

SUMMIT TOWNSHIP WATER AUTHORITY
Regular Business Meeting
Wednesday, November 6, 2019

The regular business meeting of the Summit Township Water Authority was called to order by Vice Chairman Lacey at 6:00 p.m., followed by a salute to the flag. Present were Authority members Kurtz, Mitchell, Bickel and Schaefer. Also present were Solicitor Blakely, Engineer Maas and Recording Secretary Taylor. There were no people in the audience.

CALL TO ORDER

At this time, a moment of silence was observed for the recent passing of Manager John Troutman.

**MOMENT OF SILENCE
OBSERVED FOR MANAGER
TROUTMAN**

Motion by Kurtz, seconded by Bickel, to approve the minutes of the October 1, 2019 Regular Business Meeting as presented, having been reviewed by all Board members.
VOTE: 5/0

APPROVAL OF MINUTES

Motion by Bickel, seconded by Schaefer, to approve the October Treasurer's Report, as submitted, noting that the PennDOT refund for the RT 99 Waterline Relocation Project was finally received on November 1st.
VOTE: 5/0

**APPROVAL OF
TREASURER'S REPORT**

Motion by Mitchell, seconded by Kurtz, that said amounts be drawn upon the treasury for payment of the October 2019 expenses.
VOTE: 5/0

APPROVAL OF EXPENSES

Regarding the proposed townhomes which are to be located at the end of Auto Row, Board Member Mitchell explained that a flow test was conducted to determine if there would be enough water to serve this development. The test resulted in approximately 1,400 gpm which is more than adequate. Prior to the start of construction however, the contractor will need to enter into a Developer's Agreement with the Authority and submit plans for review and approval. In order to determine what the Tapping Fee will be, the developer will also need to provide the Authority with an estimated daily water demand.

**PROPOSED TOWNHOME
DEVELOPMENT DISCUSSED**

After a lengthy discussion concerning Calamar's request for a reduction in Tapping Fees for their proposed senior living complex, still no decision was made pending further research.

**REQUEST FOR REDUCED
TAPPING FEE STILL
OUTSTANDING**

The Authority received a recent request for public water to service a property on Merle Road. Since there is no existing water line to this property, the owner would like to install one. Engineer Maas explained that he would have to install the main according to Authority specifications and then turn it over to the Authority. This would involve entering into a Developer's Agreement and obtaining necessary easements. The property owner will be informed of these requirements.

**REQUEST FOR WATER
SERVICE TO MERLE ROAD
PROPERTY**

Engineer Maas reported that he must look at the Hershey Road Pump Station pit and take measurements before coming up with a plan for the addition of a backflow device as required by the EWW/STWA Water Service Agreement.

**INSTALLATION OF BACKFLOW
DEVICE AT HERSHEY ROAD
PUMP STATION**

**WATER QUALITY DATA TO BE
REVIEWED**

Maas would also like to review the water quality data in order to determine if there is a correlation between the Rube Road water wells and past water complaints. Mass and Board Member Mitchell will review this data before re-activating the Rube Road wells.

**MEETING TO DISCUSS
OUTSTANDING LAB ISSUES**

A meeting will be scheduled during the last week in November with Engineer Maas to go over outstanding lab related issues.

FOREMAN APPOINTED

Motion by Kurtz, seconded by Schaefer, to appoint Brian Hiles as Foreman (rate schedule on file at the Water Authority Office).

VOTE: 5/0

OFFICE MANAGER APPOINTED

Motion by Kurtz, seconded by Bickel, to appoint Laura Taylor Office Manager (rate schedule on file at the Water Authority Office).

VOTE: 5/0

MANAGER APPOINTED

Motion by Kurtz, seconded by Schaefer to appoint Bob Mitchell as acting Manager on an interim basis with rate to be established at a later date.

VOTE: 4/1/0

Kurtz, Bickel, Lacey, Schaefer - Yes
Mitchell – Abstain due to conflict of interest

**DECISION ON FUTURE LAB
SERVICES TABLED**

After a brief discussion to outsource future lab services, the Board decided to table this for now.

**ADDITIONAL EMPLOYEES TO
BE HIRED**

The Board discussed the need to hire additional employee(s) and decided to start advertising for job openings.

ADJOURNMENT

With no further business to come before the Authority, motion by Bickel, seconded by Schaefer, to adjourn the meeting at 6:34 p.m.

VOTE: 5/0

Respectfully submitted,

Laura J. Taylor
Recording Secretary
11/15/2019