

SUMMIT TOWNSHIP SUPERVISORS
Regular Business Meeting
Monday, February 3, 2020

Chairman Davis called the regular business meeting of the Board of Supervisors to order at 6:00 p.m. following salute to the flag. Supervisors Welka and Lee were present, as were, Solicitor Christopher Sennett, Zoning Administrator Cass, Engineer Jonas, Secretary Yeast, and three interested persons.

CALL TO ORDER

Motion by Lee, seconded by Welka, to approve the minutes of the Public Hearing on January 21, 2020, as presented and reviewed by the Board of Supervisors, noting that the Regular Business Meeting minutes are not yet complete.

1/21/20 HEARING
MINUTES

Vote: 3/0

Secretary Yeast reported receipt of an e-mail from Shawn Emerson, CPA with McGill, Power, Bell & Associates, LLP quoting their fee to perform an audit of Tax Collector Debra Cameron. The fee is for \$2,850. Solicitor Sennett confirmed that an audit of the Tax Collector is required in accordance with Act 169 of the Local Tax Collection Law. Secretary Yeast was directed to obtain competitive quotes.

CORRESPONDENCE

● Tax Collector Audit

Motion by Welka, seconded by Lee, to approve the January 2020 expenditures as presented and reviewed by the Board of Supervisors.

JAN. 2020 EXPENSES

Vote: 3/0

Chairman Davis reported that the unfinished space on the second floor of the municipal building needs to be utilized for a conference room, and additional office space.

UNFINISHED 2ND
FLOOR SPACE

Motion by Lee, seconded by Welka, to award the following:

- Phase I for the partition walls, ceiling, and lighting to Bauer Specialty in the amount of \$15,400.
- Phase II for finishes and flooring to Bauer Specialty in the amount of \$13,630.
- Phase III for the sprinkler system adjustments – Wm. T. Spaeder \$2,320.

Engineer Jonas further explained that B.S.I. had originally quoted over \$100,000, and it was determined that we would act as our own general contractor and obtain quotes to phase out the construction.

Vote: 3/0

Supervisor Welka explained that the road crew is currently operating the Distributer Truck (Vehicle #33) manually. Engineer Jonas further explained that there are only (2) distributors for this particular unit in the area. So only two quotes were received.

CONTROLLER
UPGRADE FOR #33

Motion by Welka, seconded by Lee, to approve the purchase of a Controller Upgrade Kit for #33 Distributor Truck from Southeastern Equipment Co., Inc. in the amount of \$20,973.94.

Vote: 3/0

Motion by Welka, seconded by Lee, to adopt Resolution #2020-10 extending the Summit Township Water Authority (STWA) corporate life. Solicitor Sennett added that this was requested by the STWA, their current Articles of Incorporation expires March 1, 2020.

RES. 2020-10 STWA
ARTICLES OF INC.

Vote: 3/0

Zoning Administrator Cass reported that the Kenneth and Sally Haibach Subdivision includes subdividing a structure (pool house) and pond from 4.54 acres of residue parcel. The Summit Township Planning Commission denied approval of this plan because an accessory structure (garage) cannot be by itself on property without a main dwelling. To rectify this problem, the plan was redesigned to include the house and garage on the residue parcel, and the pool house

HAIBACH SUBDIV.

was determined to be a single family residence. A Right-of-Way was dedicated extending Haibach Drive to Sunset Trail which puts the single family residence (formerly pool house) in compliance with setback regulations.

Motion by Welka, seconded by Lee, to approve the Kenneth and Sally Haibach Subdivision Plan for 8615 Oliver Road, Parcel ID No. 40-019-082.0-001.00

Vote: 3/0

Solicitor Sennett reported that he has had discussions with the Summit Township Sewer Authority (STSA) relative to some definition changes in the Zoning Ordinance. They (the Sewer Authority) would like to expedite the process and amend the Zoning Ordinance prior to the completion of the entire Zoning Ordinance update currently in process to facilitate the construction of a new retention facility within the Township. These discussions with the STSA remain ongoing.

SOLICITOR:

- Zoning Ordinance changes

Engineer Jonas reported that he has been working on the Transportation Plan to bring it in compliance with the Comprehensive Plan. With a public comment period of 45 days, Engineer Jonas anticipates it will be 1-1/2 months before coming to the Board for approval.

ENGINEER:

- Transportation Plan

There was no public input.

PUBLIC INPUT

With no further public input, motion was made by Lee, and seconded by Welka; to adjourn the meeting at 6:13 pm. Solicitor Sennett announced that the Board will meet in Executive Session immediately following the regular meeting to discuss potential litigation.

ADJOURNMENT

Vote: 3/0

Respectfully submitted,

Christene S. Yeast
Municipal Secretary
02/10/2020