosters a letter detailing the terms required in order to hold the Fort LeBoeuf Cross Country Invitational at Picnicana.

FT. LEBOEUF X-  
COUNTRY  
AGREEMENT &  
LETTER

Vote: 3/0

Motion by Davis, seconded by Lee, to hire Megan M. Palko as an intern to replace Sam Bayuzick at a rate of \$12 per hour, and no benefits.

MEGAN PALKO  
HIRED

Vote: 3/0

Engineer Jonas reported that the paving specifications for the Keystone Drive Paving Project will be ready soon. Jonas recommends the Board authorize the advertisement for bids.

KEYSTONE DR.  
PAVING PROJECT

Motion by Davis, seconded by Lee, to authorize the advertisements to solicit bids for the Keystone Drive Paving Project from Peach Street to the cul-de-sac. The bid opening to be scheduled for May 31, 2019 at 2:00 p.m.

Vote: 3/0

Zoning Administrator Miller reported that a preliminary plan for Allen Acres Subdivision on Dorn Road proposes a public right-of-way/privately maintained roadway constructed for a length of 1114.96 feet. The Township Subdivision Ordinance limits the length of a roadway with a cul-de-sac to 500 feet per Table 501.8. The Ordinance also requires the cul-de-sac to be paved, and the proposed plan shows a gravel cul-de-sac, at least initially. The property owner is requesting a waiver of Section 501.4 of the Summit Township Subdivision Ordinance.

ALLEN ACRES  
REQUEST TO WAIVE  
SALDO SECTION  
501.4

Laban Marsh, the property owner for Allen Acres, explained that it was his understanding that the reason for the 500' limitation is to accommodate the local fire department. A fire hose is 600' long, and in the event access is limited at the intersection, the hose could still reach as long as the cul-de-sac is within 500'. Mr. Marsh further explained that the right-of-way proposed near its intersection with Dorn Road will be wide enough and is designed as a boulevard to accommodate a fire truck even if one side of the intersection is blocked.

Motion by Davis, seconded by Lee, to waive Section 501.4 of the Summit Township Subdivision Ordinance for the Allen Acres Subdivision Parcel ID No. 40-016-072.0-039.01 which addresses both the length of roadway and paving of cul-del-sacs.

Vote: 3/0

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Zoning Administrator Miller reported that the CN Development Amended Land Development Plan (LDP) consists of the proposed addition of outside storage for recreational vehicles. Miller confirmed that CN Development has been granted a “Special Exception Use” from the Summit Township Zoning Hearing Board for this use. The Amended LDP has been reviewed and recommended for approval by both Erie County Planning and the Summit Township Planning Commission. All other requirements (i.e. stormwater financial security) have been received. Miller recommends approval of this amended LDP.

CN DEVELOPMENT  
AMENDED LDP

Motion by Lee, seconded by Davis, to approve the CN Development Co., LLC Amended LDP for 8251 Hamot Road, Parcel ID No. 40-017-073.0-023.03.

Vote: 3/0

Solicitor McClure had nothing to report.

SOLICITOR:

Engineer Jonas reported that he is finalizing the draft revisions of the Summit Township Stormwater Ordinance, noting that the authorization for advertisement will be on the next regular business meeting agenda.

ENGINEER:

- Stormwater Ordinance
- Sidewalk Ordinance

Engineer Jonas reported that in his review of the bids for the Hamot Road Sidewalk project, it has come to his attention that the bonding amounts required within the Summit Township Sidewalk Ordinance are out dated. Engineer Jonas added that he will revise the bonding amounts using current costs and the authorization for advertisement will be included on the next regular business meeting agenda.

Supervisor Lee reported that 20 oak trees have been planted along Ball Park Road at Community Park through a grant with the Erie Area Council of Governments (EACGO)

SUPERVISORS  
REPORT

Supervisor Davis reported that the parks are open and prepared for the season.

Supervisor Welka reported that a stormwater project on Hamot Road is nearly complete, and the road crew will begin a stormwater project on Dorn Road next. Supervisor Welka reminded the public that Spring Clean-up starts on Thursday the 9<sup>th</sup> of May through Saturday the 11<sup>th</sup>.

Larry Jones, 2540 Laurie Drive thanked the Board for prompt repair of the traffic signal at Robison Road and Peach Street.

PUBLIC INPUT

- Traffic Signal
- Dorn Road

Laban Marsh, 2231 Dorn Road, asked if both sides of Dorn Road will have stormwater pipe installed. Supervisor Welka responded; no, only the south side.

With no further business to come before the Board, motion by Lee, seconded by Davis, to adjourn the meeting at 6:21 p.m.

ADJOURNMENT

Vote: 3/0

Respectfully submitted,

Christene S. Yeast  
Secretary  
05/13/2019