

# SUMMIT TOWNSHIP WATER AUTHORITY

## Regular Business Meeting

### Tuesday, June 1, 2021

The regular business meeting of the Summit Township Water Authority was called to order by Vice Chairman Lacey at 6:00 p.m., followed by a salute to the flag. Present were Authority members Stevens, Kurtz and Schaefer. Also present were Solicitor Blakely, Engineer Zack, Manager Mitchell, Assistant Manager B. Hiles and Recording Secretary K. Hiles. Davis was absent; there was no one in the audience.

CALL TO ORDER

Motion by Kurtz, seconded by Schaefer, to approve the minutes of the May 4<sup>th</sup> Regular Business Meeting, having been reviewed by all Board members.

APPROVAL OF MINUTES

**VOTE: 4/0**

Motion by Stevens, seconded by Schaefer, to approve the May Treasurer's Report as submitted.

APPROVAL OF  
TREASURER'S REPORT

**VOTE: 4/0**

Motion by Kurtz, seconded by Schaefer, that said amounts be drawn upon the treasury for payment of the May 2021 expenses.

APPROVAL OF EXPENSES

**VOTE: 4/0**

Engineer Zack reported CT has started the water model of our system. They have completed the first C-Factor hydrant testing and will do 2 more tests in 2 separate areas on 6/8/21. Once the testing is complete, they will leave hydrant pressure recorders on 3 hydrants for a week. The information received will help to calculate and calibrate the water model. Zack expects the final model infrastructure and calibration to be complete by the end of June 2021. This will lead to a Unilateral Flushing Program that will flush sediment in one direction and out one hydrant. Zack expects the flushing program to be completed by the end of July 2021.

CT CONSULTANTS WATER  
MODEL PROGRESS

Once the model is complete, it can be used when Lord does their fire protection testing to determine how much water is going to be drawn down and if we can compensate for that in any way. It will also help when a new subdivision or commercial business wants to come online by helping determine what needs done to make that happen.

Solicitor Blakely has reviewed the changes to the Personnel Code and the Rules & Regulations and will send the information to Manager Mitchell for review and approval by the Board.

PERSONNEL CODE AND RULES &  
REGULATIONS UPDATE

Lacey asked if there is any progress on the lease for the Hamot Road property. Blakely stated the lease was approved by Mitchell and then forwarded to the Township Solicitor. He is waiting for a response from him.

LEASE OF HAMOT ROAD  
PROPERTY

Manager Mitchell announced that drilling for Moore Road well #4 is to begin tomorrow. The new road going to the well site has been completed.

MOORE ROAD WELL #4 DRILLING

Mitchell also reported the Authority office now has a new phone system with a savings of approximately \$175 per month.

NEW PHONE SYSTEM

Mitchell requested to have CT Consultants give us an updated value of our pump stations

UPDATED VALUATION OF PUMP  
STATIONS

and towers to make sure we have sufficient insurance coverage.

Lacey asked for an update on the infrastructure money that would be coming from the Township. A discussion ensued regarding when the funds should be coming and how much the Authority should be receiving.

**INFRASTRUCTURE MONEY**

Mitchell asked the Board to review the information handed out to them for Cyber Insurance so it can be discussed at the next meeting.

**CYBER INSURANCE**

Lacey requested the Covid Impact Study continue for a few months now that businesses are reopening to full capacity so the Board can compare current sales and production to the same period last year.

**COVID IMPACT STUDY**

Lastly, Mitchell mentioned that Zach Lewis is attending the PA DEP Operator Certification Course for 12 weeks, his certification exam is scheduled for 8/11/2021.

**ZACH LEWIS**

With no further business to come before the Authority, motion by Kurtz, seconded by Schaefer, to adjourn the meeting at 6:23 p.m.

**ADJOURNMENT**

**VOTE: 4/0**

Respectfully submitted,

Kathlene M. Hiles  
Recording Secretary 6/22/21