

**SUMMIT TOWNSHIP SUPERVISORS**  
**Regular Business Meeting**  
**Monday, May 18, 2020**

Chairman Davis called the regular business meeting of the Board of Supervisors to order at 4:30 p.m. following salute to the flag. Supervisors Lee and Welka were present, as were, Solicitor Timothy Sennett, Engineer Jonas, Secretary Yeast, and one interested person. Zoning Administrator Cass was absent.

CALL TO ORDER

Due to Covid-19 and social distancing, this meeting utilized an online format.

Motion by Lee, seconded by Welka, to approve the minutes of the Regular Business Meeting on May 1, 2020, as presented and reviewed by the Board of Supervisors.

5/1/2020 MINUTES

Vote: 3/0

Secretary Yeast reported receipt of an e-mail from Ronald McElderry, a member of the Summit Township Planning Commission. Mr. McElderry is regretfully resigning his position as an alternate member of the Planning Commission. Secretary Yeast added that his e-mail expressed great fondness for his experiences and confidence that the Summit Township Planning Commission works in the best interests of Summit residents.

CORRESPONDENCE

- McElderry resigns
- Erie First Assembly
- Res. 2020-21

Motion by Welka, seconded by Lee, to accept the resignation of Ronald McElderry as an alternate member of the Summit Township Planning Commission.

Vote: 3/0

Secretary Yeast reported receipt of an e-mail from Kimberly Turner, Secretary for the Erie First Assembly of God Missions Committee. Ms. Turner requested suggestions for volunteering outreach within Summit Township. Supervisors Lee and Welka have both responded to her with various suggestions.

Secretary Yeast reported receipt of an e-mail from Dean Pepicello, Supervisor of Harborcreek Township, requesting support for a local effort to encourage Governor Wolf to “grant an immediate full and complete opening of all Summit Township businesses who wish to do so”.

Motion by Lee, seconded by Welka, to adopt Resolution #2020-21 to add Summit Township’s support for Governor Wolf to “grant an immediate full and complete opening of all Summit Township business who wish to do so”.

Vote: 3/0

Motion by Welka, seconded by Lee, to approve the April 2020 Treasurers Report as presented and reviewed by the Board of Supervisors. (\$303,345.29 expensed)

APRIL 2020 TREAS.  
REPORT

Vote: 3/0

Solicitor Sennett reported that he has provided the Board a revised version of the Building Inspection Underwriters (BIU) Agreement between Millcreek, Harborcreek, Summit, Fairview, and Greene Townships, and the Borough of Wesleyville for UCC services. Revisions are highlighted in yellow. Solicitor Sennett added that he has not heard back yet from the solicitor for BIU, so any approval would be conditional.

INTERGOVERN-  
METAL  
AGREEMENT FOR  
BIU SERVICES

Motion by Lee, seconded by Welka, to table approval of the Intergovernmental Agreement referenced above.

Vote: 3/0

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Motion by Lee, seconded by Welka, to abide by the guidelines from the Erie County Department of Health and keep Picnicana and Community Parks closed through June 30, 2020.

Vote: 3/0

PICNICANA & COMM. PARK CLOSED

Motion by Welka, seconded by Lee, to award the 2020 purchases of catch basins, frames, grates, and risers to Waterford Precast per Erie Area Council of Governments (EACOG) bid tabulations provided.

Vote: 3/0

WATERFORD PRECAST

Motion by Welka, seconded by Lee, to award the 2020 purchases of pipe, couplers, tees, and elbows to Seneca Mineral per EACOG bid tabulation provided. To further approve an up-charge for 12” perforated pipe at 24¢ per foot.

Vote: 3/0

SENECA MINERAL

Motion by Welka, seconded by Davis, to designate Supervisor Jack Lee as the agent to execute for and on behalf of Summit Township any and all required forms and documents for the purpose of obtaining financial assistance for expenses incurred during COVID-19 disaster.

Vote: 3/0

SUPERVISOR LEE DESIGNATED AS CONTACT FOR FEMA

Solicitor Sennett had nothing to report.

SOLICITOR:

Engineer Jonas informed Solicitor Sennett that the developer and property owner for Phase VIII of the Trails at Five Points Subdivision are communicating again.

ENGINEER:

Engineer Jonas reported that an agreement with Guzik Concrete has been reached to correct the issue with the Salt Building floor. The Township will pay the material cost for a 20’ x 50’ section with Guzik Concrete supplying the labor including demolition.

- Trails @ 5-pts
- Salt Building
- 2020 project bids

Engineer Jonas reported that the bid openings for the Garage Slab Project and the 2020 Paving Project are scheduled for May 29, 2020 and June 11, 2020, respectively.

Supervisor Lee announced that the June 1, 2020 Regular Business Meeting will be held publicly at the Municipal Building, all safe-distancing guidelines will be adhered to. Solicitor Sennett further suggested ensuring accommodations are available in the event over 25 people attempt to participate in the meeting. It was agreed that a conference phone can be set up in the History Room.

Supervisor Welka reported that Joseph Malinowski has passed his CDL test, and would warrant an increase in pay.

Motion by Welka, seconded by Lee, to increase Joseph Malinowski’s pay rate to 60% of the “Journeyman” rate. Human Resources Director Nesselhauf confirmed Joseph Malinowski’s current pay rate is \$14.42

Vote: 3/0

J. MALINOWSKI

Roadmaster Welka reported that there was a flooding issue on Lee Road caused by a collapsed corrugated pipe on Route 19. Welka has a meeting scheduled with PennDOT to determine responsibility. Discussion ensued.

FLOODING AT LEE RD. AND RT. 19

There was no public input.

PUBLIC INPUT

With no further business to come before the Board, motion by Lee, seconded by Welka, to

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adjourn the meeting at 5:01p.m.  
Vote: 3/0

ADJOURNMENT

Respectfully submitted,

Christene S. Yeast  
Municipal Secretary  
05/21/2020