

SUMMIT TOWNSHIP WATER AUTHORITY
Regular Business Meeting
Tuesday, September 1, 2020

The regular business meeting of the Summit Township Water Authority was called to order by Chairman Davis at 6:00 p.m., followed by a salute to the flag. Present were Authority members Kurtz, Stevens and Schaefer. Also present were Manager Mitchell, Solicitor Blakely, Engineer Reed, Assistant Manager Hiles and Recording Secretary Taylor. There were no people in the audience.

CALL TO ORDER

Motion by Kurtz, seconded by Schaefer, to approve the minutes of the August 4, 2020 Regular Business Meeting as presented, having been reviewed by all Board members.
VOTE: 4/0

APPROVAL OF MINUTES

Motion by Stevens, seconded by Schaefer, to approve the August Treasurer's Report, as submitted.
VOTE: 4/0

**APPROVAL OF
TREASURER'S REPORT**

Motion by Schaefer, seconded by Kurtz, that said amounts be drawn upon the treasury for payment of the August 2020 expenses.
VOTE: 4/0

APPROVAL OF EXPENSES

Engineer Reed reported that an inspector has been assigned to the Calamar Project. Work is continuing on re-permitting the Rube Road Wells to reserve wells as discussed at previous meetings. Lastly, planning and engineering continues in order to obtain an Operations Permit for the RT 97/Old Perry Highway Take Point.

**ENGINEERING UPDATES:
*CALAMAR DEVELOPMENT
*RE-PERMITTING OF RUBE
ROAD WELLS
*OPERATIONS PERMIT FOR OLD
PERRY TAKE POINT**

Manager Mitchell updated the Board about the August 13th fire line testing which ended up with many complaints from the residents, hours of overtime for employees and gallons of water wasted. As a result, a letter was sent to Lord/Parker Hannifin telling them to stop future testing until further notice. Solicitor Blakely said to be prepared in case the company does not heed the Authority's warning and asked what the board wants to do in such a case. After a brief discussion it was decided to shut off the fire line supply if needed.

**LORD CORP TO SUSPEND FUTURE
FIRE LINE TESTING UNTIL
FURTHER NOTICE**

Board members decided that a meeting with Lord/Hannifin officials is needed to resolve this problem and will be tentatively scheduled for September 23rd. Attendees will include board members, Engineers Maas and Reed, Township Supervisors and Solicitor Blakely. Stevens suggested looking into a long term solution which will not only fulfill Lord's short-term needs but also the water authority's long term plan for additional water capacity.

Mitchell announced that Bob Rindfuss will start looking for an additional water source at the Moore Road Well Fields this week. Two locations in the vicinity of existing Well #3 will be tested for productivity.

**LOCATE ANOTHER WATER
SOURCE AT THE MOORE ROAD
WELL FIELDS**

In other business, a letter was recently mailed to mobile home park owners announcing the rescindment of their billing agreement with the Authority, effective January 1, 2021. Upon the termination of said agreement, the Authority will then read and bill only the master meter accounts and it will become the park owners responsibility to come up with an alternative method for which to collect for water usage from their tenants.

**MOBILE HOME PARK BILLING
AGREEMENT**

Board members reviewed the two architectural proposals the Authority received for the construction of its new building. Proposal from Michael Grab contained thorough detail whereas the one from Jeff Holes lacked transparency which could possibly end up costing the Authority more money due to hidden charges.

**ARCHITECTURAL PROPOSALS
RECEIVED FOR NEW BUILDING**

Motion by Stevens, seconded by Kurtz, to appoint Architect Michael Grab.
VOTE: 4/0

ARCHITECT GRAB APPOINTED

Concerning a piece of property on which to construct a new building for the Water Authority, motion by Schaefer, seconded by Stevens, to secure a 100-year lease for a 200 X 674 plot for the total sum of \$2.00.
VOTE: 4/0

**APPROVAL OF PROPERTY LEASE
FOR NEW BUILDING**

Motion by Kurtz, seconded by Schaefer, to hire Kathy Hiles at a starting rate of \$15.00 an hour.
VOTE: 4/0

**APPROVAL TO HIRE NEW
EMPLOYEE**

With no further business to come before the Authority, motion by Stevens, seconded by Kurtz, to adjourn the meeting at 6:22 p.m.
VOTE: 4/0

ADJOURNMENT

Respectfully submitted,

Laura J. Taylor
Recording Secretary
8/4/2020