

**SUMMIT TOWNSHIP SEWER AUTHORITY
MONTHLY BUSINESS MEETING
SEPTEMBER 24, 2020**

The regular monthly business meeting of the Summit Township Sewer Authority was called to order at 9:10 a.m. at the Sewer Authority Building, 8890 Old French Road, Erie, Pennsylvania. CALL TO ORDER

Present: Chris Fette, Chairman; Michael Rose, Vice Chairman; Laban Marsh, Secretary; Cloyd J. Rose, Ass't Secretary; Mark Welka, Treasurer; William C. Steff, P.E., Manager; Solicitor George Joseph, The Quinn Law Firm; Chad Yuriscic, P.E., Greenman-Pedersen; Caitlyn Haener-Schwab, Administrative Supervisor. Visitors: None. ROLL CALL

Motion by Mr. C. Rose, seconded by Mr. Marsh, to approve the minutes of the August 27, 2020 Regular Business Meeting. Vote 5/0. 8/27/20 MINUTES

Motion by Mr. Welka, seconded by Mr. Marsh, to approve the Treasurer's Report as submitted to and reviewed by all Board members. Vote 5/0. TREASURER'S REPORT

Motion by Mr. Welka, seconded by Mr. Marsh, to approve the Expenditure Report as submitted to and reviewed by all Board members. Vote 5/0. EXPENDITURES

SOLICITOR'S REPORT

Solicitor Joseph reported that the delinquent balance for Microtel Inn (8100 Peach Street) has been paid in full and the lien was satisfied. Solicitor Joseph reports that he has filed with the Sherriff's office regarding the assessment lien for Keppler (2205 New Road); the sale is scheduled for November 2020 and the lien is for \$13,035.25. LIENS

Solicitor Joseph reported that he has reviewed the service agreement provided by GPI for engineering services for the Oliver Road Lift Station Upgrades and Oliver Road Gravity Sewer Projects. Solicitor Joseph has provided comments to Manager Steff. GPI AGREEMENT
OLIVER ROAD

ENGINEER'S REPORT

Engineer Yuriscic reported that he has been working with a pump supplier regarding options for adding capacity at the South Hill Road Lift Station. Engineer Yuriscic is investigating additional capacity for the potential private residential development project by Michael Melaragno; the proposed development would require an additional 40 EDUs. Engineer Yuriscic reports that the pump supplier advised that swapping the impeller is possible but not recommended due to the age of the pump and the additional stress that would be caused by the new impeller; the pump supplier recommends a motor upsize to 10hp. Engineer Yuriscic is waiting hear back from the pump supplier about the price of the motor upsize. Discussion ensued. Manager Steff explained that the developer typically would not pay in full for the upgrades; instead, the developer pays a prorated share based on the project's anticipated share of the total new capacity added by the project. MELARAGNO
SOUTH HILL RD

Engineer Yuriscic reports that he has been working with Manager Steff regarding the language in the GPI Service Agreement for the Oliver Road Projects. GPI SERVICE
AGREEMENT

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Mr. Welka requested an update on the New Road Wetlands Mitigation Project. Engineer Yurisc responded that the Spring 2020 investigation showed that the wetlands were doing well; the Fall 2020 investigation is pending. Engineer Yurisc advised that despite the dry summer, there is no cause for concern about the wetlands at this time.

NEW ROAD
WETLANDS
MITIGATION

MANAGER’S REPORT

Manager Steff reported that The DCED, through the PA Small Water and Sewer Program, has awarded a grant to the Authority in the amount of \$398,945.00 for the Connection Compliance Project and the Authority’s share will be \$70,402, plus any overages. Manager Steff recommended that the Board authorize Chairman Fette and Secretary Marsh to sign grant related documents on behalf of the Authority. Manager Steff explained that the Authority will contact twenty-three residents regarding their private lateral connections to the extensions.

DCED – PA
SMALL GRANT
PROGRAM
AWARDS:

Motion by Mr. Welka, seconded by Mr. C. Rose, to authorize Chairman Fette and Secretary Marsh to accept the grant and sign documents for the PA Small Water and Sewer Program Grant for the Connection Compliance Project. Vote 5/0.

ACCEPT
CONNECTION
COMPLIANCE
PROJECT
GRANT

Manager Steff reported that The DCED, through the PA Small Water and Sewer Program, has awarded a grant to the Authority in the amount of \$410,739 for the Old Perry Highway Sanitary Sewer Upgrades and the Authority’s share will be \$72,483, plus any overages. Manager Steff recommended that the Board authorize Chairman Fette and Secretary Marsh to sign grant related documents on behalf of the Authority.

Motion by Mr. Welka, seconded by Mr. Marsh, to authorize Chairman Fette and Secretary Marsh to accept the grant and sign documents for the PA Small Water and Sewer Program Grant for the Old Perry Highway Sanitary Sewer Upgrades. Vote 5/0.

ACCEPT
OLD PERRY HWY
UPGRADES
PROJECT GRANT

Manger Steff reports that he has worked with the professional staff on the Oliver Road Pump Station and Gravity Sewer Upgrades Engineering Services Agreement. Solicitor Joseph has advised that the agreement is generally acceptable, but some minor revisions and clarifications are needed. Manager Steff recommends that the Board approve the agreement, contingent on the revisions recommended by Solicitor Joseph.

