

**SUMMIT TOWNSHIP SEWER AUTHORITY  
MONTHLY BUSINESS MEETING  
OCTOBER 31, 2024**

The regular monthly business meeting of the Summit Township Sewer Authority was called to order with the Pledge of Allegiance at 9:08 a.m. at the Sewer Authority Building, 8890 Old French Road, Erie, Pennsylvania. CALL TO ORDER

Present: Chris Fette, Chairman; Michael Rose, Vice Chairman; Mark Welka, Treasurer; Laban Marsh, Secretary; Michael Andrus, Asst. Secretary; William C. Steff, P.E., Manager; Chris Hodge, Operations Supervisor; Solicitor Caitlyn Haener, The Quinn Law Firm; Chad Yuriscic, P.E., Greenman-Pedersen; and Wendy Burbules, Administrative Supervisor. Absent: None. Visitors: None. ROLL CALL

Motion by Mr. Andrus, seconded by Mr. Marsh, to approve the minutes of the September 26, 2024, Regular Business Meeting. Vote 5/0. 09/26/2024  
MINUTES

Motion by Mr. Welka, seconded by Mr. Marsh, to approve the Treasurer’s Report as submitted to and reviewed by all Board members. Vote 5/0. TREASURER’S  
REPORT

Motion by Mr. Rose, seconded by Mr. Welka, to approve the Expenditure Report as submitted to and reviewed by all Board members. Vote 5/0. EXPENDITURES

**RESIDENTS TO BE HEARD**

None

**SOLICITOR’S REPORT**

Solicitor Haener reported that the Agreement of Dedication for Treehouse Lane has been recorded and returned to the Authority. TREEHOUSE  
LANE  
DEDICATION

Solicitor Haener added that a potential liability claim was discussed regarding the Treehouse Lane project, but nothing more has been brought up. TREEHOUSE  
CLAIM

Solicitor Haener stated the real estate department completed a title search on the Abington Crest property; there are bankruptcies, conveyances, mortgages, ect. If we come to an agreement on the value of the acquisition, the Authority will need to get releases from the liens. ABINGTON  
CREST  
PROPERTY

Solicitor Joseph sent a letter to Troy Bingham, Erie Sports Investments, and Brian Lilly, BBT Hockey LLC, explaining the sewer authority’s position on the sewer lateral and subdivision. ERIE SPORTS  
BBT HOCKEY

Solicitor Joseph received Manager Steff’s comments yesterday regarding the Millcreek Township Sewer Transportation Agreement. Solicitor Joseph will review it and render an opinion. Manager Steff added that this agreement with Millcreek is a two-party agreement that includes Summit Township. After Manager Steff and Solicitor Joseph discuss the agreement, it will be sent to the Township for review. Discussion ensued. MILLCREEK  
SEWER  
TRANSPORTATION  
AGREEMENT

**ENGINEER’S REPORT**

Engineer Yurisc gave an update on the Oliver Road repairs. He stated that all the repairs north of the pump station have been completed and passed pressure testing. Terra Works was waiting for soybeans to be harvested to continue south; they have been picked and are scheduled to be back on-site next week. Manager Steff added there is 480 feet left to complete. Engineer Yurisc added that Terra Works plans to finish up on Oliver Road and start boring under I90 the week of November 18<sup>th</sup> for the realignment project. Engineer Yurisc added that the realignment project will require an amendment to the current NPEDS permit with the Conservation District. Engineer Kordes is completing the amendment. The permit expires December 7, 2024 but Terra Works will not have it completed by then, therefore, the permit will need renewed. Manager Steff asked if there would be any new requirements to obtain the permit. Engineer Yurisc stated that it’s possible on larger projects, but this is an inline utility project and shouldn’t have any changes.

OLIVER ROAD REPAIRS  
  
REALIGNMENT PROJECT

Engineer Yurisc stated that the Ennis Subdivision sewer repairs are complete. The defective sections have been repaired. The repairs were televised while they were being done. The concrete restoration has been completed. The asphalt restoration is scheduled to be completed this week. There are no other punch list items to complete. Mr. Welka added that the asphalt is complete.

ENNIS SUBDIVISION REPAIRS

Engineer Yurisc is working with Manager Steff to update sewer cost estimates for Hamot Road and are looking at options to bring sewer from Route 99. The original plan called for gravity sewers extending south on Route 99, which would call for a deep sewer. This may be a good area to look into a low-pressure sewer system to cut costs, or a combination of gravity and low pressure. GPI hopes to have something by the November meeting. Discussion ensued.

HAMOT ROAD EXPANSION

**MANAGER’S REPORT**

Manager Steff reported that the Authority didn’t have any responses from listing the truck for sale through ECATO. He is requesting authorization to advertise the truck for sale at various lift locations and in front of the Sewer Authority building with a price of \$24,800 but not less than \$19,900. If after 30 days there are no interested buyers, Manager Steff requests authorization to trade the truck in toward the purchase of a light duty compact or midsize truck.

2015 CHEVY TRUCK SALE

Motion by Mr. Marsh, seconded by Mr. Rose, to approve an outright sale of the 2015 Chevy 2500 4x4 Regular Cab Service Body truck for \$24,800 but not less than \$19,900. Vote 5/0.

MOTION TO SELL 2015 CHEVY

Motion by Mr. Marsh, seconded by Mr. Rose, to trade in the 2015 Chevy 4x4 Regular Cab Service Body truck (if not sold within 30 days) toward the purchase of the new vehicle. Vote 5/0.

MOTION TO TRADE IN 2015 CHEVY

Manager Steff would like to thank Mike Rose for being on the sewer authority board for almost 16 years. Mr. Rose submitted his resignation after accepting a new job offer.

RESIGNATION OF M. ROSE

**Summit Township Sewer Authority  
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**NEW BUSINESS**

With no further business to come before the Board, Mr. Marsh motioned to adjourn, seconded by Mr. Andrus. Vote 5/0.

ADJOURNMENT

Chairman Fette adjourned the meeting at 9:36 a.m.

Respectfully submitted by,

Wendy Burbules,  
Administrative Supervisor