

SUMMIT TOWNSHIP SUPERVISORS
Regular Business Meeting
Monday, August 19, 2019

Chairman Welka called the regular business meeting of the Board of Supervisors to order at 4:30 p.m. following salute to the flag. Supervisors Lee and Davis were present, as were Solicitor Christopher Sennett, Engineer Jonas, Secretary Yeast, and six interested persons. Zoning Administrator Miller was absent.	CALL TO ORDER
Motion by Lee, seconded by Davis, to approve the minutes of the Regular Business Meeting on August 5, 2019, as presented and reviewed by the Board of Supervisors. Vote: 3/0	8/5/2019 MINUTES
Secretary Yeast reported receipt of an e-mail from Tax Collector Debi Cameron requesting permission and approval of expenses to attend the PA State Tax Collector Convention on October 11 th and 12 th .	CORRESPONDENCE ● Tax Collector Conv. ● T. Haaf Resignation
Motion by Davis, seconded by Lee, to approve expenses for Tax Collector Debi Cameron to attend the above referenced convention in York, PA. Vote: 3/0	
Secretary Yeast read an e-mail from Timothy M. Haaf dated July 8, 2019 wherein he notifies the Summit Township Water Authority (STWA) and the Board of Supervisors that he is resigning from the STWA effective immediately.	
Motion by Lee, seconded by Davis to accept Tim Haaf's resignation from the STWA effective immediately. Vote: 3/0	
Motion by Davis, seconded by Lee, to approve the July 2019 Treasurer's Report as presented and reviewed by the Board of Supervisors. (\$365,767.87 expensed). Vote: 3/0	JULY 2019 TREAS. REPORT
Motion by Lee, seconded by Davis, to appoint Sid Schaefer to the STWA Board effective immediately and through December 31, 2019. Mr. Schaefer will serve out the term of Timothy Haaf who recently resigned. Vote: 3/0	S. SCHAEFER APPOINTED TO STWA
Motion by Davis, seconded by Lee, to appoint Engineer Jonas as Flood Plain Administrator. Vote: 3/0	M.JONAS F.P.A.
Motion by Lee, seconded by Davis to set Halloween Trick or Treat hours for October 31, 2019 from 6-8 p.m. Vote: 3/0	HALLOWEEN
Motion by Davis, seconded by Lee, to hire Ryan Conway for Parks maintenance at \$12 per hour. Vote: 3/0	RYAN CONWAY
Motion by Lee, seconded by Davis, to hire Rabecca Spencer for Parks Maintenance at \$12 per hour. It was noted that Rabecca will be working mainly on weekends. Vote: 3/0	RABECA SPENCER

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Engineer Jonas reported the Copperleaf final Land Development Plan (LDP) includes the reconfiguration of (2) garages into one, accommodates additional parking, and increases the size of the pool. This plan has been reviewed and recommended for approval by both Erie County Planning and the Summit Township Planning Commission.

COPPERLEAF LDP

Motion by Davis, seconded by Lee, to approve the Copperleaf Amended LDP for Parcel No. 40-001-007.0-001.05.

Vote: 3/0

Engineer Jonas reported that the Dennis and Lois Dwyer Land Development Plan proposes an accessory building to the commercial use for cold storage. This plan has been reviewed and recommended for approval by both Erie County Planning and the Summit Township Planning Commission. It was noted that the Summit Township Planning Commission's recommendation was contingent on the fact that a deck, which had been constructed without a permit, received proper permitting from the Township. Engineer Jonas confirmed that the deck issue has since been resolved and the proper permits were issued.

DWYER LDP

Motion by Lee, seconded by Davis to approve the Dennis and Lois Dwyer LDP for Parcel No. 40-025-105.0-034.00.

Jim Chojnacki, 9481 Old French Road asked where this parcel is located. Engineer Jonas responded that it is at 9675 Peach Street.

Vote: 3/0

Engineer Jonas reported that the Stormwater facility for Plastikos on Hawthorne Drive has been inspected, everything is in place and functioning. Engineer Jonas further recommends release of their financial security in full.

PLASTIKOS STM
WTR BOND

Motion by Davis, seconded by Lee, to release the Plastikos Stormwater Financial Security in the amount of \$194,048.25.

