

SUMMIT TOWNSHIP SUPERVISORS
Regular Business Meeting
Tuesday, September 8, 2020

Chairman Davis called the regular business meeting of the Board of Supervisors to order at 6:00 p.m. following salute to the flag. Supervisor Welka was present with Supervisor Lee present via phone. Solicitor Christopher Sennett, Zoning Administrator Cass, Engineer Jonas, Secretary Yeast, and two interested people were also present.	CALL TO ORDER
Motion by Welka, seconded by Lee, to approve the minutes of the Regular Business Meeting on August 17, 2020, as presented and reviewed by the Board of Supervisors. Vote: 3/0	8/17/2020 MINUTES
There was no correspondence.	CORRESPONDENCE:
Motion by Welka, seconded by Lee, to approve the August 2020 Expenditures as presented and reviewed by the Board of Supervisors.	AUGUST 2020 EXPENSES
Joe Kuzma expressed concern that no listing of the expenses is provided to the public. The Board responded that all (3) Supervisors review each invoice, and (2) Supervisors sign the checks. The Board stated that Township Expenditure Reports are available for disclosure to the public upon request. Vote: 3/0	
Motion by Welka, seconded by Lee, to adopt Resolution #2020-27 approving application to Erie County CARES Municipal Reimbursement Program for the amount of \$9,741.22	RES. 2020-27 Erie County CARES Municipal Reimbursement Program
Solicitor Sennett explained that this is funding received through the Coronavirus Aid, Relief, and Economic Security (CARES) Act reimbursing municipalities for unbudgeted expenses incurred due to the Coronavirus pandemic. Summit Township is requesting reimbursement for the installation of shields, PPE equipment, cleaning supplies, signage, and legal costs. Vote: 3/0	
Motion by Welka, seconded by Lee, to adopt Resolution #2020-28 approving revisions to the Township Personnel Code.	
Joe Kuzma, representing the elected Board of Auditors, expressed concern regarding two revisions. The requirement of “emergencies only” for Supervisor “compensation time” was deleted from the Personnel Code. Auditor Kuzma indicated that this could result in increased compensation to the Supervisors beyond the salary approved by the Board of Auditors for 2020. Auditor Kuzma further expressed concern that the benefit of using one to two weeks of vacation to deposit into pension awards additional pay to the elected Supervisor which is effectively greater compensation than the Board of auditors approved for 2020. Solicitor Sennett confirmed that he will forward to Auditor Kuzma a “red-lined” copy of the Personnel Code changes. He will review the issues referenced above by Auditor Kuzma and make all necessary changes to the Personnel Code prior to the next Board of Supervisors meeting.	RES. 2020-28 PERSONNEL CODE TABLED
Motion by Welka, seconded by Lee, to table approval of the Personnel Code until the Solicitor can address Auditor Kuzma’s concerns. Vote: 3/0	JOE WHITMER HIRED AS GIS/MS-4 TECH.
Motion by Welka, seconded by Lee, to hire Joseph Whitmer as a full-time employee (GIS/MS-4 Technician) effective Sept. 1, 2020 at \$18/hour and waiving the probationary period as he has been working as an intern for the last (3) months. Vote: 3/0	PSATS HR & LABOR MGMT CLASS

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Motion by Welka, seconded by Lee, to approve expenses for Michell Nesselhauf to attend PSATS virtual on-line class titled HR and Labor Mgmt. on Oct. 13-14 in the amount of \$99.
Vote: 3/0

PSATS VIRTUAL
ENG. CONF.

Motion by Welka, seconded by Lee, to approve expenses for Engineer Jonas to attend PSATS virtual Engineers Conference on Oct. 23rd in the amount of \$125.
Vote: 3/0

PSATS VIRTUAL
MS-4 CONF.

Motion by Welka, seconded by Lee, to approve expenses for Joe Whitmer to attend PSATS virtual MS-4 Conference on Oct. 20-21 in the amount of \$125.
Vote: 3/0

ECAMA LUNCH
MEETING

Motion by Welka, seconded by Lee, to approve expenses for attendance to the ECAMA third quarter Lunch Meeting on September 10th (\$12/person).
Vote: 3/0

BAUER
SPECIALTIES S.C.
DOORS

Motion by Welka, seconded by lee, to award the contract for replacement of the Senior Center doors to Bauer specialty in the amount of \$16,100.
Vote: 3/0

SIDEWALK BOND
8736 SUNSET TRAIL
AND 2793 DORN
ROAD

Engineer Jonas reported that he has inspected the sidewalks at 8736 Sunset Trail and 2793 Dorn Road and found both to be in compliance.

Motion by Welka, seconded by Lee, to release the Sidewalk Bond for 8736 Sunset Trail in the amount of \$13,000 and the Sidewalk Bond for 2793 Dorn Road in the amount of \$3,000 to Port Harbor Company.
Vote: 3/0

WAIVE SIDEWALK
BOND FOR TRAILS
@ 5-PTS HOA

Motion by Welka, seconded by Lee, to waive the sidewalk bond for the portion of sidewalk at the entrance to greenspace on Dorn Road.
Vote: 3/0

SOLICITOR:
• Target R.E.
Assessment Appeal
• General Ordinances
Review

Solicitor Sennett reported that Dayton Hudson has withdrawn their tax assessment appeal for the Target property and that neither the Township nor Fort LeBoeuf School District will challenge the withdrawal.

Solicitor Sennett reported that the Knox Firm has been working with the Board to review and revise General Ordinances in preparation for General Code codification.

Engineer Jonas reported that the pre-construction meeting with Lindy was held earlier in the day and that construction may begin Monday, the 14th at the earliest. Commons from Keystone to Douglas may be closed during construction; however, the portion of Commons/Rotunda from Keystone to Peach should remain open to two-way traffic during paving operations.

ENGINEER:
• Rotunda/Commons
Paving Project
• Community Park
Rain Garden Project

Engineer Jonas reported that the Agreement for the Community Park Rain Garden Project has been executed and sent to McLallen and he is waiting for a pre-construction meeting date to be confirmed.

Supervisor Welka reported that stormsewer work continues for the road crew. Patching is almost complete, and the new truck should arrive in a couple of weeks.

SUPERVISORS

Supervisor Davis reported that the wood refinishing of Shelter #2 at Picnicana is complete.

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There was no public comment.

PUBLIC INPUT

With no further business to come before the Board, motion by Welka, seconded by Lee, to adjourn the regular business meeting at 6:25 p.m.

ADJOURNMENT

Vote: 3/0

Respectfully submitted,

Christene Yeast

Secretary

09/09/2020