

SUMMIT TOWNSHIP WATER AUTHORITY
Regular Business Meeting
Wednesday, July 6, 2022

The regular business meeting of the Summit Township Water Authority was called to order by Chairman Davis at 6:00 p.m., followed by a salute to the flag. Present were Authority members Kurtz, Lacey, and Schaefer. Also present were Engineer Zack, Solicitor Blakely, Manager Hiles, and Recording Secretary Hayford. Authority member Stevens was absent. There was no-one in the audience.

CALL TO ORDER

Motion by Kurtz, seconded by Schaefer, to approve the minutes of the June 7, 2022 Regular Business Meeting, having been reviewed by all Board members.

**APPROVAL OF MINUTES
JUNE 7, 2022**

VOTE: 4/0

Motion by Schaefer, seconded by Lacey, to approve the June Treasurer's Report as presented.

**APPROVAL OF
TREASURER'S REPORT**

VOTE: 4/0

Motion by Lacey, seconded by Schaefer, that said amounts be drawn upon the treasury for payment of the June 2022 expenses.

APPROVAL OF EXPENSES

VOTE: 4/0

With respect to the Route 19 and 97 Water Allocation Permit, Zack reported that we continue to wait for a response from the DEP.

**ROUTE 19 & 97
WATER ALLOCATION
PERMIT**

Engineer Zack provided a brief update on various funding opportunities that his office has been pursuing.

**UPDATE ON FUNDING
OPPORTUNITIES**

- At this time, the state is still not accepting applications for the PA Small Water and Sewer Grant.
- We have requested funds from the Township to be used to help fund upcoming projects. In addition, a capital budget has been developed for the County Executive so that we can be added to the comprehensive county federal request.

The testing conducted on well #4 by Environmental Laboratories Services indicates that the water quality is within the acceptable limits.

**WATER QUALITY TEST
ON WELL #4**

Board members agreed to make changes to the employee retirement plan, specifically the minimum participation age and the vesting schedule. Solicitor Blakely will make the necessary changes to the Plan Documents.

**CHANGES TO EMPLOYEE
RETIREMENT PLAN**

Manager Hiles reported that Rindfuss Drilling will be installing the pitless adapter in well #4 in the coming weeks.

WELL #4 PITLESS ADAPTER

Hiles is also working on gathering prices for a vehicle lift for the Authority's garage as well as prices for the replacement of the 2006 Chevy truck.

LIFT AND TRUCK PRICES

In other business, motion by Kurtz, seconded by Schaefer, to increase the customer service charges by 10% effective with the next billing.

**CUSTOMER SERVICE CHARGE
INCREASE**

VOTE: 4/0

Motion by Lacey, seconded by Schaefer, adopting the preliminary budget for fiscal year 2022/2023 as presented.

VOTE: 4/0

**PRELIMINARY BUDGET
ADOPTED**

With no further business to come before the Board, motion by Schaefer, seconded by Kurtz, to adjourn the meeting at 6:20 p.m.

VOTE: 4/0

ADJOURNMENT

Respectfully submitted,

Gretchen L. Hayford
Recording Secretary 7/26/22