

SUMMIT TOWNSHIP SUPERVISORS
Regular Business Meeting
Monday, December 2, 2019

Supervisor Lee called the regular business meeting of the Board of Supervisors to order at 6:00 p.m. following salute to the flag. Supervisor Davis was present, as were, Solicitor Christopher Sennett, Engineer Jonas, Zoning Administrator Cass, Secretary Yeast, and three interested persons. Chairman Welka was absent.

CALL TO ORDER

Motion by Davis, seconded by Lee, to approve the minutes of the Regular Business Meeting and Budget Work Session on November 18, 2019, as presented and reviewed by the Board of Supervisors.

10/21/2019 MINUTES

Vote: 2/0

Secretary Yeast noted correspondence received included:

CORRESPONDENCE:

- Received November 26, 2019 recommendation from the Summit Township Sewer Authority (STSA) to re-appoint Chris Fette to the STSA Board at the 2020 Re-organization meeting.
- Received December 2, 2019 a memo from the Summit Township Zoning Office that Duane Hudak has confirmed that he would like to continue as a member of the Summit Township Zoning Hearing Board.
- Received December 2, 2019 a letter from Thomas E. Bickel resigning his position from the Summit Township Water Authority (STWA) effective 11/27/2019.

- Chris Fette
- Duane Hudak
- Thomas Bickel

Motion by Davis, seconded by Lee, to accept the resignation of Thomas E. Bickel from the STWA effective 11/27/2019.

T. BICKEL
RESIGNATION

Vote: 2/0

Motion by Davis, seconded by Lee to approve the November 2019 Expenditures as presented and reviewed by the Board of Supervisors.

NOV. EXPENSES

Vote: 2/0

Motion by Davis, seconded by Lee, to approve expenses for two staff members (Christene and Michelle) to attend the Erie County Association of Municipal Administrators (ECAMA) quarterly dinner meeting on December 12, 2019.

ECAMA DINNER
MEETING

Vote: 2/0

Motion by Davis, seconded by Lee, to adopt Resolution #2019-26 approving the Annual Budget of the Erie Area Council of Governments (EACOG) for the 2020 calendar year.

RES. #2019-26
EACOG BUDGET

Vote: 2/0

Engineer Jonas explained that the Memorandum of Understanding (MOU) with the Erie County Department of Planning and Community Development provides assistance to Summit Township from Erie County for MS-4 education and outreach, and planning and administrative support for \$100 per year.

MOU WITH ERIE
COUNTY PLANNING
FOR MS-4

Motion by Davis, seconded by Lee, to authorize the Chairman to sign the MOU with Erie County Department of Planning and Community Development for MS-4 administrative support.

Vote: 2/0

Supervisor Lee introduced Michelle Jaggi, Census Outreach Coordinator. Ms. Jaggi discussed the importance of an accurate census count and her task of educating the public on how fast, easy, and confidential the Census is to complete. The Census will be available on-line, touch tone phone, or in person. Consequences of inaccurate counts can affect representation in Congress, and funding from both Federal and State sources. Ms. Jaggi welcomed any ideas to

MICHELLE JAGGI
CENSUS OUTREACH
COORDINATOR

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Monday, December 2, 2019
Page 2 of 2

alert the public on how to find information regarding the Census, i.e. possibly adding an alert on the water bills. Supervisor Lee confirmed that Summit Township has included information on the Census in our quarterly newsletter, and will continue to do so. Ms. Jaggi noted that \$2,100 per person per year would be lost with each missing count.

Engineer Jonas reported that a request was received from South Shore Construction Management, Inc. for a reduction in the Copperleaf Stormwater Bond. Engineer Jonas noted that the bulk of the stormwater conveyance system is in place and functioning, and would recommend a reduction of \$94,230 leaving \$95,308 in bonding to complete the system.

COPPERLEAF
STMWTR BOND
REDUCTION

Motion by Davis, seconded by Lee, to reduce the Copperleaf Stormwater Bond by \$94,230, leaving \$95,308.

Vote: 2/0

Solicitor Christopher Sennett reported that he has received notification from the PA Public Utility commission (PUC) confirming their satisfaction with the final inspection of the abolished railroad crossing at Footmill Road. The notice stated that “The Commission issues the Secretarial Letter in accordance with Section 2702 of the Public Utility Code and finds that all work has been completed, and the case be ‘CLOSED’.”

SOLICITOR:
● Footmill Road
abolished RR X-ing

Engineer Jonas reported that he has scheduled inspections with Urban Engineers of (3) Stormwater sites that failed to provide inspection documentation. All costs will be passed on to the property owners.

ENGINEER:
● Stmwtr. inspections

Jim Chojnacki, 9481 Old French Road, asked what stormwater systems still require this inspection. Engineer Jonas responded; the Wingate Hotel, The Woods at Summit on Glory Drive, and the old Nissan Store on Peach Street.

PUBLIC INPUT:

Larry Jones, 2540 Laurie Drive asked the Board if they were aware of a fire at the Copperleaf Development. The Board responded, yes.

With no further business to come before the Board, motion by Davis, seconded by Lee, to adjourn the meeting at 6:13 p.m.

Vote: 2/0

ADJOURNMENT

Respectfully submitted,

Christene S. Yeast
Municipal Secretary
12/04/2019