

SUMMIT TOWNSHIP SUPERVISORS
Regular Business Meeting
Monday, August 5, 2019

Chairman Welka called the regular business meeting of the Board of Supervisors to order at 6:00 p.m. following salute to the flag. Supervisors Lee and Davis were present, as were, Solicitor Tim Sennett, Engineer Jonas, Secretary Yeast, and six interested persons. Zoning Administrator Miller was absent.

CALL TO ORDER

Motion by Lee, seconded by Davis, to approve the minutes of the Regular Business Meeting on July 15, 2019, as presented and reviewed by the Board of Supervisors.
Vote: 3/0

7/15/2019 MINUTES

Secretary Yeast reported receipt of a letter from Chris Fette, Chairman of the Summit Township Sewer Authority (STSA) explaining the need to construct a detention facility and the complications due to current the Summit Township Zoning Ordinance. The letter further notified the Board that the STSA is considering to seek a curative amendment to the Ordinance. Or, as the STSA is aware that the Zoning Ordinance is currently in the process of review and revision, the letter suggests various changes necessary in the interests of public health and safety. The STSA further request a timetable from the Supervisors in regard to completing revisions to the Zoning Ordinance.

CORRESPONDENCE:

- STSA Request
- Requests for Rec. Program refunds

Secretary Yeast reported receipt of (2) two requests for refund of the Summer Rec. Program Fees. For various reasons, the children enrolled never went to the program.

Motion by Davis, seconded by Lee, to refund Tye Randolph's and Cameron Kowtowski's Summer Rec. Program Fees.
Vote: 3/0

Motion by Lee, seconded by Davis, to approve the July 2019 Expenditures as presented and reviewed by the Board of Supervisors.
Vote: 3/0

JULY EXPENSES

Motion by Davis, seconded by Lee, to approve expenses for Engineer Jonas to attend the 2019 Fall Engineers Seminar on October 24, 2019 at the PSATS Education Center in Enola, PA
Vote: 3/0

2019 FALL
ENGINEERS
SEMINAR

Motion by Lee, seconded by Davis, to approve expenses for attendance to the ECATO Annual Picnic at Picnicana on August 28, 2019.
Vote: 3/0

ECATO PICNIC

Motion by Davis, seconded by Lee, to award the 2019 Seal Coat Project Bid to Suit-Kote in the amount of \$1.795/square yard for a total price of \$80,775. The only other bidder was Russell Standard with a bid of \$1.82/square yard for a total price of \$81,900.

2019 SEAL COAT
PROJECT AWARD

Jim Chojnacki, 9481 Old French Road, questioned who was contracted last year. Chairman Welka responded, Russell Standard, and further explained the warranty work Russell Standard will be performing due to subpar work in 2018.
Vote: 3/0

Motion by Lee, seconded by Davis, to approve the Hamot Road Sidewalk Project Change Order #1 for a reduction of \$1,859.75.
Vote: 3/0

HAMOT ROAD
SIDEWALK CHG. #1

L.M.WANDER

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Motion by Lee, seconded by Davis, to contract with L.M. Wander and Sons Landscaping, Inc. to perform the restoration work along the new sidewalk on Hamot Road in the amount of \$9,800. Chairman Welka explained that Amendola Builders was originally the contractor as restoration was included in the sidewalk construction bid. But due to relocation of a portion of the sidewalk, Amendola Builders was not willing to accommodate the change, hence the refund of Change Order #1 in the previous motion.

Vote: 3/0

Motion by Davis, seconded by Lee, to promote Michelle Nesselhauf to Human Resources Director.

Jim Chojnacki, 9481 Old French Road, asked if the Township will be hiring someone to replace Michelle. Chairman Welka responded; no, not at this time, there is a learning curve to determine exactly how much time this new job duty will take.

Supervisor Lee asked if this position warrants a pay increase. Chairman Welka responded that the Board will still have to negotiate a rate increase. Solicitor Sennett reminded the Board that if a wage increase is proposed, it will have to be brought to the table for approval.

Mike Pace, 770 W. Townhall Road, asked if the Board is expecting a turnover in employees that would warrant a human resources director. Chairman Welka responded that the Township is expecting a few retirements in the new future, and the Personnel Code is currently being revised. Chairman Welka added that the Board wants to improve employee relations and rely on a trained, experienced employee. Supervisor Davis added that Michelle Nesselhauf has a background in human resources and this Board wants to take advantage of this background.

Vote: 3/0

Solicitor Sennett reported that he had researched the life span of the Summit Township Water Authority (STWA) and would encourage Secretary Yeast to remind the STWA that the life span expires in 2020. Steps will need to be taken by the Water Authority to extend the life span.

Solicitor Sennett reported that a draft of the revised Personnel Code will be forwarded to the Board for review tomorrow.

Engineer Jonas reported that the Keystone Drive Paving project is anticipated to begin within the month. The Old French Road Bridge Project is anticipated to begin late August, early September.

Supervisor Lee expressed concern that a Marsh Road resident with a private water drainage issue was under the impression that he, personally was responsible that the Township is not willing to improve or repair his drainage issue. Supervisor Lee added that it is his understanding that the Township is limited as to what work the Township can do on private property. Supervisor Davis responded that he too, advised this individual that the Township is not able to correct drainage issues on private property. Engineer Jonas confirmed that the Township should not enter private property. Supervisor Welka noted that right-of-way to right-of way is the Township responsibility.

RESTORATION
ALONG HAMOT RD.
SIDEWALK

M. NESSELHAUF
PROMOTION TO H.R.
DIRECTOR

SOLICITOR:
• STWA Lifespan
• Personnel Code

ENGINEER:
• Keystone Dr.
• Old French Rd.
Bridge

PUBLIC INPUT:

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Mike Pace, 770 W. Townhall Road, asked if there were any case where Township stormwater work caused diversion onto private property that caused damage.

Supervisor Welka responded that the road crew can clean out a tail ditch per regulations by the Department of Environmental Protection (DEP) All (3) Board members were not aware of any Township Stormwater Projects that caused issues onto private property. Mr. Pace acknowledged that he is aware there are a lot more restrictions now.

Roadmaster Welka reported that the Road Crew will be finishing paving work soon. The Township will be renting a "back" mower to start mowing the back side of the ditches. Welka noted that it has become more economical to rent some of the equipment we only use periodically rather than purchasing equipment we have to store, insure, and maintain. Welka further reported that "tar and chip" should be finished by September.

Anita Lemmon, 8700 Parson Road, expressed frustration that an individual has taken it upon himself to report code violations to the Township. Mrs. Lemmon stated that her family has lived in Summit Township since 1892 and she takes pride in her history and her property. A barn on her property recently collapsed. Her husband and herself have been diligently working to demolish it, even in bad health, but she still received a code violation letter. She requested the Board investigate these nuisance complaints by a local "vigilante" prior to sending violation letters.

Downia Glass, 9242 Old French Road, asked when Old French Road will be closed when the bridge is replaced. Supervisor Welka responded that signs will be posted prior to the start of work. They will try to give residents (2) two week notice. Engineer Jonas estimated that it could be the last week of August, possibly the first week of September.

ADJOURNMENT

With no further business to come before the Board, motion by Davis, seconded by Lee, to adjourn the meeting at 6:25 p.m.

Vote: 3/0

Respectfully submitted,

Christene S. Yeast
Recording Secretary
8/8/19