

**SUMMIT TOWNSHIP SEWER AUTHORITY
MONTHLY BUSINESS MEETING
FEBRUARY 27, 2025**

The regular monthly business meeting of the Summit Township Sewer Authority was called to order with the Pledge of Allegiance at 9:07 a.m. at the Sewer Authority Building, 8890 Old French Road, Erie, Pennsylvania.

CALL TO ORDER

Present: Chris Fette, Chairman; Laban Marsh, Secretary; Michael Andrus, Treasurer; Randy Knoll, Assistant Secretary; William C. Steff, P.E., Manager; Chris Hodge, Operations Supervisor; Solicitor Caitlyn Haener, The Quinn Law Firm; Chad Yurismic, P.E., Greenman-Pedersen; and Wendy Burbules, Administrative Supervisor. Absent: Mark Welka, Vice Chairman. Visitors: None.

ROLL CALL

Motion by Mr. Andrus, seconded by Mr. Marsh, to approve the minutes of the January 30, 2025, Regular Business Meeting and the January 30, 2025, Reorganization Meeting. Vote 4/0.

01/30/2025 MINUTES

Motion by Mr. Andrus, seconded by Mr. Marsh, to approve the Treasurer's Report as submitted to and reviewed by all Board members. Vote 4/0.

TREASURER'S REPORT

Motion by Mr. Andrus, seconded by Mr. Marsh, to approve the Expenditure Report as submitted to and reviewed by all Board members. Vote 4/0.

EXPENDITURES

RESIDENTS TO BE HEARD

None

SOLICITOR'S REPORT

Solicitor Haener reported that Solicitor Joseph sent the most recent revisions for the Millcreek Sewer Transportation Agreement to Dave Wright for review.

MILLCREEK
SEWER
TRANSPORTATION
AGREEMENT

Solicitor Haener reported that a lien was filed against Abington Crest (1267 South Hill Road) for \$1,589.29 on February 17, 2025. Mr. Vitalli (8523 Perry Highway) is making payments and is no longer scheduled for a lien.

LIENS

Solicitor Haener reported that Solicitor Joseph has reviewed the insurance coverages along with the request for proposals and has provided information to Manager Steff.

INSURANCE
QUOTES

Solicitor Haener has reviewed the Greenman Pedersen Agreement and has provided a red line document for Manager Steff to review.

GPI AGREEMENT

Solicitor Haener reported that the Speed Check Developer Agreement has been recorded and returned to the Authority.

SPEED CHECK
DEVELOPER
AGREEMENT

ENGINEER'S REPORT

Engineer Yurismic submitted the reimbursement request to the Commonwealth Finance Authority for the Ennis Project. The Authority should be receiving the check soon.

ENNIS
REIMBURSEMENT
CHECK

**Summit Township Sewer Authority
Monthly Business Meeting
February 27, 2025**

Engineer Yurisc reported that letters went out to select property owners along Hershey Road to notify them that GPI will be collecting information on where the sewers exit those homes. Discussion ensued.

GPI LETTERS
HERSHEY ROAD

Engineer Yurisc reported that he has been working with Manager Steff and Solicitor Joseph on the Millcreek Sewer Transportation Agreement in addition to a compliance review of Perry Summit Mobile Home Park.

MILLCREEK
TRANSPORTATION
AGREEMENT
PERRY SUMMIT

Engineer Yurisc also added that the PA Department of Community & Economic Development and Commonwealth Finance Authority opened another round of the PA Small Water and Sewer Grant Program. GPI is preparing two grant applications for the program; one for the Gartner and Harf lift station repairs and one for a low-pressure sewer system at the White Birch Lane area west of Route 99. Discussion ensued.

PA SMALL
WATER GRANTS

Engineer Yurisc reported that the Old Perry Flume alterations are complete. There are some restorations that will be completed in the spring. Manager Steff added that we can now move ahead with the electrical portion.

OLD PERRY
FLUME

MANAGER'S REPORT

Manager Steff stated he had nothing that required board action, and nothing to report.

NEW BUSINESS

With no further business to come before the Board, Mr. Marsh motioned to adjourn, seconded by Mr. Andrus. Vote 4/0.

ADJOURNMENT

Chairman Fette adjourned the meeting at 9:17 a.m.

Respectfully submitted by,

Wendy Burbules,
Administrative Supervisor