

# SUMMIT TOWNSHIP PLANNING COMMISSION

## Regular Business Meeting

Monday, October 11, 2021

The Summit Township Planning Commission Business Meeting was called to order by Chairman Tim Will at 7:00 pm, followed by a salute to the flag. Present were board members Ron McElderry, Christopher Friday, Tracey Colvin, and Christopher Lynch. Also present were Engineer Matthew Jonas, Assistant Debra Jageman, and two (2) interested members of the public. Zoning Administrator Tamara Cass was absent from the meeting.

CALL TO ORDER

Motion by Colvin seconded by Lynch to approve the September 13, 2021, Meeting Minutes, as presented.

APPROVAL OF  
MINUTES

Vote: 4/0 Friday abstained, as he was not present for the previous meeting

Jim Welka, of Henry T. Welka and Associates, was present on behalf of J & E Properties Erie, LLC, Parcel ID No. 40-019-083.0-010.00, CC (Commercial - Corridor) & RMD (Residential - Medium Density) District. Welka stated that the owners are proposing to subdivide Parcel ID No. 40-019-083.0-010.00 into 2 separate parcels. Welka explained that the Subdivision Plan consists of a proposed Subdivision of the existing 54.89 acres parcel in two separate parcels at the zoning line. The plan shows "Lot B" will be conveyed into a 17.71 acres parcel and the residual parcel (Lot A) will be reduced to 37.98 acres in size after the subdivision.

J & E PROPERTIES  
ERIE, LLC  
SUBDIVISION PLAN

Motion by McElderry and seconded by Friday to approve the J & E Properties Erie, LLC subdivision plan, Parcel ID No. 40-019-083.0-010.00, CC (Commercial - Corridor) & RMD (Residential - Medium Density) as presented.

APPROVAL  
RECOMMENDED

Vote: 5/0

Michael Sanford, of Sanford Surveying and Engineering, was present on behalf of the Copperleaf Amended Final Land Development Plan, Parcel ID No. 40-001-007.0-001.05, MUN (Mixed Use- Neighborhood) District. Sanford explained that this plan shows the removal of the proposed maintenance building located on the north side of the parcel, the addition of proposed driveways. Will asked about deferring the sidewalk. Sanford confirmed that the sidewalk will be deferred.

COPPERLEAF  
AMENDED FINAL  
LAND  
DEVELOPMENT  
PLAN

Motion by Lynch, seconded by Colvin to approve the Copperleaf Amended Land Final Development Plan Parcel ID No. 40-001-007.0-001.05, MUN (Mixed Use - Neighborhood), as presented.

APPROVAL  
RECOMMENDED

Vote: 5/0

Jonas had nothing to report on the Comprehensive Plan Update.

COMP-  
REHENSIVE  
PLAN  
IMPLEMENTAT-  
ION UPDATE

With no other business to come before the Board, motion was made by McElderry, seconded by Friday, to adjourn the meeting at 7:04pm.

ADJOURNMENT

Vote: 5/0

Respectfully submitted,



Debra Jageman  
Zoning Administrative Assistant

# **SUMMIT TOWNSHIP PLANNING COMMISSION**

**Regular Business Meeting  
Monday, October 11, 2021  
Public Meeting 7:00 P.M.**

## **AGENDA**

1. **CALL TO ORDER**
  
2. **APPROVAL OF MINUTES**  
(9/13/2021 Regular Business Meeting)
  
3. **CORRESPONDENCE**
  
4. **J & E PROPERTIES ERIE, LLC** – Subdivision Plan  
Parcel ID No. 40-019-083.0-010.00  
CC (Commercial – Corridor) & RMD (Residential – Medium Density)
  
5. **COPPERLEAF** – Amended Final Land Development Plan  
Parcel ID No. 40-001-007.0-001.05, MUN (Mixed Use – Neighborhood)
  
6. **COMPREHENSIVE PLAN IMPLEMENTATION UPDATE**
  
7. **ADJOURNMENT**