

**SUMMIT TOWNSHIP SEWER AUTHORITY
MONTHLY BUSINESS MEETING
NOVEMBER 21, 2024**

The regular monthly business meeting of the Summit Township Sewer Authority was called to order with the Pledge of Allegiance at 9:00 a.m. at the Sewer Authority Building, 8890 Old French Road, Erie, Pennsylvania. CALL TO ORDER

Present: Chris Fette, Chairman; Laban Marsh, Secretary; Michael Andrus, Asst. Secretary; William C. Steff, P.E., Manager; Chris Hodge, Operations Supervisor; Solicitor George Joseph, The Quinn Law Firm; Chad Yurismic, P.E., Greenman-Pedersen; and Wendy Burbules, Administrative Supervisor. Absent: Mark Welka, Treasurer. Visitors: None. ROLL CALL

Motion by Mr. Andrus, seconded by Mr. Marsh, to approve the minutes of the October 31, 2024, Regular Business Meeting. Vote 3/0. 10/31/2024
MINUTES

Motion by Mr. Andrus, seconded by Mr. Marsh, to approve the Treasurer's Report as submitted to and reviewed by all Board members. Vote 3/0. TREASURER'S
REPORT

Motion by Mr. Andrus, seconded by Mr. Marsh, to approve the Expenditure Report as submitted to and reviewed by all Board members. Vote 3/0. EXPENDITURES

RESIDENTS TO BE HEARD

None

SOLICITOR'S REPORT

Solicitor Joseph reported that he has been working with Manager Steff on Millcreek's revised Sewer Transportation Agreement. Manager Steff now has a final draft that is going to be sent to Millcreek Township. MILLCREEK
SEWER
TRANSPORTATION
AGREEMENT

Solicitor Joseph is also working with Manager Steff on a Developer Agreement for Speed Check at the Hershey and Edinboro Road intersection. The Authority is asking the developer to reroute the sewer to connect additional residents so there will be some cost sharing that is not usually in a Developer Agreement. Manager Steff added that the developer is requesting engineering fees upfront, which he feels is a reasonable request. The Authority is asking them to be on the south side of Hershey Road and the west side of Edinboro Road to be consistent with our Comprehensive Plan. Discussion ensued. SPEED CHECK
DEVELOPER
AGREEMENT

Solicitor Joseph added that Billing Clerk McCaslin asked him to update a lien at 130 Fairfield Avenue to add additional charges. An Act 1 Notice has been sent out. ACT 1 NOTICE

Solicitor Joseph is still waiting to hear back from Abington Crest regarding the land acquisition. ABINGTON CREST
LAND
ACQUISITION

**Summit Township Sewer Authority
Monthly Business Meeting
November 21, 2024**

Solicitor Joseph is reviewing the 2010 Erie County Gaming Revenue Authority (ECGRA) Litigation and Settlement Agreement to see if the Authority can acquire any additional funding through the grant program.

EGRA FUNDING

Solicitor Joseph also thanked the Authority for allowing Solicitor Haener to fill in while he's been out. If it continues to work out, he will continue to have her attend the meetings while he transitions out of the Authority.

SOLICITOR
JOSEPH / HAENER

ENGINEER'S REPORT

Engineer Yurisc stated that all the repairs on the Oliver Road project have been completed and tested. Greenman-Pedersen is working on as-builts for the repair sections. The NPDS permit for the reroute section has been issued. Greenman-Pedersen will be submitting the renewal application. Engineer Yurisc added that the Department of Environmental Protection informed Greenman-Pedersen that they needed an updated environmental review for the rerouted portion as a condition to the Penn Vest funding. This environmental review requires publication in the newspaper and a 30-day comment period. Greenman-Pedersen will get the information in the newspaper as soon as possible. Manager Steff added that this has caused an additional delay. Discussion ensued.

OLIVER ROAD
REROUTE

Engineer Yurisc added that the Ennis Subdivision project has been completed. There were some minor restoration issues that needed addressed. Mansfield Sanitation has requested their first payment of \$210,473.95. Greenman-Pedersen recommends issuing a payment to Mansfield for that amount.

ENNIS
SUBDIVISION
PAYMENT

Motion by Mr. Andrus, seconded by Mr. Marsh to approve Payment No. 1 to Mansfield Sanitation Services, LLC for the Ennis Sewer Rehabilitation Project in the amount of \$210,473.95. Vote 3/0.

MOTION TO
APPROVE
MANSFIELD

MANAGER'S REPORT

Manager Steff reported that he had nothing to report, unless there were any questions from the board regarding his business report.

NEW BUSINESS

With no further business to come before the Board, Mr. Andrus motioned to adjourn, seconded by Mr. Marsh. Vote 3/0.

ADJOURNMENT

Chairman Fette adjourned the meeting at 9:19 a.m.

Respectfully submitted by,

Wendy Burbules,
Administrative Supervisor