

# **SUMMIT TOWNSHIP WATER AUTHORITY**

## **Regular Business Meeting**

### **Tuesday, October 4, 2022**

The regular business meeting of the Summit Township Water Authority was called to order by Chairman Davis at 6:00 p.m., followed by a salute to the flag. Present were Authority members Kurtz, Stevens, Schaefer and Lacey. Also present were Solicitor Blakely, Engineer Zack, Manager B. Hiles and Recording Secretary K. Hiles. There was no one in the audience.

**CALL TO ORDER**

Kurtz pointed out that the September Regular Business Meeting minutes reflected Solicitor Blakely as Engineer Blakely. Motion by Stevens, seconded by Schaefer, to approve the September 7, 2022 minutes as corrected, having been reviewed by all Board members.

**APPROVAL OF MINUTES**

**VOTE: 5/0**

Motion by Kurtz, seconded by Schaefer, to approve the September Treasurer's Report as submitted.

**APPROVAL OF  
TREASURER'S REPORT**

**VOTE: 5/0**

Motion by Schaefer, seconded by Stevens, that said amounts be drawn upon the treasury for payment of the September 2022 expenses.

**APPROVAL OF EXPENSES**

**VOTE: 5/0**

Engineer Zack reported we are still waiting for DEP response regarding Route 19 and 97 Water Allocation Permits.

**ROUTE 19 AND 97 WATER  
ALLOCATION PERMITS**

Zack provided an update on the following funding options being pursued:

**UPDATE ON FUNDING OPTIONS  
BEING PURSUED**

- PA Small Water and Sewer Grant Program is now funded and applications will be open until December 21, 2022. Zack and Hiles are in the process of determining which project to attach to the Grant request.
- The long-range Capital Budget has been submitted to Brenton Davis.

With respect to Well #4 at Moore Road, Geologist Clark from R. Rindfuss Drilling, L.P. plans to have the Hydrogeological reports done by the end of October and CT Consultants will have the Engineering reports completed as well.

**MOORE ROAD WELL #4**

Regarding Hershey Road Pump Station, the plans for the above ground meter and backflow assembly and structure are currently in the design stage.

**HERSHEY ROAD PUMP STATION**

Solicitor Blakely is helping with collection of a final bill for one of the hotels.

**SOLICITOR BLAKELY**

Manager Hiles informed the Board that the new 2022 Chevrolet Silverado truck is in and he will be picking it up this week.

**2022 CHEVROLET SILVERADO  
IS IN**

The new field employee Chad Miller started work 9/26/2022.

**NEW EMPLOYEE**

In other Board Business, it was decided to change the required work hours needed for eligibility in the Authority Retirement Plan from 1000 hours per year to full time as defined in the personnel code.

**OTHER BOARD BUSINESS**

Motion by Lacey, seconded by Schaefer, adopting Resolution to Change Plan Documents for Authority Retirement Plan with the noted change.

**VOTE: 5/0**

**RESOLUTION TO CHANGE PLAN DOCUMENTS FOR AUTHORITY RETIREMENT PLAN**

Motion by Schaefer, seconded by Stevens, adopting Developer's Agreement with Erie County Tech School.

**VOTE: 5/0**

**DEVELOPER'S AGREEMENT FOR ERIE CO TECH SCHOOL**

With no further business to come before the Authority, motion by Kurtz, seconded by Schaefer, to adjourn the meeting at 6:10 p.m.

**VOTE: 5/0**

**ADJOURNMENT**

Respectfully submitted,

Kathlene M. Hiles  
Recording Secretary 10/21/22