

**SUMMIT TOWNSHIP SUPERVISORS**  
**Regular Business Meeting**  
**Monday, November 20, 2023**

Chairman Davis called the regular business meeting of the Board of Supervisors to order at 4:30 p.m. Supervisors Davis, Lee and Welka were present, as were Solicitor Wachter, Zoning Administrator Cass, Engineer Jonas, Secretary Vallimont and four interested persons.

CALL TO ORDER

Motion by Lee, second by Welka, to approve the November 6, 2023 minutes as presented.  
Vote: 3/0

NOVEMBER 6  
MINUTES

Motion by Welka, second by Lee, to approve the October 2023 treasurer's report.  
Vote: 3/0

TREASURER'S  
REPORT

Motion by Welka, second by Lee, to approve an agenda amendment as follows: add 8.B. Countryside bond reduction.  
Vote: 3/0

AGENDA  
AMENDMENT

Motion by Lee, second by Welka, to approve Resolution #2023-13, Commonwealth Financing Authority grant application for Old Zuck Road.  
Vote: 3/0

RESOLUTION  
#2023-13

Motion by Welka, second by Lee, to approve Resolution #2023-14, Commonwealth Financing Authority grant application for Downs Drive.  
Vote: 3/0

RESOLUTION  
#2023-14

Motion by Lee, second by Welka, to approve Resolution #2023-15, Appoint Airport Zoning Planning Authority.  
Vote: 3/0

RESOLUTION  
#2023-15

Motion by Welka, second by Lee, to the exoneration of delinquent property taxes.  
Vote: 3/0

EXONERATE  
TAXES

Motion by Lee, second by Welka, to approve Resolution #2023-16, Real Property Tax for 2024.  
Vote: 3/0

RESOLUTION  
#2023-16, 2024  
MILLAGE

Motion by Welka, second by Lee, to approve 2023 employee bonus in the amount of \$500 per full-time employee.  
Vote: 3/0

2023EMPLOYEE  
BONUS

Motion by Welka, second by Lee, to approve the 2024 Erie Co. Dog License Sub-Agent Agreement.  
Vote: 3/0

2024 DOG  
LICENSES

Motion by Lee, second by Welka, to approve Resolution #2023-17, EACOG 2024 Budget.  
Vote: 3/0

EACOG 2024  
BUDGET

Motion by Welka, second by Lee, to approve expenses for attendance at the Q4 ECAMA meeting for L. Vallimont and M. Nesselhauf.  
Vote: 3/0

ECAMA

Motion by Welka, second by Lee, to approve the Lions Club donated use requests for Picnicana on July 10 and August 21, 2024. Vote: 3/0	DONATED USE REQUEST
Motion by Lee, second by Welka, to approve the subdivision plan for Sharp Real Estate LLC, ID #40-4-16-63. Vote: 3/0	40-4-16-63 SUBDIVISION
Motion by Welka, second by Lee, upon recommendation by Engineer Jonas to approve the bond reduction for Countryside, ID #40-5-26-6 from \$50,000 to \$11,000. Vote: 3/0	40-5-26-6 BOND REDUCTION
Engineer Jonas reported that the MS4 Pollution Reduction Plan was submitted on November 9. Also, the grant applications as approved are due November 30. We currently have five stormwater maintenance delinquencies. An RFP will be sent to local engineers to perform inspections. The township would then invoice the property owners, per our ordinance.	ENGINEER
Supervisor Lee thanked everyone for attending and wished everyone Happy Thanksgiving. Supervisor Welka said we are ready for snow. Cutting back berms, ditching and driveway repairs continue as long as the weather cooperates. Supervisor Davis stated the parks are closed for the season. Trucks are ready to plow. Happy Thanksgiving.	SUPERVISORS
With no further business to come before the Board, motion by Lee, second by Welka, to adjourn the meeting at 4:50 p.m. Vote: 3/0	PUBLIC COMMENT ADJOURNMENT

Respectfully submitted,

Lisa A. Vallimont, Secretary