

**SUMMIT TOWNSHIP**

1230 Townhall Road West Suite 100 | Erie, PA 16509
 814-868-9686 | www.summittownship.com
 Tamara Cass – Zoning Administrator Email: tcass@summitpa.us

ROAD OCCUPANCY / DRIVEWAY (ROAD ACCESS) APPLICATION**FEES: \$50.00**

Applicant Name:		Application Date:	
Applicant Address:			
Phone #:		Email:	
Address, Route #, Road, or Street Name where work is to be done:			
Parcel ID where work is to be done (if applicable):			

Application is hereby made by _____ of _____ for
Name Company Name or Resident Address

- Driveway / Road Access **(complete sections B and C)** - Permission to access a Township roadway
- Road Occupancy **(complete sections A and C)** - Permission to: _____

A. COMPLETE FOR ROAD OCCUPANCY ONLY

Under and subject to all the conditions, restrictions, and regulations prescribed by the Township and on the general provisions and specifications, a true copy whereof is attached and made a part hereof, with the same force and effect as if written or printed herein and under the subject to the special conditions, restrictions, and regulations hereinafter set forth.

Pipe Lines and Conduit

The improved surface of the road will will not be opened

Approximate area of openings in improved surface: _____ square yards

Approximate area of opening on unimproved part: _____ square yards

Length of trench along the road: _____ feet

Depth of trench below surface: _____ inches

Poles and Tower

Number of poles to be erected: _____

Nearest distance from center of road to structure: _____ feet

Distance of proposed work along the road: _____ feet

Estimated Start Date: _____

- Any work performed within the right-of-way of a Summit Township road requires submission of this application along with a sketch showing location and details of proposed work.
- Application cannot be made before 30 days of construction.
- Any work performed on a Summit Township road over, under, or within, the limits of a limited access State highway, requires a State permit.
- All berms and roadway will be restored to the complete satisfaction and approval of Township Officials
- Permit is good for only 60 days; renewable for 30 days upon request.
- The prescribed permit fee shall accompany the application and sketch. Schedules of fees are furnished on request.
- Within one (1) business day of completion, Summit Township must be notified.
- Permittee shall comply at all times with applicable Federal, State and local laws, provisions, and policies governing safety and health.

B. COMPLETE FOR DRIVEWAY / ROAD ACCESS ONLY

Purpose of driveway/access:

The undersigned hereby acknowledges that they are the owners of property from which access to a Summit Township roadway has been requested and have chosen the location for access to the Township roadway. In consideration for providing permission to access the Township roadway, the undersigned hereby release and forever discharge Summit Township and its representatives and employees from all and any manner of action, cause of action, suits, debts, claims and demands of whatsoever kind, in law or inequity, known or unknown, foreseen or unforeseen, which the undersigned now have or may hereafter have concerning the liability arising out of the location of said access to the Township roadway, and hereby agree to hold the Township harmless, indemnify and defend the Township in regard to any and all causes of action, suits, claims, demands of whatsoever kind arising out of the location of the access to the Township roadway.

Applicant must indicate intended driveway/road access location on site using stakes, flags, etc.

C. SIGNATURE

The applicant is an individual a partnership a corporation incorporated under the law of (state) _____

 Applicant Signature **\$50 application fee due at time of submission**
(cash, check to "Summit Township", or credit (call 814-868-9686))

TOWNSHIP USE ONLY

General	
Approx. Start Date:	_____
Approx. Completion Date:	_____
Distance from center line of road to Right-of-Way line:	_____ feet
Distance from center of roadway to gutter or ditch:	_____ feet
The road surface is improved to a width of:	_____ feet

Issuing Permit Fee	\$	50.00
Township Inspection Fee	\$	
Bonding Amount (if applicable)	\$	
Total	\$	
Check	#	