

SUMMIT TOWNSHIP SUPERVISORS  
Organization Meeting  
followed by Business Meeting  
January 6, 2025

AGENDA

*Please note: Prior to every Supervisor vote, the opportunity for “discussion” includes any meeting attendee comments.  
Please do not hesitate to alert the Board that you wish to comment, even if they initially do not acknowledge you.*

- 1. CALL TO ORDER
  
- 2. APPROVAL OF MINUTES – Regular Business Meeting Dec 16, 2024 and Special Meeting Dec 23, 2024  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: AD \_\_\_\_, JL \_\_\_\_, MW \_\_\_\_
  
- 3. AGENDA AMENDMENTS
  
- 4. CORRESPONDENCE
  
- 5. ORGANIZATION
  - A. Resolution #2025-01 – Organization of the Board of Supervisors  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: AD \_\_\_\_, JL \_\_\_\_, MW \_\_\_\_
  
  - B. Appoint Secretary  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: AD \_\_\_\_, JL \_\_\_\_, MW \_\_\_\_
  
  - C. Appoint Solicitor  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: AD \_\_\_\_, JL \_\_\_\_, MW \_\_\_\_
  
  - D. Appoint Engineer  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: AD \_\_\_\_, JL \_\_\_\_, MW \_\_\_\_
  
  - E. Appoint Zoning Administrator  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: AD \_\_\_\_, JL \_\_\_\_, MW \_\_\_\_
  
  - F. Appoint Code Enforcement Officer  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: AD \_\_\_\_, JL \_\_\_\_, MW \_\_\_\_
  
  - G. Appoint Employees, approve wages and benefits  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: AD \_\_\_\_, JL \_\_\_\_, MW \_\_\_\_
  
  - H. All eligible employees are entitled to pension according to the Township pension policy. Pension to be set at \$\_\_\_\_\_ per employee for 2025, payments to be made quarterly to The Principal Financial Group and TransAmerica, pension trustee.  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: AD \_\_\_\_, JL \_\_\_\_, MW \_\_\_\_

I. Appoint CPA

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: AD \_\_\_\_, JL \_\_\_\_, MW \_\_\_\_

J. Appoint Vacancy Board

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: AD \_\_\_\_, JL \_\_\_\_, MW \_\_\_\_

6. WARRANT TAX COLLECTOR

A. Commission for real estate tax collection for 2025

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: AD \_\_\_\_, JL \_\_\_\_, MW \_\_\_\_

B. Commission for streetlight district collection for 2025

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: AD \_\_\_\_, JL \_\_\_\_, MW \_\_\_\_

C. Appoint Local Services Tax Collector

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: AD \_\_\_\_, JL \_\_\_\_, MW \_\_\_\_

7. SET TREASURER'S BOND

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: AD \_\_\_\_, JL \_\_\_\_, MW \_\_\_\_

8. SELECT DEPOSITORY

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: AD \_\_\_\_, JL \_\_\_\_, MW \_\_\_\_

9. SET MEETING DATES AND TIMES

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: AD \_\_\_\_, JL \_\_\_\_, MW \_\_\_\_

10. SET MILEAGE REIMBURSEMENT

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: AD \_\_\_\_, JL \_\_\_\_, MW \_\_\_\_

11. APPROVE PSATS CONFERENCE ATTENDANCE

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: AD \_\_\_\_, JL \_\_\_\_, MW \_\_\_\_

12. APPOINT PEMA REPRESENTATIVE

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: AD \_\_\_\_, JL \_\_\_\_, MW \_\_\_\_

13. APPOINT ECTCC DELEGATE, Alt. 1

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: AD \_\_\_\_, JL \_\_\_\_, MW \_\_\_\_

14. APPOINT SEWER AUTHORITY MEMBER

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: AD \_\_\_\_, JL \_\_\_\_, MW \_\_\_\_

15. APPOINT WATER AUTHORITY MEMBER

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: AD \_\_\_\_, JL \_\_\_\_, MW \_\_\_\_

16. APPOINT PLANNING COMMISSION MEMBER

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: AD \_\_\_\_, JL \_\_\_\_, MW \_\_\_\_

17. APPOINT ZONING HEARING BOARD MEMBER

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: AD \_\_\_\_, JL \_\_\_\_, MW \_\_\_\_

18. APPOINT STEIDA MEMBER

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: AD \_\_\_\_, JL \_\_\_\_, MW \_\_\_\_

19. NEW BUSINESS

- A. Motion to approve/deny Resolution #2025-03, Repealing Resolution R71-1, establishing a Recreation Board

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: AD \_\_\_\_, JL \_\_\_\_, MW \_\_\_\_

- B. Motion to approve/deny Resolution #2025-04, Use of 2025 County Liquid Fuels funds for road maintenance materials

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: AD \_\_\_\_, JL \_\_\_\_, MW \_\_\_\_

- C. Motion to approve/deny Resolution #2025-05, Records Disposition

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: AD \_\_\_\_, JL \_\_\_\_, MW \_\_\_\_

20. OLD BUSINESS

21. LAND DEVELOPMENT

22. OTHER BUSINESS

- A. Solicitor
- B. Engineer
- C. Supervisors

23. PUBLIC INPUT (3-minute limit)

24. ADJOURNMENT – Next Regular Business Mtg., Tuesday, January 21, 2025 @ 4:30 pm.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: AD \_\_\_\_, JL \_\_\_\_, MW \_\_\_\_