

# **ANNUAL REORGANIZATION MEETING AGENDA**

## **SUMMIT TOWNSHIP SEWER AUTHORITY**

**THURSDAY, JANUARY 25, 2024**

**MEETING TIME: 9:00 A.M.**

1. Call to Order.
2. Salute to the Flag.
3. Motion to elect the following board positions for the 2024 calendar year:

Chairman:	_____	(2023: C.Fette)
Vice Chairman:	_____	(2023: M.Rose)
Secretary:	_____	(2023: L.Marsh)
Assistant Secretary:	_____	(2023: M.Andrus)
Treasurer:	_____	(2023: M.Welka)
4. Motion to nominate two (2) Board members to personnel committee.  
(2023: Mr. Marsh, Mr. Andrus)
5. Motion to nominate two (2) Board members to the special project financing committee.  
(2023: Mr. Marsh, Mr. Andrus)
6. Motion to nominate two (2) Board members to the audit committee.  
(2023: Mr. Welka, Mr. Marsh)
7. Motion to appoint George Joseph, of the office of The Quinn Law Firm, as the Solicitor for 2024, rate schedule to be filed at the Authority offices.
8. Motion to appoint Jeff Kordes, P.E., Greenman-Pedersen, Inc., as the Authority Engineer for 2024, rate schedule to be filed at the Authority office.
9. Motion to name all banks in the Erie area, but not limited to the Erie area, as depositories.
10. Motion to establish \$52.00/hour as the overhead rate for 2024. (2023 \$45.00/hour)
11. Motion to set standard office hours for 2024: Open at 8:00 A.M. to 4:00 P.M. Monday through Friday. Manager may alter office hours to reflect special circumstances.
12. Motion to set the meeting date and time as the last Thursday of each month at 9:00 AM except for the following: The November meeting will be held November 21, 2024 due to Thanksgiving and the December meeting will be held on December 19, 2024 due to Christmas.
13. Adjournment.