

**Summit Township Recreation Board
Regular Business Meeting
Wednesday, August 21, 2019**

The Regular Business Meeting of the Summit Township Recreation Board was held on Wednesday, August 21, 2019 at the Summit Township Office 1230 Townhall Road West, Suite 100, Erie, PA 16509.

MEMBERS PRESENT: Kelly Ford, Chairwoman
Chris Galdon, Vice Chairman
Steve Skelly, Board Member
Adam Suroviec, Board Member
Shannon Scully, Board Member

OTHERS PRESENT: Tony Davis, Summit Township Supervisor

CALL TO ORDER:

The meeting was called to order by Chairwoman Kelly Ford at 4:35 pm with a quorum established.

ACCEPT MINUTES:

A motion was made by Suroviec, seconded by Ford to accept the July 17, 2019 meeting minutes as presented.

Vote: 3/0

OLD BUSINESS:

- * **Parks Projects Update** - Supervisor Davis reported that student summer staff is done for the summer and the Township has hired a groundskeeper and another staff member to assist with Picnicana on the weekends.
- * **Resident's Weekend 2019** - Kelly Ford reported that overall the weekend was a success. Discussion ensued about Residents Weekend 2020 and the possibility of renting bounce houses for an extra day.
- * **2019 Pass the Pancakes 5k Run & Pancake Breakfast** - Chairperson Adam Suroviec reported that race participation was down from previous years and so was attendance at breakfast. Discussion ensued about better and more concise advertising in future.

NEW BUSINESS:

* **Request for use of Soccer Fields** - Bethel Christian School requested use of the soccer fields at Community Park for 9/19/19, 9/24/19 and 10/8/19. Motion made by Galdon, seconded by Ford to charge \$75/field/day and to also require a copy of the group's certificate of insurance.

Vote: 4/0

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* **2020 Resident's Weekend/Summer Rec Program** - Discussion ensued about scheduling Resident's Weekend for 2020 and also how long the Summer Recreation Program should last. A motion made by Galdon, seconded by Ford to schedule Resident's Weekend July 24, 25, 26 in 2020 and the Summer Rec Program to last for 7 weeks starting June 8, 2020.

Vote: 4/0

* **2019 Rec Program Survey** - Discussion ensued about sending a survey to the parents of camp participants as well as camp staff. A motion was made by Scully, seconded by Suroviec to generate a survey using survey monkey & sending it out with results to come before the rec board only to further enhance the program.

Vote: 4/0

* **Red Board Term Ending** - Discussion ensued about Steve Skelly's term expiring 12/31/19. Skelly is willing to serve another term.

* **2020 Rec Board Meetings** - Discussion ensued about the starting time of meetings. A motion made by Skelly, seconded by Scully to continue the 4:30 p.m. start time of the Rec. Board meetings, and to notify Secretary Yeast for annual advertisement.

Vote: 5/0

* **Last Meeting of 2019** - Discussion ensued. A motion made by Skelly, seconded by Scully to make the August 21, 2019 meeting the last for 2019.

Vote: 5/0

ADJOURNMENT:

With no further business to discuss, a motion was made by Ford, seconded by Skelly to adjourn the meeting at 5:19 PM.

Respectfully Submitted,

Regina Erbin

Recording Secretary

8/22/19