

**SUMMIT TOWNSHIP SEWER AUTHORITY  
MONTHLY BUSINESS MEETING  
JANUARY 30, 2025**

The regular monthly business meeting of the Summit Township Sewer Authority was called to order with the Pledge of Allegiance at 9:19 a.m. at the Sewer Authority Building, 8890 Old French Road, Erie, Pennsylvania. CALL TO ORDER

Present: Chris Fette, Chairman; Mark Welka, Vice Chairman; Laban Marsh, Secretary; Michael Andrus, Treasurer; Randy Knoll, Assistant Secretary; William C. Steff, P.E., Manager; Chris Hodge, Operations Supervisor; Solicitor Caitlyn Haener, The Quinn Law Firm; Chad Yuriscic, P.E., Greenman-Pedersen; and Wendy Burbules, Administrative Supervisor. Visitors: None. ROLL CALL

Motion by Mr. Andrus, seconded by Mr. Marsh, to approve the minutes of the December 19, 2024, Regular Business Meeting. Vote 5/0. 12/19/2024  
MINUTES

Motion by Mr. Welka, seconded by Mr. Marsh, to approve the Treasurer's Report as submitted to and reviewed by all Board members. Vote 5/0. TREASURER'S  
REPORT

Motion by Mr. Welka, seconded by Mr. Marsh, to approve the Expenditure Report as submitted to and reviewed by all Board members. Vote 5/0. EXPENDITURES

**RESIDENTS TO BE HEARD**

None

**SOLICITOR'S REPORT**

Solicitor Haener reported that Solicitor Joseph reviewed the comments from Engineer Yuriscic regarding Millcreek's revised Sewer Transportation Agreement and he has made additional revisions to the draft. Work is still in progress. MILLCREEK  
SEWER  
TRANSPORTATION  
AGREEMENT

Solicitor Haener stated Solicitor Joseph completed his review of the Erie County Gaming Revenue Authority Settlement Agreement. Solicitor Joseph will continue to work with Manager Steff on a strategy moving forward. ECGRA FUNDING

Solicitor Haener reported that Act 1 Notices were sent to Abington Crest for \$1,589.29 on January 26, 2025; Christine Metzger for \$527.08 on January 28, 2025; Robert Christopherson for \$424.45 on January 28, 2025; and Joseph Vitalli for \$527.70 on January 28, 2025. If no payments are received within 30 days liens will be filed. ACT 1 NOTICES

Solicitor Haener added that Solicitor Joseph has reviewed the Greenman Pedersen Agreement and has questions that will need clarification before Solicitor Joseph can make a recommendation. GPI AGREEMENT

**ENGINEER'S REPORT**

Engineer Yuriscic spoke with Konzel Construction regarding the modifications to the flume at Old Perry Highway. Engineer Yuriscic recommends Change Order #4 to extend KONZEL / OLD  
PERRY CHANGE  
ORDER #4

**Summit Township Sewer Authority  
Monthly Business Meeting  
January 30, 2025**

the contract completion time to April 30, 2025, so restoration can be completed and final payment issued.

Motion by Mr. Andrus, seconded by Mr. Marsh, to approve Change Order # 4 to extend the contract time for Konzel Construction on the Old Perry Highway Relief Project until April 30, 2025. Vote 5/0.

MOTION TO APPROVE CHANGE ORDER 4 KONZEL / OLD PERRY HWY

Engineer Yurisc is also recommending Ennis Subdivision Sewer Repairs Project Change Order #2, a reconciliation for final quantities installed. The credit of \$2,605.04 is for the unused portion of the allowance the Authority had in the original contract. This makes the final contract price for the Ennis Project \$238,754.90.

CHANGE ORDER 2 ENNIS

Motion by Mr. Andrus, seconded by Mr. Welka, to approve Change Order #2 for the decrease in costs for the Ennis Subdivision Sewer Repairs Project. Vote 5/0.

MOTION TO APPROVE CHANGE ORDER 2 MANSFIELD

Engineer Yurisc is recommending final payment to Mansfield Sanitation for the Ennis Project. Mansfield Sanitation has provided all the required supporting documents, and all punch list items have been addressed. GPI recommends final payment in the amount of \$28,280.95.

ENNIS / MANSFIELD FINAL PAYMENT

Motion by Mr. Welka, seconded by Mr. Marsh, to approve the Final Application of Payment to Mansfield Sanitation in the amount of \$28,280.95. Vote 5/0.

MOTION TO APPROVE FINAL PAYMENT

Engineer Yurisc stated that GPI is ready to submit the reimbursement request for funding, it needs signed by Laban Marsh and William Steff to be submitted.

REQUEST FOR FUNDING / ENNIS

Engineer Yurisc added that he met with Tony Luciano from Sanford Surveying's office regarding the proposed Speed Check on Hershey and Route 99 to discuss development plans. GPI will be collecting information on the houses across the road to check for adequate sewer depth. Discussion ensued. Engineer Yurisc added that heading west would require a small pump station for a cost of \$1.1 million and would pick up 23 EDU's. Heading east would cost \$226,000 and pick up 6 EDU's. Mr. Welka suggested a low-pressure system west of Edinboro Road. Engineer Yurisc added that they did look at that option, specifically, going from the intersection of Hershey and Edinboro Roads, picking up White Birch and south of I90. This entire area would cost \$1.1 million but picks up approximately 84 EDU's. Engineer Yurisc added that a low-pressure system limits future development but added that there isn't much room for growth in that area. Discussion ensued.

SPEED CHECK PROPOSAL

**MANAGER'S REPORT**

Manager Steff requests authorization to purchase necessary upgrades for the G&F Lift Station at 9384 Peach Street. The cost is \$75,427.00 through CoStar's pricing.

G&F LIFT STATION

**Summit Township Sewer Authority  
Monthly Business Meeting  
January 30, 2025**

Motion by Mr. Marsh, seconded by Mr. Welka, to Purchase (2) – 4” Pentair Hydromatic Model S4BX: 5 HP; 975 RPM: 230-volt 3 phase / 60Hz Submersible Pumps and (2) – 4” Pentair Hydromatic TL Series Lift-Out Rail System with 4” x 4” discharge 90-degree elbow, mounting plate, along with required appurtenances. Using COSTARS pricing of \$75,427.00. Vote 5/0

MOTION FOR G&F  
LIFT STATION  
UPGRADES

Manger Steff requests authorization to enter into a custom Developer Agreement with Lucky Lucky, LLC for the proposed Speed Check at Edinboro and Hershey Roads. The Agreement includes cost sharing not to exceed \$4,250 for additional engineering to extend the public sanitary sewer.

DEVELOPER  
AGREEMENT  
LUCKY LUCKY  
LLC

Motion by Mr. Welka, seconded by Mr. Marsh, to enter into a custom Developer Agreement with Lucky Lucky, LLC for the proposed Speed Check, including cost sharing not to exceed \$4,250 for additional engineering. Vote 5/0.

MOTION TO  
APPROVE LUCKY  
LUCKY LLC  
DEVELOPER  
AGREEMENT

Manager Steff would like to table the GPI General Engineering Service Agreement until the next meeting.

GPI AGREEMENT

Mr. Fette welcomed Mr. Knoll to the Sewer Authority Board.

**NEW BUSINESS**

With no further business to come before the Board, Mr. Andrus motioned to adjourn, seconded by Mr. Marsh. Vote 5/0.

ADJOURNMENT

Chairman Fette adjourned the meeting at 10:37 a.m.

Respectfully submitted by,

Wendy Burbules,  
Administrative Supervisor