

**SUMMIT TOWNSHIP SUPERVISORS**  
**Regular Business Meeting**  
**Monday, September 21, 2020**

Chairman Davis called the regular business meeting of the Board of Supervisors to order at 4:30 p.m. following salute to the flag. Supervisors Lee and Welka were present, as were Solicitor Tim Sennett, Zoning Administrator Cass, Engineer Jonas, Secretary Yeast, and six interested persons.	CALL TO ORDER
Motion by Lee, seconded by Welka, to approve the minutes of the Regular Business Meeting on September 8, 2020 as presented and reviewed by the Board of Supervisors. Vote: 3/0	9/8/2020 MINUTES
Secretary Yeast reported receipt of a letter from H. Robert Mitchell, Manager of the Summit Township Water Authority (STWA) signifying interest in leasing a piece of property owned by the Township to construct an office building with an attached garage.	CORRESPONDENCE ● STWA interest in leasing property
Motion by Lee, seconded by Welka, to approve the August 2020 Treasurer's Report as presented and reviewed by the Board of Supervisors. (\$582,931.32 expensed). Vote: 3/0	AUG. 2020 TREAS. REPORT
Motion by Welka, seconded by Lee, to adopt Resolution #2020-28 approving revision to the Township Personnel Code.	RES. 2020-28 PERSONNEL CODE
Solicitor Sennett confirmed that in response to a request from the elected Auditors the revisions include not only issues that the Township has been working on for a lengthy period of time regarding current employees, and bringing the document up to current legal standards, but the revisions also addresses (2) different provisions that affect the Supervisors as Township employees. Based on the Auditors' concerns the Personnel Code has been modified and made consistent with their intent. Solicitor Sennett read the revised Personnel Code paragraphs on page 7 and page 27. Solicitor Sennett added that if warranted, the Board of Supervisors can address these issues at the Board of Auditors meeting in January. Vote: 3/0	
Motion by Lee, seconded by Welka, to set the Minimum Municipal Obligation (MMO) for the 2021 Employee Pension at a 1% increase over 2020. Vote: 3/0	2021 MMO
Motion by Welka, seconded by Lee, to adopt Resolution #2020-29 approving the EACOG Financial Statements and Independent Auditor's Report for year ending December 31, 2019. Vote: 3/0	RES. 2020-29 EACOG
Motion by Lee, seconded by Welka to approve Cub Scout Pack 71 use of Picnicana Park for their "clean-up/camp out" at on October 2-3. Vote: 3/0	CUB SCOUT PACK 71 CAMP OUT
Motion by Lee, seconded by Welka, to approve the purchase of a 2019 Chevy ½ ton to replace Vehicle #15 from Dave Hallman Chevrolet using Co-Stars contract 025-109 in the amount of \$27,940. Vote: 3/0	2019 CHEVY FROM HALLMAN CHEVY
Motion by Lee, seconded by Welka, to approve expenses for Michelle Nesselhauf to attend PSATS "Basic virtual training for Secretaries and Administrators" on Oct. 26 <sup>th</sup> and Nov. 2 <sup>nd</sup> 2020. Supervisor Welka confirmed the registration fee is \$75. Vote: 3/0	M. NESSELHAUF PSATS SECRETARY TRAINING

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Motion by Lee, seconded by Welka to approve the Lindy Paving Change Order #1 for the Rotunda and Commons Paving Project and to extend project completion deadline to Oct. 30, 2020.

ROTUNDA &  
COMMONS PAVING  
PROJECT CHG.  
ORDER #1

Engineer Jonas explained that this change order is for the installation of conduit from the junction boxes to locations per drawings for the installation of pedestrian push buttons and a 2” riser for a catch basin to allow for construction of the handicap curb. The original contract amount was \$236,650.65, the change order is \$16,490.00, resulting in a new total amount of \$253,140.65 for the Project. The original substantial completion date was October 2nd, with a final of October 9<sup>th</sup>. A new substantial completion date is Oct. 15<sup>th</sup> (includes all milling and paving) and all loose ends tied up by Oct. 30<sup>th</sup> (line painting, etc.). Per Lindy, the intent is to start Sept. 24<sup>th</sup> or 25<sup>th</sup>.

Vote: 3/0

Motion by Lee, seconded by Welka, to approve Trick or Treat hours for October. 31, 2020, from 6pm to 8pm, unless Governor Wolf makes further restrictions due to COVID-19.

