

**SUMMIT TOWNSHIP BOARD OF AUDITORS  
ANNUAL BUSINESS MEETING  
JANUARY 7, 2025**

Chairman Joe Kuzma called the Annual Business Meeting of the Summit Township Board of Auditors to order at 10:00 a.m. in a Township Meeting room, at 1230 Townhall Road W., with the Pledge of Allegiance.

**CALL TO ORDER**

Present were Auditors Joe Kuzma, Brandon Schmitt and Bob Smith and Solicitor Andrew Schmidt, Recording Secretary Lisa Vallimont, Supervisors Lee, Welka, and Davis and HR Michelle Nesselhauf and one interested party.

**ATTENDANCE**

Motion by Schmitt, second by Smith, to appoint Joe Kuzma as Chair.  
Vote: 3/0

**ORGANIZATION**

Motion by Smith, second by Schmitt, to appoint Bob Smith as Vice-Chair.  
Vote: 3/0

Motion by Smith, second by Kuzma, to appoint Brandon Schmitt as Secretary.  
Vote: 3/0

Motion by Kuzma, second by Smith to appoint Solicitor Andrew Schmidt and the Quinn Law Firm to represent the Summit Township Board of Auditors for 2025.  
Vote: 3/0

Chairman Joe Kuzma announced that the auditors will meet on Friday, January 10 @ 10:00 AM to vote on the minutes from today's meeting. Kuzma recognized the proof of publication.

**MEETINGS/  
CORRESPONDENCE**

Motion by Schmitt, second by Smith, to approve Supervisor benefits per the Summit Township Personnel Code.  
Vote: 3/0

**EMPLOYEE  
BENEFITS**

Motion by Schmitt, second by Smith, that comp time remain as stated in the personnel code, section II. F.  
Vote: 3/0

**COMPENSATION**

Motion by Kuzma, second by Smith, that comp time is not to be credited for attendance at meetings. Discussion ensued, Vallimont will request clarification from PSATS regarding Section 602 (d) (3) of the second-class township code.  
Vote: 2/1, Schmitt opposed.

Motion by Schmitt, second by Kuzma, to increase Supervisor/Employee wages by 3% over the 2024 wage.  
Vote: 3/0

There was no Old Business.

**OLD BUSINESS**

With no further business to come before the Board of Auditors, motion was made by Smith, second by Schmitt, to adjourn the meeting at 10:40 a.m.  
Vote: 3/0

**ADJOURNMENT**

Respectfully submitted,

Brandon Schmitt  
Secretary