Motion by Mr. C. Rose, seconded by Mr. Marsh, to approve the Oliver Road Pump Station and Gravity Sewer Upgrades Engineering Services Agreement, contingent on making the recommended corrections and clarifications. Vote 5/0.

OLIVER ROAD
ENGINEERING
SERVICES
AGREEMENT

Manger Steff reports that Operations Foreman McAtee placed a listing on Municibid to accept bids for the sale of the 2013 4x4 GMC Pickup Truck. Administrative Supervisor Haener-Schwab advertised the Municibid listing in the Erie Times Newspaper. The Authority received 54 bids from 18 bidders. The highest bid at closing was \$20,800.00 offered by Melvin Schlegel of Millmont, PA.

2013 GMC
ADVERTISED
FOR BIDS

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Motion by Mr. Marsh, seconded by Mr. Welka, to sell the 2013 4x4 GMC Pickup Truck to the highest bidder, Melvin Schlegel, for \$20,800.00.
Vote 5/0.

SELL 2013 GMC

Manger Steff reported that he has scheduled the Fiscal Year End June 30, 2020 Audit Meeting with the Audit Committee Members and McGill, Power, Bell, and Associates for September 30, 2020 at 10:00 a.m.

ANNUAL AUDIT
MEETING
SCHEDULED

NEW BUSINESS

Mr. C. Rose proposed that the Authority should gather more information for future planning to design an alternative transportation plan for effluent from the Summit Township line to the Erie Wastewater Treatment Plant. Mr. C. Rose urged the Board to consider that the Township will be better served in the future by a line independently owned and maintained by STSA that bypasses the transportation lines owned by Millcreek Township and the City of Erie. Mr. C. Rose pointed out that the population of Summit Township is growing, while Erie is not. Mr. C. Rose expressed concern that future Summit Township residents will ultimately have to pay a large share of the future costs to repair and maintain old, dilapidated down-stream transportation infrastructure. Manager Steff responded that the Authority pays a portion of down-stream repairs and maintenance in parts of the system that Summit flows through. The amount paid by STSA is prorated by the flow of effluent metered at the take-points at the Summit-Millcreek line. Manger Steff explained that the Operations Technician collects the meter data, compiles a report, and submits the flow report to the agencies in Erie and Millcreek. Administrative Supervisor Haener-Schwab verifies that the treatment and transportation invoices from Erie and Millcreek properly account for the flow reports from STSA. Manager Steff explained that the Authority cost-shares in down-stream improvements on the same prorated basis; when Erie or Millcreek update and repair, Summit cost-shares according to our flow and only in sections that our flow passes through. STSA's current share at Glenwood Pump Station is 40%; at Kearsarge Pump Station, STSA share is 30%. For a separate line serving Summit Township alone, the costs would be 100%. In any case, Summit's share of costs at the Erie Wastewater Treatment Plant is 2.5%. Mr. C. Rose cited capacity concerns for future residential development on Oliver Road because the Oliver Road Lift Station Upgrades and Gravity Sewer Plan are planning on 300 additional homes. Engineer Yurisc responded that the additional homes factored into the Oliver Road plans are based on ultimate buildout of the current zoning; ultimate buildout would also require surge detention on Route 19. Discussion ensued. Mr. C. Rose stated that the burden of the capacity limit at the Millcreek Township take-point would be eliminated by capacity created in the proposed dedicated lines between Summit Township and the Erie Wastewater Treatment Plant. Manager Steff responded that the flow-capacity allocated to Summit in the Joint Transportation Agreement was purchased; Millcreek and Erie are obligated to receive the flows. Mr. C. Rose advised that eventually Summit will have to purchase more capacity. Mr. Welka responded that it is unlikely that Summit could purchase more capacity any time soon; it is best to keep working toward surge detention for now because it is needed now. Chairman Fette responded that surge detention is the best way to meet the future needs of Summit Township, based on the current zoning plan; all of the Authority's plans since the Joint Transportation Agreement have been working

C. ROSE
ALTERNATIVE
TRANSPORTATION
PLAN

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toward surge detention as a part of the ultimate system build-out. Manager Steff added that surge detention will allow Summit to manage peaks flows to stay within the flow-capacity purchased in the agreement; it is unnecessary to purchase capacity based on peak flows because peak flows only occur intermittently, during wet weather. Mr. Marsh considered that Mr. C. Rose's alternative transportation plan would add capacity for peak flow; this is important due to the public resistance to the Route 97 Surge Detention Plan. Resistance from site neighbors and Millcreek residents stalled development at the site. Mr. Marsh added that the Authority made every effort to educate the public about the Route 97 Surge Detention Project, and it would be a shame for the Authority to have a choose a more expensive and extensive project because the Harold Road Surge Detention Facility cannot be developed. Manager Steff added that, currently, the Route 97 and Route 19 Surge Detention Facilities are estimated to cost a combined \$7 million, while the alternative route is approaching \$20 million. Mr. Marsh and Chairman Fette agreed that the two sites purchased by the Authority for surge detention in the Route 97 and Route 19 corridors are the best sites for that purpose in each corridor.

C. ROSE
ALTERNATIVE
TRANSPORTATION
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With no further business to come before the Board, Mr. Welka motioned to adjourn, seconded by Mr. Marsh. Vote 5/0.

ADJOURNMENT

Chairman Fette adjourned the meeting at 9:57 a.m.

Respectfully submitted by,

Caitlyn Haener-Schwab
Administrative Supervisor