Vote: 3/0

TRICK OR TREAT  
HOURS

Zoning Administrator Cass reported that the Daniel Ignasiak Subdivision Plan consists of a 0.20 acre portion subdivided and conveyed to become an integral part of the adjoining parcel. The residual parcel will be reduced to 5.87 acres and the adjoining parcel increased to 5.5 acres.

IGNASIAK SUBDIV  
PLAN

Motion by Welka, seconded by Lee, to approve the Daniel Ignasiak Subdivision Plan for 0.20 acre of Parcel ID No. 40-015-085.0-004.00 to become an integral part of Parcel ID No. 40-015-085.0-003.00.

Vote: 3/0

Zoning Administrator Cass reported that the Jeffrey and Tammy Younger Subdivision Plan consists of a 3.84 acres portion of the property without a structure being subdivided and conveyed to become an integral part of an adjoining property. Parcel ID No. 40-018-080.0-004.00 will increase from 1.39 acres to 5.23 acres. The residual parcel ID No. 40-018-080.0-013.00 containing the structure will be reduced to 1.03 acres in size.

YOUNGER  
SUBDIVISION PLAN

Motion by Lee, seconded by Welka, to approve the Jeffrey and Tammy Younger Subdivision Plan for 3.84 acres of Parcel ID No. 40-018-080.0-013.00 to become an integral part of Parcel ID No. 40-018-080.0-004.00.

Vote: 3/0

Zoning Administrator Cass reported that the Board needs to schedule a public hearing for (2) rezoning requests. One by the GV New LLC who has requested to rezone an approximately 64’ x 223’ portion of their property from R-2 (Residential) to B-1 (Business). The second is by Kunco Landscape, Inc. to rezone property from R-2 (Residential) to B-1 (Business).

OCT. 5, 2020 PUBLIC  
HEARING FOR (2)  
REZONING  
REQUESTS

Motion by Lee, seconded by Welka, to advertise a Public Hearing on October 5, 2020 at 6 pm preceding the Regular Business Meeting to receive public comment on the two rezoning requests referenced above.

Vote: 3/0

Zoning Administrator Cass reported that the 6065 Partnership Land Development Plan (LDP) proposes utilizing the outdoor area of the property for equipment storage and the existing

6065 PARTNERSHIP  
LDP

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building as professional office space. The Summit Township Zoning Hearing Board has already granted 6065 Partnership a special exception to allow for outside storage and a variance to construct a privacy fence shielding stored items from view.

Motion by Lee, seconded by Welka, to approve the 6065 Partnership LDP for 7421 Perry Highway Parcel ID No. 40-011-043.0-001.00.

Vote: 3/0

Solicitor Sennett reported that the Knox Law Firm has submitted a proposed amendment to the Stormwater Ordinance that prompts a public hearing on October 5, 2020.

SOLICITOR

Engineer Jonas reported that the 2020 Paving Project is set to start at the end of the week. It will start with the milling and binder patching of the roadway with a leveling course. Once the curb ramps are done the final wearing course will be installed and the traffic lines painted.

ENGINEER

- Paving Project
- Rain Garden
- MS-4 Report

Engineer Jonas reported that a pre-construction meeting for the Rain Garden Project with McLallen is scheduled for September 25<sup>th</sup>.

Engineer Jonas reported that the MS-4 report will be completed as it is due at the end of September.

Supervisor Welka confirmed that the Paving Project starts on Douglas Parkway by NW Savings, goes past Lowe's and stops short of the PennDOT right-of-way at Peach Street.

Supervisor Welka reported that Stormwater installation and patching on Old French Road is in progress and on Hamot Road as well. Salt and brine has been purchased and the new truck will be ready in preparation for the winter season.

Joe Kuzma, 8550 Old French Road expressed concern for the installation of the stormwater pipe along Old French Road, specifically the southerly end directs the water into a swale. Supervisor Welka confirmed that it is a temporary swale. Discussion ensued.

PUBLIC INPUT

Supervisor Davis reported that a sliding gate is scheduled for installation on Ballpark Road to prevent access to Community Park while it is closed.

Joe Kuzma, 8550 Old French Road, requested a copy of the newly amended Personnel Code for all (3) elected auditors. Secretary Yeast confirmed that she will put them in the mail.

With no further business to come before the Board, motion by Lee, seconded by Davis, to adjourn the regular business meeting at 4:55 p.m.

ADJOURNMENT

Vote: 3/0

Respectfully submitted,

Christene Yeast

Municipal Secretary

09/23/2020