

**SUMMIT TOWNSHIP SEWER AUTHORITY
MONTHLY BUSINESS MEETING
SEPTEMBER 26, 2024**

The regular monthly business meeting of the Summit Township Sewer Authority was called to order with the Pledge of Allegiance at 9:02 a.m. at the Sewer Authority Building, 8890 Old French Road, Erie, Pennsylvania. CALL TO ORDER

Present: Chris Fette, Chairman; Laban Marsh, Secretary; Michael Andrus, Asst. Secretary; William C. Steff, P.E., Manager; Solicitor Caitlyn Haener, The Quinn Law Firm; Chad Yurismic, P.E., Greenman-Pedersen; and Wendy Burbules, Administrative Supervisor. Absent: Michael Rose, Vice Chairman; Mark Welka, Treasurer; Chris Hodge, Operations Supervisor. Visitors: Paul Burkell. ROLL CALL

Motion by Mr. Andrus, seconded by Mr. Marsh, to approve the minutes of the August 26, 2024, Regular Business Meeting. Vote 3/0. 08/29/2024
MINUTES

Motion by Mr. Andrus, seconded by Mr. Marsh, to approve the Treasurer's Report as submitted to and reviewed by all Board members. Vote 3/0. TREASURER'S
REPORT

Motion by Mr. Andrus, seconded by Mr. Marsh, to approve the Expenditure Report as submitted to and reviewed by all Board members. Vote 3/0. EXPENDITURES

RESIDENTS TO BE HEARD

Paul Burkell of 5900 Dogwood Drive, Erie, PA is attending the meeting on behalf of his son who currently resides in Phoenix. His son is looking at a 10-acre property on Hershey Road. They have a perk test scheduled for next week. Mr. Burkell asked if there were any plans to expand sewer to that location in the next 5 years. His son hopes to build in the next 3 or 4 years. Manager Steff reviewed the area and stated that there is no plan to provide sewer service there in the next 5-10 years. Manager Steff added that it is a multi-phase area, the area that has been discussed is from Route 99 to Hershey Road to Hamot Road to I90. This first phase wouldn't get to that location on Hershey. Mr. Marsh added that if the septic was built beyond 300 feet from the sewer line that he would not be required to connect to the sanitary sewer system. Manager Steff added that the septic system would need to be tested every 5 years. Manager Steff told Mr. Burkell that he would need to reach out to Summit Township and Erie County Department of Health for small flow septic information specifics. PAUL BURKELL
HERSHEY
ROAD
PROPERTY

SOLICITOR'S REPORT

Solicitor Haener reported that the Agreement of Dedication for Rustic Ridge has been recorded and returned to the Authority. RUSTIC RIDGE
DEDICATION

Solicitor Joseph prepared a draft Dedication and Acceptance agreement for Treehouse Lane to be reviewed by Manager Steff. TREEHOUSE
DEDICATION
DRAFT

Solicitor Joseph reviewed a liability claim for vehicle damage that was reported on Robison Road near Treehouse Lane. The Developer Agreement with Mr. Kowalczyk VEHICLE
CLAIM

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provides indemnification to the Authority. Manager Steff informed Mr. Kowalczyk and Dwyer Plumbing about the claim. Discussion ensued.

Solicitor Haener added that Act 1 notices were sent to three Connection Assistance residents: Runstedler at 6800 Cherry Street Extension, Sittig at 2142 Hershey Road and Sanfilippo at 2921 Flower Road. One resident was granted a hardship extension and the other 2 paid the connection fees, no liens were filed at this time. Manager Steff added that there are currently 3 residents with 90-day extensions.

ACT 1 NOTICES
CONNECTION
ASSISTANCE

Solicitor Haener added that Old Dominion completed the acquisition of the Durst property on Pennbriar Drive. The board approved the abandonment of the sewer line contingent on the sale of the property, therefore, the Declaration of Extinguishment and Termination of the Easement was recorded and returned to the Authority.

OLD DOMINION
DURST
ACQUISITION

Solicitor Haener addressed the Millcreek Township Sewer Transportation Agreement. Millcreek Township updated the 1994 Transportation Agreement to reflect its acquisition of the sewer system from the Millcreek Township Sewer Authority. Final payments, termination of the financing and general revisions are to reflect current practices. The revisions also add definitions of practices that didn't exist or were not able to be tracked in 1994. Solicitor Joseph provided an analysis and evaluation to Manager Steff. They will continue to work to get the comments to Millcreek for final consideration in front of the board.

MILLCREEK
SEWER
TRANSPORTATI
ON
AGREEMENT

Solicitor Haener added that the lien at 9091 Peach Street was satisfied.

9091 PEACH
STREET LIEN

Solicitor Haener spoke with Manager Steff about Quinn Law Firm drafting a Sales Agreement for the Authority to purchase .065 acres from Abington Crest around the Abington Crest lift station. The document is currently being drafted.

ABINGTON
CREST SALES
AGREEMENT

ENGINEER'S REPORT

Engineer Yurisc reported that TerraWorks is approximately halfway through the repairs on Oliver Road. There is one section, approximately 300 feet, that has not been televised that may need to be replaced.

OLIVER ROAD
PROJECT

Engineer Yurisc stated that GPI gave Konzel Construction the recommended flume alterations for the flume at Old Perry Highway. GPI has not heard back from Konzel Construction on scheduling or pricing.

OLD PERRY
HIGHWAY
FLUME

Engineer Yurisc stated that the Ennis Subdivision sewer repairs are complete. The entire project has been video inspected. There are a few sections that need to be fixed, GPI will reach out to Mansfield Sanitation to address those areas.

ENNIS
SUBDIVISION
REPAIRS

Engineer Yurisc is reviewing low pressure sewer submittals from Saddlewood Phase 3. Discussion ensued.

SADDLEWOOD
PHASE 3

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MANAGER’S REPORT

Manager Steff reported that he had nothing for board action and nothing for the board to consider. He added that it has been a busy month and wanted to thank his staff for working so hard this summer.

MANAGER’S
REPORT

NEW BUSINESS

With no further business to come before the Board, Mr. Andrus motioned to adjourn, seconded by Mr. Marsh. Vote 3/0.

ADJOURNMENT

Chairman Fette adjourned the meeting at 9:50 a.m.

Respectfully submitted by,

Wendy Burbules,
Administrative Supervisor