

SUMMIT TOWNSHIP PLANNING COMMISSION
Regular Business Meeting
Monday, June 13, 2022

The Summit Township Planning Commission regular business meeting was called to order by Chairman Timothy Will at 6:30 p.m., followed by a salute to the flag. Present were board members Ron McElderry, Christine Matheis, Christopher Lynch and Christopher Friday. Also present were Zoning Administrator Tamara Cass, Engineer Matthew Jonas, Administrative Assistant Debra Jageman, and one (1) interested member of the public.

CALL TO ORDER

Motion by Lynch, seconded by Matheis to approve May 9, 2022, meeting minutes, as presented.
Vote: 5/0

APPROVAL
OF MINUTES

Jim Welka, of Henry T. Welka and Associates was present on behalf of the J & A Estates, LLC Subdivision Plan, 8168 Pagan Road, Parcel ID No. 40-017-077.0-009.02, RMD (Residential – Medium Density). Welka explained that the owners are proposing to subdivide Parcel ID No. 40-017-077.0-009.02 (a 5.351 acres parcel) by separating a 1,075 sq. ft (.024 acre) portion and then conveying that portion to become an integral part of Parcel ID No. 40-017-077.0-009.03. After the subdivision, Parcel ID No. 40-017-077.0-009.02 will become a 5.327 acres parcel and Parcel ID No. 40-017-077.0-009.03 will become a 2.281 acres parcel.

J & A ESTATES, LLC
SUBDIVISION PLAN

Motion by Friday, seconded by McElderry to approve the J & A Estates, LLC Subdivision Plan, 8168 Pagan Road, Parcel ID No. 40-017-077.0-009.02, RMD (Residential – Medium Density) as presented.
Vote: 5/0

APPROVAL
RECOMMENDED

Jim Welka, of Henry T. Welka and Associates was present on behalf of the Fred and Katherine Smith Subdivision Plan, 1165 Lee Road, 40-025-105-017.02, RR (Resources Rural) District. Welka explained owners are proposing to subdivide Parcel ID No. 40-025-105.0-017.02 (a 21.736 acres parcel) by separating a .457 acres portion and then conveying that portion to become an integral part of Parcel ID No. 40-025-105.0-017.01. After the subdivision, Parcel ID No. 40-02-0105.0-017.02 will become a 21.279 acres parcel and Parcel ID No. 40-025-105-017.01 will become a 5.112 acres parcel

FRED AND
KATHERINE SMITH
SUBDIVISION
PLAN

Motion by Friday, seconded by McElderry to approve the Fred and Katherine Smith Subdivision Plan, 8168 Pagan Road, Parcel ID No. 40-025-105-017.02, RR (Resources Rural) District as presented.
Vote: 5/0

APPROVAL
RECOMMENDED

Cass was present on behalf of the Short-Term Rental Ordinance update. Cass presented the proposed Amendment to the Short Term Rental Ordinance section, including reviewing the definition of Short-Term rental and removing the use out of the Residential District and into the Commercial District and Mixed Use Districts.

SHORT TERM RENT.
ORDINANCE
UPDATE

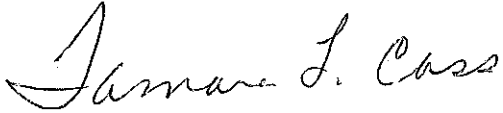
Motion by McElderry, seconded by Friday to approve the Amendment to the Ordinance regarding Short Term Rentals with a recommendation to remove the word “primarily”.
Vote: 5/0

SUMMIT TOWNSHIP PLANNING COMMISSION
REGULAR MEETING
Monday, June 23, 2022

With no other business to come before the Board, motion was made by Friday, seconded by Lynch, to adjourn the meeting at 6:39 PM.
Vote: 5/0

ADJOURNMENT

Respectfully submitted,

A handwritten signature in cursive script that reads "Tamara L. Cass". The signature is written in black ink and is positioned above the printed name and title.

Tamara L. Cass
Zoning Administrator

SUMMIT TOWNSHIP PLANNING COMMISSION

Regular Business Meeting
Monday, June 13, 2022
Public Study Session 6:15 P.M.
Public Meeting 6:30 P.M.

AGENDA

1. CALL TO ORDER
2. APPROVAL OF MINUTES
3. CORRESPONDENCE
4. J & A ESTATES, LLC – Subdivision Plan
8168 Pagan Road, Erie, PA 16509
Parcel ID No. 40-017-077.0-009.02, RMD (Residential – Medium Density)
5. FRED & KATHERINE SMITH – Subdivision Plan
1165 Lee Road, Waterford, PA 16509
Parcel ID No. 40-025-105.0-017.02, RR (Resources – Rural)
6. SHORT TERM RENTAL ORDINANCE UPDATE
7. COMPREHENSIVE PLAN IMPLEMENTATION UPDATE
8. ADJOURNMENT