

**SUMMIT TOWNSHIP SEWER AUTHORITY
MONTHLY BUSINESS MEETING
OCTOBER 27, 2022**

The regular monthly business meeting of the Summit Township Sewer Authority was called to order with the Pledge of Allegiance at 9:00 a.m. at the Sewer Authority Building, 8890 Old French Road, Erie, Pennsylvania. CALL TO ORDER

Present: Chris Fette, Chairman; Michael Rose, Vice Chairman; Mark Welka, Treasurer; Laban Marsh, Secretary; Michael Andrus, Ass't Secretary; William C. Steff, P.E., Manager; Solicitor George Joseph, The Quinn Law Firm; Chad Yurisic, P.E., Greenman-Pedersen; Chris Hodge, Assistant Project Manager; and Caitlyn Haener-Schwab, Administrative Supervisor. Visitors: Scott Henry, Chivers Construction; Rob Fugate, Konzal Construction; and Matt McManus, XL Excavating. ROLL CALL

Engineer Yurisic opened the sealed bids received for Contract 2022-1: Old Perry Relief Sewer – General Construction: BID OPENING:
CONTRACT 1

Chivers Construction base bid \$772,010.00
Konzal Construction base bid \$770,000.00

Engineer Yurisic opened sealed bids received for Contract 2022-3: Connection Assistance Project –General Construction: BID OPENING:
CONTRACT 3

Chivers Construction base bid \$825,625.00
Konzal Construction base bid \$714,000.00
XL Excavating base bid \$815,715.00

Motion by Mr. M. Rose, seconded by Mr. Andrus, to approve the minutes of the September 29, 2022 Regular Business Meeting. Vote 5/0. 9/29/22 MINUTES

Motion by Mr. M. Rose, seconded by Mr. Andrus, to approve the minutes of the October 5, 2022 Special Advertised Meeting. Vote 5/0. 10/5/22 MINUTES

Motion by Mr. M. Rose, seconded by Mr. Welka, to approve the Treasurer's Report as submitted to and reviewed by all Board members. Vote 5/0. TREASURER'S
REPORT

Motion by Mr. Andrus, seconded by Mr. M. Rose, to approve the Expenditure Report as submitted to and reviewed by all Board members. Vote 5/0. EXPENDITURES

SOLICITOR'S REPORT

Solicitor Joseph reported that he has been working with Engineer Yurisic and Manager Steff regarding proposed changes to the Oliver Road Gravity Sewer Replacement Contract #1 with Terra Works, Inc. OLIVER ROAD
GRAVITY
CONTRACT 1

ENGINEER’S REPORT

Engineer Yurisc recommended that the Authority should award Contract 2022-1: Old Perry Relief Sewer – General Construction to Konzel Construction as the apparent low bidder with a base bid of \$770,000.00.

AWARD
CONTRACT
2022-01
OLD PERRY
RELIEF

Motion by Mr. M. Rose, seconded by Mr. Andrus, to award Contract 2022-1: Old Perry Relief Sewer – General Construction to apparent low bidder, Konzel Construction with base bid of \$770,000.00. Vote 5/0.

Engineer Yurisc recommended that the Authority should award Contract 2022-3: Connection Assistance Project – General Construction to Konzel Construction as the apparent low bidder with a bid of \$714,000.00.

AWARD
CONTRACT
2022-03
CONNECTION
ASSISTANCE
PROJECT

Motion by Mr. M. Rose, seconded by Mr. Andrus, to award Contract 2022-3: Connection Assistance Project – General Construction to apparent low bidder, Konzel Construction with base bid of \$714,000.00. Vote 5/0.

Engineer Yurisc has reviewed and recommended that the Authority should authorize Payment Application 4-Final from Konzel Construction for Oliver Road Forcemain Contract #2 in the amount of \$9,554.50.

AUTHORIZE
CONTRACT 2
PAYMENT
APPLICATION
KONZEL FINAL

Motion by Mr. M. Rose, seconded by Mr. Marsh, to authorize Payment Application 4-Final from Konzel Construction for Oliver Road Forcemain Contract #2 in the amount of \$9,554.50. Vote 5/0.

Engineer Yurisc reported that he has been working with Solicitor Joseph and Manager Steff regarding proposed changes to the Oliver Road Gravity Sewer Replacement Contract #1 with Terra Works, Inc. Engineer Yurisc explained that the pipe bursting was progressing much slower than anticipated and the observation of standing water in a new manhole indicated that there may be surcharging in the new pipe. The STSA Maintenance Technicians investigated the issue by inserting a camera in the new pipe. Assistant Project Manager Hodge presented the findings to the Board, which showed humps and bellies in the pipe installed by Terra Works using the pipe bursting method. Engineer Yurisc notified the contractor that the condition of the pipe is not acceptable. Solicitor Joseph advised that the contractor is required to repair the pipe and the Authority must give the contractor an opportunity to make repairs. Terra Works has proposed open-cut repairs and to open-cut the remainder of the pipe installation, instead of continuing the pipe-bursting method. Engineer Yurisc and Manager Steff recommend that the Authority should work with Terra Works to resolve the issue by sharing in the cost of switching the method to open-cut. The alternative path would be to rebid the project. However, rebidding is likely to cost the Authority more money and time than working on a change order under the current contract with Terra Works. Engineer Yurisc added that PennVest is not concerned about extending the completion deadline and the contemplated change order will still fit within the PennVest budget. The estimated price increase for open-cut will raise the total contract price from \$972,251 to \$1,275,704, an increase of \$303,453. No Board action is required at this time. Manager Steff will continue to evaluate and advise the Board as the discussion with Terra Works develops.

OLIVER ROAD
CONTRACT #1
TERRA WORKS

MANAGER’S REPORT

Manager Steff reported that early in October the PA Dept. of Community and Economic Development (DCED) reopened two grant programs, the Small Water and Sewer program and the H2O program. Manager Steff explained the two programs and advised the Board that he intends to work the Engineer Yuriscic to pursue \$5.6M in grants for six projects valued at \$11.2M. Manager Steff emphasized that any grant award would require the Authority to also contribute capital reserves funding to the projects.

DCED GRANT
OPPORTUNITIES

Manager Steff reported that the Authority has replaced the old folder/insertor office machine purchased from Pitney Bowes in 2008 for \$3,060.00. The old machine was becoming unreliable due to jamming and overheating, and it will be scrapped. The Authority has purchased a new Formax 6104 Folder/insertor from Ford Office Technologies for \$6,795.00. Installation is scheduled for next week.

NEW OFFICE
MACHINE
PURCHASED

Manager Steff provided information from the PA Municipal Authorities Association (PMAA) to educate the Board members about the risks of privatization.

NEW BUSINESS

None.

With no further business to come before the Board, Mr. M. Rose motioned to adjourn, seconded by Mr. Marsh. Vote 5/0.

ADJOURNMENT

Chairman Fette adjourned the meeting at 10:12 a.m.

Respectfully submitted by,

Caitlyn Haener-Schwab
Administrative Supervisor