Vote: 3/0

Engineer Jonas reported that the Dwyer Plumbing & Excavating Stormwater System was inspected on August 14, 2019. Construction is complete and it is functioning as designed. Jonas further recommends release in full.

DWYER PLUMBING
STM WTR BOND

Motion by Lee, seconded by Davis to release the Dwyer Plumbing & Excavating Stormwater Financial Security in the amount of \$36,300.

Vote: 3/0

Engineer Jonas reported that the Village at Valley View Farms was inspected on August 14, 2019 and all improvements are in place and functioning. Jonas recommends release in full.

VV FARMS STM
WTR BOND

Motion by Davis, seconded by Lee, to release the Village at Valley View Farms Stormwater Financial Security in the amount of \$14,424.40.

Vote: 3/0

Solicitor Christopher Sennett reported that a revised Personnel Code has been provided to the Board for review.

SOLICITOR

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Solicitor Christopher Sennett has provided a severance agreement and general release for Employee X that requires Board approval.

Motion by Davis, seconded by Lee, to approve the Severance Agreement for Employee X.

Jim Chojnacki, 9481 Old French Road, questioned what was included in the Severance Package. Solicitor Sennett responded that all details of the Severance Package are confidential and could not be provided to the public at the current time.

Vote: 3/0

Engineer Jonas reported that he had a pre-construction meeting with Lindy Paving for Keystone Drive resulting in a recommendation to completely mill out and repave a section of slip lane from Peach Street onto Keystone Drive that was previously only scheduled for mill and overlay. Change Order Number 1 has been created increasing the contract amount by \$2,908.80. Engineer Jonas added that a possible future Change Order #2 adds line painting for the intersection, as the Township Road Crew is not available to complete it at this time.

ENGINEER

● Keystone Dr. Paving
Change Order #1 & #2

Motion by Davis, seconded by Lee, to approve Change Order #1 for \$2,908.80 and Change Order #2 for the line striping. Solicitor Sennett asked if the board would want to place a pricing limitation on Change Order #2. Engineer Jonas explained that Lindy Paving would complete the line striping only if the estimate is reasonable.

Vote: 3/0

Supervisor Welka and Engineer Jonas both reported that Lindy Paving requested permission to begin construction at 4:00 a.m. to avoid traffic issues. The Board concurred.

Ken Mattern, 129 Frank Avenue, thanked the Board and the Township Road Crew for paving the Glenmar Gardens Streets.

PUBLIC INPUT

Mike Pace, 770 West Townhall Road, noted that tonight's meeting agenda was not posted on the Township Website. Secretary Yeast apologized and explained that the Township Office has been short-staffed due to vacations and it was overlooked. It is typically posted on the Friday before the Monday meeting.

Kevin Ingraham, 8905 Honeysuckle Dr., reported that there are a few trees on the south side of Townhall Road near Parson Road that may cause damage to wires and the driving public.

Kevin Ingraham, 8905 Honeysuckle Dr., requested Board consideration to contact the Erie Metropolitan Transit Authority (EMTA) to install bus stop shelters on Peach Street.

Kevin Ingraham, 8905 Honeysuckle Dr., questioned why Emergycare is not responding to calls leaving Perry Hi-Way Hose Co. (PHHC) as the mutual aid responder to other townships. Supervisor Welka responded that Emergycare has staffing issues also. Solicitor Sennett added that mutual aid is statutory with mileage limitations. Discussion ensued regarding 911 dispatching, low contribution rate to PHHC, and the possibility of regionalization of emergency services.

Ken Mattern, 129 Frank Avenue, questioned if child care facilities in Summit Township are monitored to ensure that fire safety requirements are updated. Solicitor Sennett responded that child care facilities are permitted by the State. Supervisor Welka added that Representative Dan Laughlin is working on legislation to address safety issues at small child care facilities.

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Jim Chojnacki, 9481 Old French Road asked if “employee X” referred to in an earlier motion will receive unemployment compensation. Solicitor Sennett responded that the terms of the severance agreement are confidential and cannot be discussed.

With no further business to come before the Board, motion by Lee, seconded by Davis, to adjourn the regular business meeting at 5:08 p.m.

Vote: 3/0

ADJOURNMENT

Respectfully submitted,

Christene Yeast
Municipal Secretary
08/27/2019